

## MEMORANDUM

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Purchasing #17-041

December 28, 2016

To: Dennis W. Beach, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeffrey English, Purchasing Agent

Subject: Award Bid E-04-17, Construction of Community Park Youth Basketball Court

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### Contract Need/Background

Bid E-04-17 was issued for the Engineering Department to establish a contract for the furnishing of all labor, equipment, tools, and materials for the construction of (2) new tot lot size basketball courts at Community Park.

Attached you will find copies of the memorandum and the bid award recommendation form submitted by the Engineering Department, the bid tabulation, and bid solicitation document.

### Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids, companies that have requested their names be placed on the Bid List, and companies from appropriate listings in other source books.

Number of firms responding .....3  
Number of firms responding with complete bids.....2

### Advertising

The Bid was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. Bid notices are also posted in the City's eBid system.

### Funding

The contract will be funded from budgeted funds in account 302-7559-572.65-12/16-281 Capital Project/Basketball Court Community Park.

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Market Research

The General Services Department performed outreach to local court construction contractors, to inform them about this project. A total of six (6) local companies were notified.

Award Recommendation

After reviewing the responses to this bid with the Engineering Department it is recommended that the award for E-04-17 be made to the lowest responsive, responsible bidder, C. Square Development Co. in the amount of \$79,110.00.

enclosures

cc: file