

Solicitation 12265-393

Barricade and Flasher Rental (Co-Op Annual Contract)

Bid Designation: Regional



CITY OF FORT LAUDERDALE

City of Fort Lauderdale

Bid 12265-393

Barricade and Flasher Rental (Co-Op Annual Contract)

Bid Number 12265-393
Bid Title Barricade and Flasher Rental (Co-Op Annual Contract)

Bid Start Date Apr 15, 2019 9:31:21 AM EDT
Bid End Date Apr 29, 2019 2:00:00 PM EDT
Question & Answer End Date Apr 25, 2019 5:00:00 PM EDT

Bid Contact Stefan S Mohammed
Procurement Specialist I
Finance
954-828-5351
smohammed@fortlauderdale.gov

Contract Duration 2 years
Contract Renewal 2 annual renewals
Prices Good for 120 days

Bid Comments The City of Fort Lauderdale as lead agency for the Southeast Governmental Purchasing Cooperative (Co-Op) is actively seeking bids from qualified bidders, hereinafter referred to as the Contractor, to provide Barricade and Flasher Rental to the City and other participating Co-Op agencies in full accordance with the specifications, terms, and conditions contained in this Invitation to Bid (ITB).
The City of Fort Lauderdale uses BidSync (www.BidSync.com) to distribute and receive bids and proposals. There is no charge to vendors/contractors to register and participate in this solicitation process, nor will any fees be charged to the awarded vendor. Refer to www.BidSync.com for further information.
All bids should be submitted electronically through www.BidSync.com.

Added on Apr 22, 2019:

This addendum #1 is to add the previous bid tabulation as requested.
All other terms, conditions and specifications remain unchanged.

Added on Apr 26, 2019:

This addendum#2 is to address question 11 by providing 10 random invoices as an attachment.
All other terms, conditions and specifications remain unchanged.

Addendum # 1

New Documents Previous Bid Tab, Barricade Flasher Rental Co-Op.pdf

Addendum # 2

New Documents Barricade Radominvoices.pdf

Item Response Form

Item 12265-393-01-01 - Flasher Barricades, Type I
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Shall be Type I as specified in Part VI of the Manual on Uniform Traffic Control Devices (MUTCD), Federal Highway Administration, and shall conform to the requirements of that manual.

Price is for 1 day unit rental, However prior annual quantities estimated at 19256 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-02 - Flasher Barricades, Type II
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Shall be Type II as specified in Part VI of the Manual on Uniform Traffic Control Devices (MUTCD), Federal Highway Administration, and shall conform to the requirements of that manual.

Price is for 1 day unit rental, However prior annual quantities estimated at 27605 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-03 - Flasher Barricades, Type III
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Shall be Type III as specified in Part VI of the Manual on Uniform Traffic Control Devices (MUTCD), Federal Highway Administration, and shall conform to the requirements of that manual.

Price is for 1 day unit rental, However prior annual quantities estimated at 2430 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-04 - Warning & Regulatory Signs
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building

949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Warning and Regulatory Signs (non-electrical) shall conform to the requirements and specifications contained in Part VI of the Manual on Uniform Traffic Control Devices (MUTCD), Federal Highway Admin. Signs shall include, but not be limited to the following: 1. Road Construction 500 feet. 2. Road Construction 1000 feet. 3. Road Construction 1500 feet. 4. Keep Left 5. Keep Right 6. Detour 7. Left Lane Ends 8. Right Lane Ends 9. Road Closed Local Traffic Only
Price is for 1 day unit rental, However prior annual quantities estimated at 9959 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-05 - Tripod Stands
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Will hold small to medium sized signs and shall be approximately 3 feet high.
Price is for 1 day unit rental, However prior annual quantities estimated at 754 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-06 - Sign Stands
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Will hold medium to large sized signs and shall be approximately 6 feet high.
Price is for 1 day unit rental, However prior annual quantities estimated at 10413 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-07 - Arrow Boards, Generator Powered
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Shall consist of flashing lights in the shape of a right or left arrow. Power is provided by means of a gasoline or diesel generator or a solar powered generator system with battery back up for the hours of darkness. The arrow board must be capable of continuous operation, 24 hours per day.
Price is for 1 day unit rental, However prior annual quantities estimated at 613 day units. Prior quantities are not indicative of future

usage.

Item 12265-393--01-08 - Traffic Cones, 36 inch
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

36" with reflective collar. Red/orange or bright fluorescent orange molded PVC, minimum weight 8 lbs.

Price is for 1 day unit rental, However prior annual quantities estimated at 20900 day units. Prior quantities are not indicative of future usage.

Item 12265-393--01-09 - Drums
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Drums used for traffic warning or channeling shall be approximately 36" in height and a minimum of 18" in diameter. The markings on drums shall be horizontal, circumferential, orange and white reflector stripes four to eight inches wide, using a material that has a smooth, sealed outer surface that will display the same approximate size, shape and color day and night. There shall be at least two orange and two white stripes on each drum. If there are non-reflectorized spaces between the horizontal orange and white stripes, they shall be no more than two inches wide.

Price is for 1 day unit rental, However prior annual quantities estimated at 3646 day units. Prior quantities are not indicative of future usage.

Item 12265-393--01-10 - French Barricades
Quantity 1 day
Unit Price
Delivery Location **City of Fort Lauderdale**
Public Works Administration Building
949 NW 38th Street
Ft. Lauderdale FL 33309
Qty 1

Description

Interlocking steel barriers approximately 7'3" long x 3' 5-3/8" high x 1" tube diameter. Barco model CCB1461 or equal.

Price is for 1 day unit rental, However prior annual quantities estimated at 14268 day units. Prior quantities are not indicative of future usage.

Item 12265-393--01-11 - Message Boards
Quantity 1 day
Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Variable message board, rechargeable battery operated, as specified in the FDOT Roadway and Traffic Design Standards Manual. Boards may be solar-powered, diesel or gas powered with a 25 hour capacity, maintained by vendor per FDOT specifications. Price is for 1 day unit rental, However prior annual quantities estimated at 951 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-12 - Traffic Barriers

Quantity 1 day

Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Triton barrier with bracket mount for sign post/light manufactured by Energy Absorption Systems Inc. or equal. Water filled plastic jersey barrier with internal metal frame and type A A" lights furnished and installed (FDOT #99-71023-11). Price is for 1 day unit rental, However prior annual quantities estimated at 2797 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-13 - Vertical Panels

Quantity 1 day

Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Temporary, Type V.P., with type A A" lights, FDOT #102-74-1, 36" X 12".

