

Exhibit A

Scope of Services

All personnel provided under the agreement will be responsible to render security services in a diligent, careful, thorough, and professional manner consistent with providing excellent service. Security officers assigned will report for duty on time, ready to work, in proper uniform, with necessary equipment. Security guards shall be of the highest moral character. The unarmed, roving security guard(s) will be required to, at a minimum:

- a. To act as “Ambassadors” for the districts.
- b. Patrol and complete routine inspection(s) of all vacant lots, occupied and vacant buildings, public alleyways, streets and sidewalks on a continual basis. Inspection of buildings shall include interior (when occupied) and surrounding exterior.
- c. Possess a means of transportation (bicycle/vehicle) to ensure the guard’s ability to patrol all areas on a continual basis, as well as to respond to incidents in a timely manner.
- d. Possess and wear body cameras.
- e. Possess a communication device(s) to enable contact with CRA personnel, police, fire or emergency vehicles, as necessary. Verbal communications, in person, by radio or by phone, must be in clear, concise, understandable English.
- f. Remain alert, observe, record and report any unusual or suspicious behavior.
- g. Detect and prevent theft and vandalism.
- h. React and take appropriate measures in the event of fire, theft, vandalism, illegal dumping or any other unusual situation. Contact the appropriate authorities, as required.
- i. Secure property on an as needed or requested basis.
- j. Report any abandoned, unserviceable or illegally parked vehicles.
- k. Maintain accurate records, daily logs, reports and records of vagrancy or loitering violations at a location(s) to be determined by the CRA staff.
- l. Prepare and submit incident report(s) to the CRA supervisor on duty. Incident report must include an explanation describing the nature of the incident.
- m. Escort area patrons, business owners or employees to their car, upon request.
- n. Maintain sign-in sheets and/or time cards for each shift as required.
- o. Report for duty at the designated starting time, and remain until relieved by the relief guard or at the designated end of the shift if no relief guard is assigned.
- p. Ensure all articles found or turned in are submitted to the appropriate CRA staff.

- q. Be sufficiently familiar with the properties in the Northwest District surrounding the Dr. Martin Luther King Jr. Blvd. corridor and Old Pompano, businesses, buildings and events so as to be able to give accurate directions and information to residents and visitors.
- r. Be sufficiently familiar with the properties in the East District on East Atlantic Boulevard, Pompano Beach Boulevard, SR A1A and SE 20th Street to be able to give accurate directions and information to residents, merchants and visitors.
- s. Perform other duties as assigned by designated CRA staff.