

MEMORANDUM

Purchasing #19-047
August 12, 2019

To: Gregory P. Harrison, City Manager

Through: Otis J. Thomas, General Services Director

From: Jill Klaskin Press, Purchasing Supervisor

Subject: Approval to Piggyback Sourcewell (former NJPA) Contract #061417-MML and #061417-SHC "Medical Supplies and Pharmaceuticals"

Contract Need/Background

The City Fire Department is requesting approval to piggyback Sourcewell Contract #0601417-MML and #061417-SHC "Medical Supplies and Pharmaceuticals" from Moore Medical (McKesson Medical-Surgical Government Solutions, LLC) and School Health Corp. The National Joint Powers Alliance (NJPA) issued cooperative Request for Proposal (RFP) #061417, and awarded a contract to the vendors listed above. The NJPA cooperative, which issued the solicitation on behalf of municipalities, has changed its name to Sourcewell. The current contract is valid through July 25, 2021, with one (1) additional one-year renewal.

Attached you will find copies of the Award documents, executed contracts, solicitation documents, and RFP solicitation.

Funding

Approval is requested for as-needed Medical and Pharmaceutical Supplies. The estimated annual expenditure for these items is \$150,000.00, and will be funded from EMS Supplies 140 2231 522 52 20 and Pharmaceuticals 140 2231 522 52 52 accounts.

Award Recommendation

After review of the Sourcewell (former NJPA) cooperative RFP, it is recommended that purchase orders be issued to Moore Medical (McKesson Medical-Surgical Government Solutions, LLC) and School Health Corp., the awarded vendors, to be utilized as-needed in accordance with the terms specified in Sourcewell Contracts #061417-MML and #061417-SHC.