

## MEMORANDUM

Purchasing #18-082  
September 6, 2018

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jill Klaskin Press, Purchasing Consultant

Subject: Approval to Award P-45-18, Kester Park Concession Renovation and New Restroom Construction

### Contract Need/Background

Bid P-45-18 was issued to obtain bids for furnishing all labor, equipment, tools, and materials necessary to renovate the Kester Park Concession Building and New Restroom Building Construction. The project location is Kester Park Concession Renovation and Restroom Building 801 NE 4<sup>th</sup> Street Pompano Beach, FL 33060

Attached you will find copies of a memorandum and the bid award recommendation form submitted by the Engineering Department, and copies of the bid tabulation, and bid solicitation document.

### Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids and companies that have registered as bidders.

Number of firms submitting bids.....2

### Advertising

The Bid was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The bid package was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

### Funding

The project will be funded from budgeted funds in accounts # 302-7545-572.65-12/14267 Capital Project/Kester Park Restroom.

### Market Research

The General Services Department performed outreach to construction companies to inform them about this project. A total of forty six (46) local companies were notified.

### Award Recommendation

After reviewing the responses to this bid with the Engineering Department it is recommended the award for P-45-18 be made to the lowest responsible bidder, C. Square Development Co., LLC dba C. Square Construction Management at a cost of \$334,010.00. City Commission approval of this contract award is requested.

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Enclosures  
cc: file