Price is for 1 day unit rental, However prior annual quantities estimated at 12528 day units. Prior quantities are not indicative of future usage.

Item 12265-393-01-14 - Barrier (Caution) Tape (300'Rolls)

Quantity 1 roll

Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Barrier (Caution) tape A shall consist of 3 inch by 3 mil by 300 feet roll of yellow, reflective tape with the word A CAUTION" printed in black at intervals on the entire length of the tape.

Price is for 1 roll, However prior annual quantities estimated at 1408 rolls. Prior quantities are not indicative of future usage.

Item 12265-393-01-15 - Optional Set-up Service, Flasher Barricades 1-20

Quantity 1 lot

Unit Price

Delivery Location

City of Fort Lauderdale

Public Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Normally, the rental items requested in 1 through 13 above will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment. The bidder shall quote a firm fixed price for setting up one lot of from 1 to 20 flasher barricades.

Price is for 1 set up, However prior annual quantities estimated at 200 set ups. Prior quantities are not indicative of future usage.

Item 12265-393-01-16 - Optional Set-up Services, Flasher Barricades 21-50

Quantity 1 lot

Unit Price

Delivery Location

City of Fort Lauderdale

Public Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Normally, the rental items requested in 1 through 13 above will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment. The bidder shall quote a firm fixed price for setting up one lot of from 21 to 50 flasher barricades.

Price is for 1 set up, However prior annual quantities estimated at 150 set ups. Prior quantities are not indicative of future usage

Item 12265-393-01-17 - Optional Set-up services, Flasher Barricades 51-100

Quantity 1 lot

Unit Price

Delivery Location

City of Fort Lauderdale

Public Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Normally, the rental items requested in 1 through 13 above will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment. The bidder shall quote a firm fixed price for setting up one lot of from 51 to 100 flasher barricades.

Price is for 1 set up, However prior annual quantities estimated at 75 set ups. Prior quantities are not indicative of future usage

Item 12265-393-01-18 - Optional Set-up Services, Flasher Barricades Over 100

Quantity 1 lot

Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Normally, the rental items requested in 1 through 13 above will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment. The bidder shall quote a firm fixed price for setting up one lot of over 100 flasher barricades.

Price is for 1 set up, However prior annual quantities estimated at 50 set ups. Prior quantities are not indicative of future usage

Item 12265-393-01-19 - Optional Set-up Services, Signs 1-10**Quantity 1 lot**

Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Normally, the rental items requested in 1 through 13 above will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment. The bidder shall quote a firm fixed price for setting up one lot of from 1 to 10 signs.

Price is for 1 set up, However prior annual quantities estimated at 50 set ups. Prior quantities are not indicative of future usage

Item 12265-393-01-20 - Optional Set-up Services, Signs Over 10**Quantity 1 lot**

Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Normally, the rental items requested in 1 through 13 above will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment. The bidder shall quote a firm fixed price for setting up one lot of over 10 signs.

Price is for 1 set up, However prior annual quantities estimated at 25 set ups. Prior quantities are not indicative of future usage

Item 12265-393-01-21 - Lane Closure**Quantity 1 lot**

Unit Price

Delivery Location

City of Fort LauderdalePublic Works Administration Building

949 NW 38th Street

Ft. Lauderdale FL 33309

Qty 1

Description

Normally, the rental items requested in 1 through 13 above will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment. The bidder shall quote a firm fixed price for setting up 1 lane closure with signs, barricades and 1 arrow board.

Price is for 1 set up, However prior annual quantities estimated at 10 set ups. Prior quantities are not indicative of future usage

Item 12265-393-01-22 - Optional Services, MOT Drawing/Permit**Quantity** 1 each**Unit Price** **Delivery Location**

City of Fort Lauderdale

Public Works Administration Building

949 NW 38th Street .

Ft. Lauderdale FL 33309

Qty 1

Description

A participating agency may sometimes be required to perform work on a state, county or city roadway that requires a Maintenance of Traffic drawing and permit. The bidder will state a fee for this service.

Price is for 1 MOT Drawing/Permit, However prior annual quantities estimated at 200 drawings/permits. Prior quantities are not indicative of future usage

Item 12265-393-01-23 - Optional Services, Site Visit**Quantity** 1 each**Unit Price** **Delivery Location**

City of Fort Lauderdale

Public Works Administration Building

949 NW 38th Street

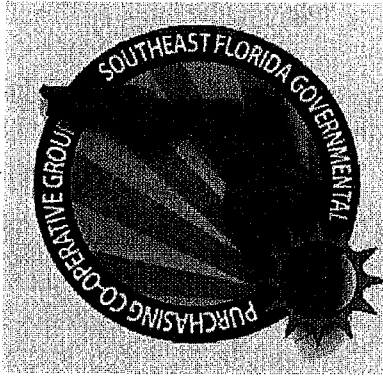
Ft. Lauderdale FL 33309

Qty 1

Description

If the Contractor has set-up the barricades and other devices per the optional set-up services of paragraph 2.06, and a MOT permit requires that the site be inspected periodically to insure compliance with the MOT drawing, the Contractor will perform this service at the request of the agency. The bidder will state a cost per site visit for this service.

Price is for 1 visit, However prior annual quantities estimated at 25 visits. Prior quantities are not indicative of future usage



SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE GROUP

TO OUR PROSPECTIVE CONTRACTORS:

The attached Invitation for Bid or Request for Proposal represents a cooperative procurement for the Southeast Florida Governmental Purchasing Cooperative Group.

For the past several years, approximately forty-five (45) government entities have participated in Cooperative Purchasing in Southeast Florida. The Southeast Florida Governmental Purchasing Cooperative Group was formed in an effort to provide cost savings and cost avoidances to all entities by utilizing the buying power of combined requirements for common, basic items.

The Government Agencies participating in this particular procurement and their respective delivery locations are listed in the attached document.

