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**City of Pompano Beach  
UTILITIES ADMINISTRATION**

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**MEMORANDUM NO. 17-13**

**DATE:** February 10, 2017  
**TO:** Otis Thomas, General Services Director  
**VIA:** A. Randolph Brown, Utilities Director *ARB*  
**FROM:** Jerry Criscito, Utilities Program Coordinator  
**SUBJECT:** Piggyback Utilities Field Operations Security Project

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**Utilities Field Operation Security Project**

The Utilities Field Operations compound needs to install surveillance cameras and access control devices at the new facility located at 1201 NE 3<sup>rd</sup> Ave. In August there was approximately \$20,000 worth of mechanical joint fittings stolen from the pipe yard in the transfer station. On January 25, 2017, thieves cut the chain on the fence to the compound, broke into two storage buildings and stole approximately \$67,000 of equipment including pumps, tamps, and saws. This equipment is used on a daily basis and is essential to operations.

**Procurement Background**

The School District of Palm Beach County Purchasing Department has a contract with Holb Sierra to perform this type of work. We would like to piggyback on this contract to complete this security project.

**Recommendation**

The Utilities Department recommends approving the piggybacking of the Contract with Holb Sierra to furnish a crew and all necessary surveillance cameras and access control devices for \$85,630. Money is available in accounts:

**Account # 420-7264-533-65-11: Capital Project #05886 Equipment**