

MEMORANDUM

Purchasing #19-018
February 3, 2019

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jill Klaskin Press, Purchasing Consultant

Subject: Approval to Award RFP P-04-19, Amphitheater - Custom Roof Addition for Seating Coverage

Contract Need/Background

RFP P-04-19 was issued to obtain bids to provide turnkey services to the City to design and install a custom roof system to provide full coverage over the Amphitheater's seating area. The project entails installing a roof that will provide coverage from the elements and allow the Amp to operate even on rainy days. The structure will be an iconic feature and will be designed to withstand wind loads in accordance with applicable State of Florida building codes. Attached you will find copies of the bid tabulation, and bid solicitation document.

Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids and companies that have registered as bidders.

Number of firms submitting bids.....2

Advertising

The RFP was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RFP package was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

Funding

The project will be funded from G.O. Bond budgeted funds in account # 319-7641-575.65-12

Market Research

The General Services Department performed outreach to local companies to inform them about this project. A total of Fifteen (15) local companies were notified.

Award Recommendation

After reviewing the responses to this RFP, it is recommended the award for P-04-19 be made to the highest ranked firm, Big Span Structures, LLC at a cost of \$3,497,974.00. City Commission approval of this contract award is requested.

Enclosures
cc: file