Southeast Florida Governmental Purchasing Cooperative Group Procurement Operational Procedures:

- All questions concerning this procurement should be addressed to the issuing agency, hereinafter referred to as the "lead agency". All responses are to be returned in accordance with the instructions contained in the attached document. Any difficulty with participating agencies referenced in this award must be brought to the attention of the lead agency.
- Each participating governmental entity will be responsible for awarding the contract, issuing its own purchase orders, and for order placement. Each entity will require separate billings, be responsible for payment to the Contractor(s) awarded this contract, and issue its own tax exemption certificates as required by the Contractor.
- The Contract/purchase order terms of each entity will prevail for the individual participating entity. Invoicing instructions, delivery locations and insurance requirements will be in accordance with the respective agency requirements.
- Any reference in the documents to a single entity or location will, in fact, be understood as referring to all participating entities referenced in the documents and cover letter unless specifically noted otherwise.
- The awarded Contractor(s) shall be responsible for advising the lead agency of those participants who fail to place orders as a result of this award during the contract period.
- The Contractor(s) shall furnish the Lead Agency a detailed Summary of Sales semi-annually during the contract period. Sales Summary shall include contract number(s), contractor's name, the total of each commodity sold during the reporting period and the total dollar amount of purchases by commodity.
- Municipalities and other governmental entities which are not members of the Southeast Florida Governmental Purchasing Cooperative Group are strictly prohibited from utilizing any contract or purchase order resulting from this bid award. However, other Southeast Florida Governmental Purchasing Cooperative Group members may participate in this contract for new usage, during the contract term, or in any contract extension term, if approved by the lead agency. New Southeast Florida Governmental Purchasing Cooperative Group members may participate in any contract on acceptance and approval by the lead agency.
- None of the participating governmental entities shall be deemed or construed to be a party to any contract executed by and between any other governmental entity and the Contractor(s) as a result of this procurement action.

"WORKING TOGETHER TO REDUCE COSTS"

City of Fort Lauderdale
Barricades and Flasher Rental
ITB # 12265-393

SECTION I – INTRODUCTION AND INFORMATION

1.1 Purpose

The City of Fort Lauderdale, Florida (City) as lead agency for the Southeast Florida Governmental Purchasing Cooperative Group (Co-Op) is seeking bids from qualified, experienced and licensed firm(s), hereinafter referred to as the Contractor or Bidder, to provide a contract for the rental of Barricades and Flashers for the City and the Co-op, in accordance with the terms, conditions, and specifications contained in this Invitation to Bid (ITB).

1.2 Pre-bid Conference and/or Site Visit

There will not be a pre-bid conference or site visit for this ITB.

It will be the sole responsibility of the Bidder to become familiar with the scope of the City's requirements and systems prior to submitting a bid. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid will be considered evidence that the Bidder has familiarized themselves with the nature and extent of the work, equipment, materials, and labor required.

1.3 BidSync

The City of Fort Lauderdale uses BidSync (www.bidsync.com) to administer the competitive solicitation process, including but not limited to soliciting bids, issuing addenda, posting results and issuing notification of an intended decision. There is no charge to register and download the ITB from BidSync. Bidders are strongly encouraged to read the various vendor Guides and Tutorials available in BidSync well in advance of their intention of submitting a bid to ensure familiarity with the use of BidSync. The City shall not be responsible for a Bidders inability to submit a bid by the end date and time for any reason, including issues arising from the use of BidSync. There is no charge to Bidders/Contractors to register and participate in the solicitation process, nor will any fees be charged to the awarded Bidder.

1.4 Point of Contact

For information concerning procedures for responding to this solicitation, contact Procurement Specialist, Stefan Mohammed, at (954) 828-5351 or email at Smohammed@fortlauderdale.gov. Such contact shall be for clarification purposes only.

For information concerning technical specifications, please utilize the question / answer feature provided by BidSync at www.bidsync.com. Questions of a material nature must be received prior to the cut-off date specified in the ITB schedule. Material changes, if any, to the scope of services or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync Site). Bidders please note: No part of your bid can be submitted via FAX. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a bid will be considered evidence that the Bidder has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire bid response must be submitted in accordance with all specifications contained in this solicitation. The questions and answers submitted in BidSync shall become part of any contract that is created from this ITB.

It is the sole responsibility of the Bidder to ensure that their bid is submitted electronically through BidSync at www.bidsync.com or reaches the City of Fort Lauderdale City Hall,

Procurement Services Division, 6th floor, Suite 619, 100 N. Andrews Avenue, Fort Lauderdale, FL 33301 in a sealed envelope marked on the outside with the ITB solicitation number and Bidder's name, no later than the time and date specified in this solicitation.

END OF SECTION

SECTION II - SPECIAL TERMS AND CONDITIONS

2.1 General Conditions

ITB General Conditions (Form G-107, Rev. 08/18) are included and made a part of this ITB.

2.2 Addenda, Changes, and Interpretations

It is the sole responsibility of each firm to notify the Procurement Specialist utilizing the question / answer feature provided by BidSync and request modification or clarification of any ambiguity, conflict, discrepancy, omission or other error discovered in this competitive solicitation. Requests for clarification, modification, interpretation, or changes must be received prior to the Question and Answer (Q & A) Deadline. Requests received after this date may not be addressed. Questions and requests for information that would not materially affect the scope of services to be performed or the solicitation process will be answered within the question / answer feature provided by BidSync and shall be for clarification purposes only. Material changes, if any, to the scope of services or the solicitation process will only be transmitted by official written addendum issued by the City and uploaded to BidSync as a separate addendum to the ITB. Under no circumstances shall an oral explanation given by any City official, officer, staff, or agent be binding upon the City and should be disregarded. All addenda are a part of the competitive solicitation documents and each firm will be bound by such addenda. It is the responsibility of each to read and comprehend all addenda issued.

2.3 Changes and Alterations

Bidder may change or withdraw a Bid at any time prior to Bid submission deadline; however, no oral modifications will be allowed. Modifications shall not be allowed following the Bid deadline.

2.4 Bidder's Costs

The City shall not be liable for any costs incurred by Bidders in responding to this ITB.

2.5 Pricing/Delivery

All pricing should be identified on the Cost page provided in this ITB. No additional costs may be accepted, other than the costs stated on the Cost page. Failure to use the City's Cost page and provide costs as requested in this ITB may deem your bid non-responsive.

Bidder shall quote a firm, fixed price for all services stated in the ITB. All costs including travel shall be included in your cost. The City shall not accept any additional costs including any travel associated with coming to the City of Fort Lauderdale.

Failure to provide costs as requested in this ITB may deem your bid non-responsive.

2.6 Price Validity

Prices provided in this Invitation to bid (ITB) shall be valid for at least One-Hundred and Twenty (120) days from time of ITB opening unless otherwise extended and agreed upon by the City and Bidder. The City shall award contract within this time period or shall request to the recommended awarded vendor an extension to hold pricing, until products/services have been awarded.

2.7 Invoices/Payment

Payment terms will be considered to be net 45 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last, in accordance with the Florida Local Government Prompt Payment Act. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award.

