

MEMORANDUM

Purchasing #18-009
November 16, 2017

To: Asceleta Hammond, City Clerk

Through: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Cassandra LeMasurier, Purchasing Supervisor

Subject: Ordinance Public Hearing Advertisement Requested, Amending Section 32.49
"Emergency Procurements"

Please advertise the attached Ordinance for the December 12, 2017 City Commission amending section 32.49 "Emergency Procurement" of the Code of Ordinances.

Ordinance 2017-27 approved by City Commission at the February 28, 2017 meeting, item 18 did not include the revision to section 32.49 "Emergency Procurement" of the Code of Ordinances to increase the emergency procurement threshold to \$75,000.00 as requested in Purchasing Memo 16-089 which was included as backup for Ordinance 2017-27. Staff is requesting approval of this Ordinance to revise section 32.49 "Emergency Procurement" of the Code of Ordinances as intended and as outlined in Administrative Policy 905.14 New Purchasing Thresholds.

Enclosed is City Attorney Memo 2018-191 transmitting the draft Ordinance.

Contact me if you require further information.

As always, thanks for your assistance.

enclosures