

MEMORANDUM

Parks, Recreation & Cultural Arts

MEMORANDUM 18-A132

DATE: August 13, 2018

TO: Greg Harrison, City Manager

FROM: Mark Beaudreau, Recreation Programs Administrator *mb*

SUBJECT: Agenda Item – Service Contract DRC Emergency Services, LLC

Please place the attached ordinance on the September 11, City Commission Agenda. The ordinance advertised the ordinance in the Sun Sentinel. The service contract is for DRC Emergency Services, LLC to provide post disaster emergency catering services per RFP E-09-18. The term of the contract is for five years or less. If the City determines the contractor to be in full compliance with this agreement the agreement may be renewed for an additional two five year terms upon City Commission approval. The cost of this agreement will be based off per meal served and this service is in alignment with FEMA reimbursement guidelines.

If you have any questions or concerns regarding the agreement, please call me at 954-786-4191.

afh

cc: Cynthia Kitts, Recreation Manager
Scott Moore, Recreation Manager
Kaitlyn Kerr, Recreation Manager