2.8 Related Expenses/Travel Expenses

All costs including travel are to be included in your bid. The City will not accept any additional costs.

2.9 Payment Method

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to payment by credit card via MasterCard or Visa. This allows you as a vendor of the City of Fort Lauderdale to receive your payment fast and safely. No more waiting for checks to be printed and mailed. Payments will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, firms must presently have the ability to accept credit card payment or take whatever steps necessary to implement acceptance of a credit card before the commencement of a contract. See Contract Payment Method form attached.

2.10 Mistakes

The Bidder shall examine this ITB carefully. The submission of a bid shall be prima facie evidence that the Bidder has full knowledge of the scope, nature, and quality of the work to be performed; the detailed requirements of the specifications; and the conditions under which the work is to be performed. Ignorance of the requirements will not relieve the Bidder from liability and obligations under the Contract.

2.11 Acceptance of Bids / Minor Irregularities

2.11.1 The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variances to specifications contained in bids which do not make the bid conditional in nature and minor irregularities in the solicitation process. A minor irregularity shall be a variation from the solicitation that does not affect the price of the contract or does not give a bidder an advantage or benefit not enjoyed by other bidders, does not adversely impact the interests of other firms or, does not affect the fundamental fairness of the solicitation process. The City also reserves the right to reissue an ITB.

2.11.2 The City reserves the right to disqualify Bidder during any phase of the competitive solicitation process and terminate for cause any resulting contract upon evidence of collusion with intent to defraud or other illegal practices on the part of the Bidder.

2.12 Modification of Services

2.12.1 While this contract is for services provided to the department referenced in this ITB, the City may require similar work for other City departments. Successful Bidder agrees to take on such work unless such work would not be considered reasonable or become an undue burden to the Successful Bidder.

2.12.2 The City reserves the right to delete any portion of the work at any time without cause, and if such right is exercised by the City, the total fee shall be reduced in the same ratio as the estimated cost of the work deleted bears to the estimated cost of the work originally planned. If work has already been accomplished and approved by the City on any portion of a contract resulting from this ITB, the Successful Bidder shall be paid for the work completed on the basis of the estimated percentage of completion of such portion to the total project cost.

2.12.3 The City may require additional items or services of a similar nature, but not specifically listed in the contract. The Successful Bidder agrees to provide such items or services, and shall provide the City prices on such additional items or services. If the price(s) offered are not acceptable to the City, and the situation cannot be resolved to the satisfaction of the City, the City reserves the right to procure those items or services from other vendors, or to cancel the contract upon giving the Successful Bidder thirty (30) days written notice.

2.12.4 If the Successful Bidder and the City agree on modifications or revisions to the task elements, after the City has approved work to begin on a particular task or project, and a budget has been established for that task or project, the Successful Bidder will submit a revised budget to the City for approval prior to proceeding with the work.

2.13 No Exclusive Contract

Bidder agrees and understands that the contract shall not be construed as an exclusive arrangement and further agrees that the City may, at any time, secure similar or identical services from another vendor at the City's sole option.

2.14 Sample Contract Agreement

A sample of the formal agreement template, which may be required to be executed by the awarded vendor can be found at our website:

<https://www.fortlauderdale.gov/home/showdocument?id=1212>

2.15 Responsiveness

In order to be considered responsive to the solicitation, the firm's bid shall fully conform in all material respects to the solicitation and all of its requirements, including all form and substance.

2.16 Responsibility

In order to be considered as a responsible firm, firm shall be fully capable to meet all of the requirements of the solicitation and subsequent contract, must possess the full capability, including financial and technical, to perform as contractually required, and must be able to fully document the ability to provide good faith performance.

2.17 Minimum Qualifications

To be eligible for award of a contract in response to this solicitation, the Bidder must demonstrate that they have successfully completed services, as specified in the Technical Specifications / Scope of Services section of this solicitation, are normally and routinely engaged in performing such services, and are properly and legally licensed to perform such work. In addition, the Bidder must have no conflict of interest with regard to any other work performed by the Bidder for the City of Fort Lauderdale.

2.17.1 Firm or principals shall have no record of judgments, pending lawsuits against the City or criminal activities involving moral turpitude and not have any conflicts of interest that have not been waived by the City Commission.

2.17.2 Neither firm nor any principal, officer, or stockholder shall be in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City.

2.18 Lobbying Activities

ALL CONTRACTORS PLEASE NOTE: Any contractor submitting a response to this solicitation must comply, if applicable, with City of Fort Lauderdale Ordinance No. C-11-42 & Resolution No. 07-101, Lobbying Activities. Copies of Ordinance No. C-11-42 and Resolution No. 07-101 may be obtained from the City Clerk's Office on the 7th Floor of City Hall, 100 N. Andrews Avenue, Fort Lauderdale, Florida. The ordinance may also be viewed on the City's website at <http://www.fortlauderdale.gov/home/showdocument?id=6036>.

2.19 Local Business Preference – N/A**2.20 Protest Procedure**

2.20.1 Any Bidder who is not recommended for award of a contract and who alleges a failure by the city to follow the city's procurement ordinance or any applicable law, may follow the protest procedure as found in the city's procurement ordinance within five (5) days after a notice of intent to award is posted on the city's web site at the following link: <http://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award>.

2.20.2 The complete protest ordinance may be found on the city's web site at the following link: [https://library.municode.com/fl/fort lauderdale/codes/code of ordinances?nodeId=COOR CH2AD ARTVFI DIV2PR S2-182DIREPR](https://library.municode.com/fl/fort%20lauderdale/codes/code%20of%20ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-182DIREPR)

2.21 Public Entity Crimes

Bidder, by submitting a bid, certifies that neither the Bidder nor any of the Bidder's principals has been placed on the convicted vendor list as defined in Section 287.133, Florida Statutes (2018), as may be amended or revised. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

2.22 Sub-Contractors

2.22.1 If the Contractor proposes to use sub-contractors in the course of providing these services to the City, this information shall be a part of the bid response. Such information shall be subject to review, acceptance and approval of the City, prior to any contract award. The City reserves the right to approve or disapprove of any sub-contractor candidate in its best interest and to require Contractor to replace sub-contractor with one that meets City approval.

2.22.2 Contractor shall ensure that all of Contractor's sub-contractors perform in accordance with the terms and conditions of this Contract. Contractor shall be fully responsible for all of Contractor's sub-contractors' performance, and liable for any of Contractor's sub-contractors' non-performance and all of Contractor's sub-contractors' acts and omissions. Contractor shall defend, at Contractor's expense, counsel being subject to the City's approval or disapproval, and indemnify and hold harmless the City and the City's officers, employees, and agents from and against any claim, lawsuit, third-party

action, or judgment, including any award of attorney fees and any award of costs, by or in favor of any Contractor's sub-contractors for payment for work performed for the City.

