

MEMORANDUM

Purchasing #17-067
February 17, 2017

To: Greg Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jeff English, Purchasing Agent

Subject: Ordinance to enter into a multi-year contract with Port Consolidated, Inc. for Unleaded Gasoline and Diesel Fuel for Southeast Florida Governmental Purchasing Cooperative Group

Contract Need/Background

The City of Pompano Beach issued RFP E-13-17 to establish an annual contract for the as-needed purchase of unleaded gasoline and diesel fuel. The City issued this RFP as the lead agency, on behalf of our City and thirty-eight other governmental agencies in the Southeast Florida Governmental Purchasing Cooperative. The estimated quantities stated in the solicitation included anticipated requirements from all of the participating agencies, including the City of Pompano Beach.

The City Commission approved the ranking order, and authorized the City staff to negotiate and enter into a contract with the highest-ranked firm Port Consolidated Inc. The contract, which shall commence on April 1, 2017, has a 3-year term with one 2-year renewal.

The total annual value of this contract award based on the combined estimated annual quantities of the thirty-eight participating co-op agencies, and the City of Pompano Beach, is \$32,000,000.00. Based upon the unit prices proposed, and the City's estimated usage, the City of Pompano Beach annual expenditures for unleaded gasoline and diesel fuel could total \$660,000.00. City purchases will be made, as needed, from budgeted funds in account, 507-5720-597.52-10 Operating Supplies/Fuel.

cc: File
Southeast Florida Governmental Purchasing Cooperative