




Phone: (954) 545-7004

**City of Pompano Beach**  
**UTILITIES LABORATORY**

Fax: (954) 545-7046

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**DATE:** July 14, 2017  
**TO:** Otis J. Thomas, General Services Director  
**FROM:** Kiersy Pena-Bratucu, Laboratory Manager  
**CC:** A. Randolph Brown, Utilities Director   
**SUBJECT:** Laboratory Testing Services Bid E-36-17 Selection

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This bid is for professional services in the form of laboratory analysis in support of the Water Treatment Plant and Reuse Plant compliance monitoring. The contract will replace the current analytical contract in place for the same work and will support strategic plan initiative 1.4 to ensure safe drinking water standards and initiative 1.7 to ensure adequate water resources, under the Quality and Affordable Strategy.

Four laboratories responded to the Bid E-36-17 for an annual contract which also includes two additional one-year periods. The selected laboratory must be NELAP (National Environmental Laboratory Accreditation Program) certified for each analyte performed for the City of Pompano Beach. Based on the information received in the bid packages the Utilities Department recommends awarding the contract to Pace Analytical Services, LLC; the lowest bidder as the Utilities Department's supplier for analytical services which the Utilities Laboratory does not perform. The estimated annual cost for the laboratory testing for FY 2017 is \$35,759.03. Funding is available in the water treatment plant's professional services account.