- 2.22.3** Contractor shall require all of its sub-contractors to provide the required insurance coverage as well as any other coverage that the Contractor may consider necessary, and any deficiency in the coverage or policy limits of said sub-contractors will be the sole responsibility of the Contractor.

2.23 Bid Security – N/A

2.24 Payment and Performance Bond – N/A

2.25 Insurance Requirements

- 2.25.1** As a condition precedent to the effectiveness of this Agreement, during the term of this Agreement and during any renewal or extension term of this Agreement, the Contractor, at the Contractor's sole expense, shall provide insurance of such types and with such terms and limits as noted below. Providing proof of and maintaining adequate insurance coverage are material obligations of the Contractor. The Contractor shall provide the City a certificate of insurance evidencing such coverage. The Contractor's insurance coverage shall be primary insurance for all applicable policies. The limits of coverage under each policy maintained by the Contractor shall not be interpreted as limiting the Contractor's liability and obligations under this Agreement. All insurance policies shall be from insurers authorized to write insurance policies in the State of Florida and that possess an A.M. Best rating of "A-" VII or better. All insurance policies are subject to approval by the City's Risk Manager.

- 2.25.2** The coverages, limits, and endorsements required herein protect the interests of the City, and these coverages, limits, and endorsements may not be relied upon by the Contractor for assessing the extent or determining appropriate types and limits of coverage to protect the Contractor against any loss exposure, whether as a result of this Agreement or otherwise. The requirements contained herein, as well as the City's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this Agreement.

- 2.25.3** The following insurance policies and coverages are required:

Commercial General Liability

Coverage must be afforded under a Commercial General Liability policy with limits not less than:

- \$1,000,000 each occurrence and \$2,000,000 aggregate for Bodily Injury, Property Damage, and Personal and Advertising Injury
- \$1,000,000 each occurrence and \$2,000,000 aggregate for Products and Completed Operations

Policy must include coverage for Contractual Liability and Independent Contractors.

The City and the City's officers, employees, and volunteers are to be covered as additional insureds with a CG 20 26 04 13 Additional Insured – Designated Person or Organization Endorsement or similar endorsement providing equal or broader Additional Insured Coverage with respect to liability arising out of activities performed by or on

behalf of the Contractor. The coverage shall contain no special limitation on the scope of protection afforded to the City or the City's officers, employees, and volunteers.

Business Automobile Liability

Coverage must be afforded for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than \$1,000,000 combined single limit each accident.

If the Contractor does not own vehicles, the Contractor shall maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Workers' Compensation and Employer's Liability

Coverage must be afforded per Chapter 440, Florida Statutes. Any person or entity performing work for or on behalf of the City must provide Workers' Compensation insurance. Exceptions and exemptions will be allowed by the City's Risk Manager, if they are in accordance with Florida Statute.

The Contractor waives, and the Contractor shall ensure that the Contractor's insurance carrier waives, all subrogation rights against the City and the City's officers, employees, and volunteers for all losses or damages. The City requires the policy to be endorsed with WC 00 03 13 Waiver of our Right to Recover from Others or equivalent.

The Contractor must be in compliance with all applicable State and federal workers' compensation laws, including the U.S. Longshore Harbor Workers' Act and the Jones Act, if applicable.

2.25.4 Insurance Certificate Requirements

- a. The Contractor shall provide the City with valid Certificates of Insurance (binders are unacceptable) no later than thirty (30) days prior to the start of work contemplated in this Agreement.
- b. The Contractor shall provide to the City a Certificate of Insurance having a thirty (30) day notice of cancellation; ten (10) days' notice if cancellation is for nonpayment of premium.
- c. In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of the Contractor to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested, and addressed to the certificate holder.
- d. In the event the Agreement term goes beyond the expiration date of the insurance policy, the Contractor shall provide the City with an updated Certificate of Insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The City reserves the right to suspend the Agreement until this requirement is met.
- e. The Certificate of Insurance shall indicate whether coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the Certificate of Insurance must show a retroactive date, which shall be the effective date of the initial contract or prior.
- f. The City shall be named as an Additional Insured on the general liability policy.
- g. The City shall be granted a Waiver of Subrogation on the Contractor's Workers' Compensation insurance policy.

- h. The title of the Agreement, Bid/Contract number, event dates, or other identifying reference must be listed on the Certificate of Insurance.

The Certificate Holder should read as follows:

City of Fort Lauderdale
Procurement Services Division
100 N. Andrews Avenue
Fort Lauderdale, FL 33301

- 2.25.5** The Contractor has the sole responsibility for the payment of all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. Any costs for adding the City as an Additional Insured shall be at the Contractor's expense.
- 2.25.6** If the Contractor's primary insurance policy/policies do not meet the minimum requirements, as set forth in this Agreement, the Contractor may provide evidence of an Umbrella/Excess insurance policy to comply with this requirement.
- 2.25.7** The Contractor's insurance coverage shall be primary insurance as applied to the City and the City's officers, employees, and volunteers. Any insurance or self-insurance maintained by the City covering the City, the City's officers, employees, or volunteers shall be non-contributory.
- 2.25.8** Any exclusion or provision in the insurance maintained by the Contractor that excludes coverage for work contemplated in this Agreement shall be unacceptable and shall be considered breach of contract.
- 2.25.9** All required insurance policies must be maintained until the contract work has been accepted by the City, or until this Agreement is terminated, whichever is later. Any lapse in coverage shall be considered breach of contract. In addition, Contractor must provide to the City confirmation of coverage renewal via an updated certificate should any policies expire prior to the expiration of this Agreement. The City reserves the right to review, at any time, coverage forms and limits of Contractor's insurance policies.
- 2.25.10** The Contractor shall provide notice of any and all claims, accidents, and any other occurrences associated with this Agreement shall be provided to the Contractor's insurance company or companies and the City's Risk Management office as soon as practical.
- 2.25.11** It is the Contractor's responsibility to ensure that any and all of the Contractor's independent contractors and subcontractors comply with these insurance requirements. All coverages for independent contractors and subcontractors shall be subject to all of the applicable requirements stated herein. Any and all deficiencies are the responsibility of the Contractor.

