

**MINUTES
SELECTION / EVALUATION COMMITTEE
RFP P-32-18 (Step2)
DESIGN/BUILD SERVICES FOR
FIRE STATIONS No. 52, 61 and 114
February 12, 2019
2:00 PM**

The committee consisted of:

Brian Donovan, Assistant City Manager (Voting)
Michael Hohl, Assistant Fire Chief (Voting)
Peter McGinnis, Fire Marshall (Voting)
John Sfiropoulos, City Engineer (Voting)
Fred Stacer, Independent (Voting)
Horacio Danovich, CIP Director (Non-Voting)

Also in attendance: Jill Klaskin Press, Purchasing Department (Non-Voting)

On November 13, 2018, the Commission approved the selection of three (3) firms to participate in Step 2 based on their qualifications, as evaluated via Step 1 of the selection process. The meeting was held to evaluate the proposals from firms prequalified via Step 1 to provide Design/Construction Services for Fire Stations 52, 61 and 114. This meeting was posted as a "Public Meeting." Two (2) firms submitted responses to the City's Request for Proposals. The meeting was called to order at 2:00 PM.

Horacio Danovich led the technical discussion. The Purchasing Department reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members. Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals, and scored the responses using voting forms containing the evaluation criteria published in the RFP. The two (2) responses were reviewed and scored separately for each Fire Station, and the Committee determined that the highest ranked firms would be recommended for award on a station by station basis with the following results:

Fire Station 52

(1)	West Construction, Inc.	469
(2)	DiPompeo Construction, Corp	454.65

Fire Station 61

(1)	West Construction, Inc.	469
(2)	DiPompeo Construction, Corp	462

Fire Station 114

(1)	DiPompeo Construction, Corp.....	473.55
(2)	West Construction, Inc.	453

Pursuant to City Ordinance 2018-46 establishing a Local Business Program, DiPompeo Construction, Corp. was awarded an additional 5% for compliance with Tier 1 requirements. The Committee decided oral presentations would not be required, as the scoring results showed sufficient distinction between the responding firms. The consensus of the Committee was that these firms would be recommended for moving forward. An agenda item will be prepared to present the Committee's recommendation to the City Commission for their approval to authorize

appropriate City staff to enter into contracts with West Construction, Inc. and DiPompeo Construction, Corp as identified above. The Committee meeting adjourned at 2:58 p.m.