

**MINUTES
SELECTION / EVALUATION COMMITTEE**

**RLI #E-12-17
CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE POMPANO
BEACH FISHING PIER
CRA Conference Room A
100 W Atlantic Blvd., 2nd Floor, Pompano Beach, FL. 33060
8:30 a.m. 02/13/16**

The committee consisted of the following voting members:

Alessandra Delfico, Utilities Engineer
Robert McCaughan, Public Works Director
John Sfiropoulos, City Engineer
Nguyen Tran, NW CRA Director

Non-voting member:

Horacio Danovich, CIP Manager, and Jeffrey English, Purchasing Agent

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish a contract to provide Construction Engineering and Inspection (CEI) services to the City for the Pompano Beach Fishing Pier. The CEI services are required for contract administration, inspection, and materials sampling and testing for the replacement of the existing 18,000 Sq. Ft. pier. The proposed new pier will be approximately 1,000 feet long and about 30 feet wide (approximately 30,000 Sq. Ft.).

This meeting was posted as a "Public Meeting" at City Hall, the Purchasing Division office, and on the City's website. Three (3) firms submitted responsive proposals to the City's Request for Letters of Interest (RLI).

Nguyen Tran led the technical discussion. The Purchasing Representative reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members.

Each Committee member had reviewed all of the responses in advance of the meeting. The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RLI, with the following results:

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| 1) | Wantman Group, Inc..... | 359 |
| 2) | Calvin Giordano & Associates Inc. | 313 |
| 3) | AE Engineering, Inc | 243 |

A copy of the voting matrix is attached. The Committee decided oral presentations would not be required as the scoring results showed sufficient distinction between the responding firms. An agenda item will be prepared to present the ranking to the City Commission for their approval to negotiate a contract with Wantman Group, Inc.

The meeting adjourned at approximately 9:00 a.m.