2.26 Insurance – Sub-Contractors

Contractor shall require all of its Sub-Contractors to provide the aforementioned coverage as well as any other coverage that the Contractor may consider necessary, and any deficiency in

the coverage or policy limits of said Sub-Contractors will be the sole responsibility of the Contractor.

2.27 Insurance for Collection of Credit Card Payments – N/A

2.28 Award of Contract

Contractor must bid on all items. Partial bids will not be considered.

The City also reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City.

A Contract (the "Agreement") may be awarded by the City Commission. The City reserves the right to execute or not execute, as applicable, a contract with the Bidder(s) that is determined to be in the City's best interests. The City reserves the right to award a contract to more than one Bidder, at the sole and absolute discretion of the in the City.

2.29 Damage to Public or Private Property

Extreme care shall be taken to safeguard all existing facilities, site amenities, irrigation systems, vehicles, etc. on or around the job site. Damage to public and/or private property shall be the responsibility of the Contractor and shall be repaired and/or replaced at no additional cost to the City.

2.30 Safety

The Contractor(s) shall adhere to the Florida Department of Transportation's Uniform manual on Traffic Control for construction and maintenance work zones when working on or near a roadway. It will be the sole responsibility of the Contractor to make themselves and their employees fully aware of these provisions, especially those applicable to safety.

2.31 Uncontrollable Circumstances ("Force Majeure")

The City and Contractor will be excused from the performance of their respective obligations under this agreement when and to the extent that their performance is delayed or prevented by any circumstances beyond their control including, fire, flood, explosion, strikes or other labor disputes, act of God or public emergency, war, riot, civil commotion, malicious damage, act or omission of any governmental authority, delay or failure or shortage of any type of transportation, equipment, or service from a public utility needed for their performance, provided that:

2.31.1 The non performing party gives the other party prompt written notice describing the particulars of the Force Majeure including, but not limited to, the nature of the occurrence and its expected duration, and continues to furnish timely reports with respect thereto during the period of the Force Majeure;

2.31.2 The excuse of performance is of no greater scope and of no longer duration than is required by the Force Majeure;

2.31.3 No obligations of either party that arose before the Force Majeure causing the excuse of performance are excused as a result of the Force Majeure; and

2.31.4 The non performing party uses its best efforts to remedy its inability to perform. Notwithstanding the above, performance shall not be excused under this Section for a period in excess of two (2) months, provided that in extenuating circumstances, the City may excuse performance for a longer term. Economic hardship of the Contractor will not constitute Force Majeure. The term of the agreement shall be extended by a period equal to that during which either party's performance is suspended under this Section.

2.32 Canadian Companies

In the event Contractor is a corporation organized under the laws of any province of Canada or is a Canadian federal corporation, the City may enforce in the United States of America or in Canada or in both countries a judgment entered against the Contractor. The Contractor waives any and all defenses to the City's enforcement in Canada, of a judgment entered by a court in the United States of America. All monetary amounts set forth in this Contract are in United States dollars.

2.33 News Releases/Publicity

News releases, publicity releases, or advertisements relating to this contract or the tasks or projects associated with the project shall not be made without prior City approval.

2.34 Approved Equal or Alternative Product Bids

This is a manufacturer/brand/model specification. No substitutions will be allowed.

2.35 Contract Period

The initial contract term shall commence upon date of award by the City, and shall expire two years from that date. The City reserves the right to extend the contract for two, additional one year terms, providing all terms conditions and specifications remain the same, both parties agree to the extension, and such extension is approved by the City.

In the event services are scheduled to end because of the expiration of this contract, the Contractor shall continue the service upon the request of the City as authorized by the awarding authority. The extension period shall not extend for more than 180 days beyond the expiration date of the existing contract. The Contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.

2.36 Cost Adjustments

Prices quoted shall be firm for the initial contract term of two years. No cost increases shall be accepted in this initial contract term. Please consider this when providing pricing for this request for proposal.

Thereafter, any extensions which may be approved by the City shall be subject to the following: costs for any extension terms shall be subject to an adjustment only if increases or decreases occur in the industry. Such adjustment shall be based on the latest yearly percentage increase in the All Urban Consumers Price Index (CPI-U) as published by the Bureau of Labor Statistics, U.S. Dep't. of Labor, and shall not exceed five percent (5%).

The yearly increase or decrease in the CPI shall be that latest Index published and available for the calendar year ending 12/31, prior to the end of the contract year then in effect, as compared to the index for the comparable month, one-year prior.

Any requested adjustment shall be fully documented and submitted to the City at least ninety

(90) days prior to the contract anniversary date. Any approved cost adjustments shall become effective on the beginning date of the approved contract extension.

The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, or considered to be excessive, or if decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the Contract will be considered cancelled on the scheduled expiration date.

2.37 Service Test Period

If the Contractor has not previously performed the services to the city, the City reserves the right to require a test period to determine if the Contractor can perform in accordance with the requirements of the contract, and to the City's satisfaction. Such test period can be from thirty to ninety days, and will be conducted under all specifications, terms and conditions contained in the contract. This trial period will then become part of the initial contract period.

A performance evaluation will be conducted prior to the end of the test period and that evaluation will be the basis for the City's decision to continue with the Contractor or to select another Contractor (if applicable).

2.38 Contract Coordinator

The City may designate a Contract Coordinator whose principal duties shall be:

- Liaison with Contractor.
- Coordinate and approve all work under the contract.
- Resolve any disputes.
- Assure consistency and quality of Contractor's performance.
- Schedule and conduct Contractor performance evaluations and document findings.
- Review and approve for payment all invoices for work performed or items delivered.

2.39 Contractor Performance Reviews and Ratings

The City Contract Coordinator may develop a Contractor performance evaluation report. This report shall be used to periodically review and rate the Contractor's performance under the contract with performance rating as follows:

Excellent	Far exceeds requirements.
Good	Exceeds requirements
Fair	Just meets requirements.
Poor	Does not meet all requirements and contractor is subject to penalty provisions under the contract.
Non-compliance	Either continued poor performance after notice or a performance level that does not meet a significant portion of the requirements. This rating makes the Contractor subject to the default or cancellation for cause provisions of the contract.

The report shall also list all discrepancies found during the review period. The Contractor shall be provided with a copy of the report, and may respond in writing if he takes exception to the report or wishes to comment on the report. Contractor performance reviews and subsequent reports will be used in determining the suitability of contract extension.

