

**MINUTES  
SELECTION / EVALUATION COMMITTEE**

**RFP #E-35-17  
Fixed Base Operations at the  
Pompano Beach Airpark Parcel Y**

**Public Works Large Conference Room  
1201 NE 5th Avenue, Pompano Beach, 33060  
9:00 a.m. 06/21/17**

The following voting members of the committee were present:

Chris Clemens: Economic Development Manager

Tammy Good: Engineering Projects Manager II

Steve Rocco: Air Park Manager

Also in attendance: Jeff English: Purchasing Agent, non-voting member

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish a contract to provide fixed base operations at the Pompano Beach Airpark Parcel Y. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website. Two (2) firms submitted responses to the City's Request for Proposals (RFP).

Steve Rocco led the technical discussion. The Purchasing Agent reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members.

Each Committee member had reviewed all of the responses in advance of the meeting. The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RFP, with the following results:

- |    |                                      |     |
|----|--------------------------------------|-----|
| 1) | MTT Airpark Holdings LLC.....        | 256 |
| 2) | United States Construction Corp..... | 254 |

A copy of the voting matrix is attached.

The Committee reviewed the results, and decided oral presentations would not be required. The meeting adjourned at approximately 10:00 a.m.