

## MEMORANDUM

February 4, 2019

TO: Mark Berman, City Attorney  
CC: Tracy Lyons, Assistant City Attorney  
FROM: Horacio Danovich, CIP and Innovation District Director



Please prepare an Ordinance to approve and execute a contract between the City of Pompano Beach ("City") and Keith & Associates, Inc. ("KA") in the sum of \$164,500.00 to provide professional services for the G. O. Bond funded project "Centennial Park Improvements (Sample McDougal House site)" (see Location Map).

This project was duly advertised as P-50-18 Planning and Design Services for Seven Park Facility Improvement Projects and KA was ranked no. 1. The City Commission approved the rankings on 11/13/2018.

Attached is a copy of the contract documents including the proposed Scope of Work (Exhibit "A") submitted by the firm and reviewed by staff for accuracy and completeness.

This Ordinance is requested to be added to the February 26, 2019 City Commission's agenda.