2.40 Substitution of Personnel – N/A

- 2.41 Ownership of Work – N/A
- 2.42 Condition of Trade-In Equipment – N/A
- 2.43 Conditions of Trade-In Shipment and Purchase Payment – N/A
- 2.44 Verification of Employment Status – N/A
- 2.45 Service Organization Controls – N/A

2.46 Warranties of Usage

Any estimated quantities listed are for information and tabulation purposes only. No warranty or guarantee of quantities needed is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.

2.47 Rules and Submittals of Bids

The signer of the bid must declare that the only person(s), company or parties interested in the proposal as principals are named therein; that the bid is made without collusion with any other person(s), company or parties submitting a bid; that it is in all respects fair and in good faith, without collusion or fraud; and that the signer of the bid has full authority to bind the principal bidder.

2.48 Bid Tabulations/Intent to Award

Notice of Intent to Award Contract/Bid, resulting from the City's Formal solicitation process may be found at: <http://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award>. Tabulations of receipt of those parties responding to a formal solicitation may be found at: <http://www.fortlauderdale.gov/departments/finance/procurement-services/bid-results>, or any interested party may call the Procurement Services Division at 954-828-5933.

2.49 Public Records

All bids will become the property of the City. The Bidder's response to the ITB is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this ITB and any resulting Contract to be executed for this ITB, subject to the provisions of Chapter 119.07 of the Florida Statutes. Any language contained in the Bidder's response to the ITB purporting to require confidentiality of any portion of the Bidder's response to the ITB, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Bidder submits any documents or other information to the City which the Bidder claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Bidder shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Bidder must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Bidder's response to the ITB constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the Bidder agrees to defend, indemnify, and hold harmless the city and the city's officers, employees, and agent, against any loss or damages incurred by any person or entity as a result of the city's treatment of records as public records. In the event of Contract award, all documentation produced as part of the Contract shall become the exclusive property of the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT. CONTACT THE CUSTODIAN

OF PUBLIC RECORDS AT: (954-828-5002, PRRCONTRACT@FORTLAUDERDALE.GOV, CITY CLERK'S OFFICE, 100 NORTH ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301)

Contractor shall:

1. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2017), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this contract if the Contractor does not transfer the records to the City.
4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of this Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of this Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

2.50 PCI (Payment Card Industry) Compliance

Contractor agrees to comply with all applicable state, federal and international laws, as well as industry best practices, governing the collection, access, use, disclosure, safeguarding and destruction of protected information.

Contractor and/or any subcontractor that handles credit card data must be, and remain, PCI compliant under the current standards and will provide documentation confirming compliance upon request by the City of Fort Lauderdale, failure to produce documentation could result in termination of the contract.

END OF SECTION

SECTION III - TECHNICAL SPECIFICATIONS/SCOPE OF SERVICES

3.01. SCOPE OF WORK

The Contractor shall provide barricades, flashers and other related items described below. Such items will be delivered to and/or removed from any participating agency's location or job site in Miami-Dade, Broward or Palm Beach Counties. All costs for the described service shall be as stated in the bid proposal. This service shall be available twenty-four hours per day, seven days per week. Delivery shall be made within two (2) hours of notification. Pick-up shall be made within 72 hours of notification. Consideration will be given for signs other than those specified above for the amount of time necessary to prepare the sign(s). There will be no minimum quantities or minimum unit day requirements.

3.02. BASIC SERVICES

The Contractor shall employ personnel who are competent and experienced in providing the above stated services, to provide services that are equal to the practice prevalent by contractors performing the same work and commensurate with the magnitude and intricacy of the work under consideration.

The Contractor shall:

- A. Have two-way radio dispatched delivery trucks, or cell phones and provide the City with toll-free telephone numbers for service request calls.
- B. Provide the city or participating agency with a contact phone number that is monitored twenty-four hours per day.
- C. Deliver items as ordered. Where units delivered are other than what was ordered or where the units do not conform to specifications, including flashers that do not flash, the delivery requirement shall not be considered as met.
- D. Provide the City or participating agency with an estimated time of delivery or pick-up when service requests are made.
- E. Replace any units found to be damaged or inoperable at no additional cost to the City, with delivery and pick-up times for the replacements meeting the above time requirements.
- F. Provide an order number to the City for each order at the time it is made in order to confirm the order. Receipts for each day's deliveries shall be faxed to the Public Works Dispatcher by 5:00 PM the same day. The fax number is 954-828-7881. Receipts for deliveries made after 5:00 PM shall be faxed the next business day. The receipt shall contain the order number, date and time of delivery and the number and type of each unit. This requirement will vary by agency.

G. Provide a pick-up number to the City or participating agency for each order that has been requested for pick up at the time it is made in order to confirm pick up. Receipts for each day's pick-ups shall be faxed to the Public Works Dispatcher by 5:00 PM the same day. The fax number is 954-828-7881. Receipts for pick-ups made after 5:00 PM shall be faxed the next business day. All barricades, signs and arrow boards shall be removed at the time of pick-up. If at the time of pick-up, the Contractor chooses not to remove all items for any reason, the Contractor shall notify the Public Works Dispatcher via fax by the next business day. The notice shall refer to the pick-up number and explain the reason why the Contractor elected not to remove all of the items.

H. Include the order number or pick-up number in any correspondence referring to said orders or pick-ups.

I. If items are not available for delivery as ordered, the contractor must notify the City prior to delivery of any changes.

3.03. ADDITIONAL SET-UP SERVICES

Normally, the items requested will be delivered to a stated site and set-up by City or agency staff. However, where such staff is unavailable, it may be necessary for the Contractor to set-up this equipment for maintenance of traffic and/or pedestrian safety. The bidder shall quote a firm fixed price for this service on the Bid Proposal page. Price to vary per number of units requested. For bidding purposes, assume 20% of the estimated quantities listed in paragraph 2.06 will be required to be set-up by the Contractor.

3.03a ADDITIONAL SERVICES

A. Maintenance of Traffic (MOT) drawing and permit – a participating agency may sometimes be required to perform work on a state, county or city roadway that requires a Maintenance of Traffic drawing and permit. The bidder will state a fee for this service on the Bid Proposal Pages.

B. Site visits – if the Contractor has set-up the barricades and other devices per the additional set-up services of paragraph 2.06 below, the MOT permit requires that the site be inspected periodically to insure compliance with the MOT drawing. The bidder will state a cost per site visit for this service in the Bid Proposal Pages.

3.04. EQUIPMENT TO BE FURNISHED

A. Flasher barricades – shall be Type I, Type II and Type III (as required) as specified in Part VI of the Manual on Uniform Traffic Control Devices (MUTCD), Federal Highway Administration, and shall conform to the requirements of that manual.

- B. Warning and Regulatory Signs (non-electrical) – shall conform to the requirements and specifications contained in Part VI of the Manual on Uniform Traffic Control Devices (MUTCD), Federal Highway Administration. Signs shall include, but not be limited to the following:
1. Road Construction – 500 feet.
 2. Road Construction – 1000 feet.
 3. Road Construction – 1500 feet.
 4. Keep Left
 5. Keep Right
 6. Detour
 7. Left Lane Ends
 8. Right Lane Ends
 9. Road Closed – Local Traffic Only
- C. Tripod Stands – will hold small to medium sized signs and shall be approximately 3 feet high.
- D. Sign Stands – will hold medium to large sized signs and shall be approximately 6 feet high.
- E. Generator powered arrow boards – shall consist of flashing lights in the shape of a right or left arrow. Power is provided by means of a gasoline or diesel generator or a solar powered generator system with battery back up for the hours of darkness. The arrow board must be capable of continuous operation, 24 hours per day.
- F. Cones - 36" with reflective collar. Red/orange or bright fluorescent orange molded PVC, minimum weight 8 lbs.
- G. Drums - Drums used for traffic warning or channeling shall be approximately 36" in height and a minimum of 18" in diameter. The markings on drums shall be horizontal, circumferential, orange and white reflector stripes four to eight inches wide, using a material that has a smooth, sealed outer surface that will display the same approximate size, shape and color day and night. There shall be at least two orange and two white

stripes on each drum. If there are non-reflectorized spaces between the horizontal orange and white stripes, they shall be no more than two inches wide.

- H. French Barricades - Interlocking steel barriers approximately 7'3" long x 3' 5-3/8" high x 1" tube diameter. Barco model CCB1461 or equal.
- I. Message Boards - Variable message board, rechargeable battery operated, as specified in the FDOT Roadway and Traffic Design Standards Manual. Boards may be solar-powered, diesel or gas powered with a 25 hour capacity, maintained by vendor per FDOT specifications.
- J. Traffic Barriers - Triton barrier with bracket mount for sign post/light manufactured by Energy Absorption Systems Inc. or equal. Water filled plastic jersey barrier with internal metal frame and type "A" lights furnished and installed (FDOT #99-71023-11).
- K. Vertical Panels - Temporary, Type V.P., with type "A" lights, FDOT #102-74-1, 36" X 12".
- L. Barrier (Caution) tape – shall consist of 3 inch by 3 mil by 300 feet roll of yellow, reflective tape with the word "CAUTION" printed in black at intervals on the entire length of the tape.

3.05 PARTICIPATING CO-OP MEMBERS

A. City of Aventura

19200 W. Country Club Drive

Aventura, FL 33180

Contact: Indra Sarju

Phone: 305-466-8925

Email: sarjui@cityofaventura.com

B. Broward County Water & Wastewater Services

2555 West Copans Rd

Pompano Beach, FL 33069

Contact: Ellie O'Connell

Phone: 954-831-0935

Email: eoconneli@broward.org

C. City of Cooper City

9070 SW 51st

Cooper City, FL 33328

Contact: Tim Fleming

Phone: 954-434-2300

Email: Tflaming@coopercityfl.org

D. City of Coral Springs

9500 West Sample Road
Coral Springs, FL 33065
Contact: Leo Bermudez
Email: Mmachuca@coralsprings.org

Phone: 954-344-1101

E. Town of Davie

6591 Orange Drive
Davie, FL 33314
Contact: Jenna Albers
Email: Jalbers@davie-fl.gov

Phone: 954-797-1131

F. City of Fort Lauderdale

949 NW 38th Street
Ft. Lauderdale, FL 33309
Contact: Donna McMahon
Email: DMcMahon@fortlauderdale.gov

Phone: 954-828-4786

G. City of Hallandale Beach

410 SE 3rd Street
Hallandale Beach, FL 33009
Contact: Bob Williams
Email: Rwilliams@cohb.org

Phone: 954-457-1452

630 NW 2nd Street
Hallandale Beach, FL 33009
Contact: Randy Stovall
Email: Rstovall@cohb.org

Phone: 954-457-1618

H. City of Margate

5790 Margate Blvd
Margate, FL 33063
Contact: Ben Trapani
Email: Btrapani@margatefl.com

Phone: 954-935-5258

I. City of Miramar

2300 Civic Center Place
Miramar, FL 33025
Contact: A Ayum
Email: aayum@miramarfl.gov

Phone: 954-602-3054

J. City of North Lauderdale

701 SW 71st Ave
North Lauderdale, FL 33068
Contact: Ann- Marie Fraser
Email: afraser@nlauderdale.org

Phone: 954-597-4718

K. City of North Miami Beach

17011 NE 19th Ave
North Miami Beach, FL 33062
Contact: Meghan Bennett
Email: Bids@citynmb.com

Phone: 305-948-2946

L. City of Oakland Park

3650 NE 12th Ave
Oakland Park, FL 33334
Contact: Maggie Turner
Email: maggiet@oaklandparkfl.gov

Phone: 954-630-4257

M. City of Riviera Beach

800 West Blue Heron Blvd
Riviera Beach, FL 33404
Contact: Pamela Daley
Email: pdaley@rivierabch.com

Phone: 561-644-1069

N. City of Sunrise

10770 W. Oakland Park Blvd
Sunrise, FL 33357
Contact: Wendy Lorenzo
Email: wlorenzo@sunrisefl.gov

Phone: 954-572-2485

10500 NW 55th St
Contact: John Fintak

Phone: 954-572-2395

O. Town of Palm Beach

951 Okeechobee Rd
West Palm Beach, FL 33401
Contact: Eugene Bitteker
Email: ebitteker@townofpalmbeach.com

Phone: 561-227-7006

P. City of Weston

17200 Royal Palm Blvd

Weston, FL 33331
 Contact: Martha Perez-Garviso
 Email: mperezgarviso@westonfl.org

Phone: 954-385-2000

Q. City of Wilton Manors

2020 Wilton Dr
 Wilton Manors, FL 33305
 Contact: David Archacki
 Email: darchacki@wiltonmanors.com

Phone: 954-390-2190

3.06 ESTIMATED QUANTITIES (Total for Co-Op)

1. Flasher Barricades, Type I	19256 DAY UNITS
2. Flasher Barricades, Type II	27605 DAY UNITS
3. Flasher Barricades, Type III	2430 DAY UNITS
4. Warning/Regulatory Signs	9959 DAY UNITS
5. Tripods	754 DAY UNITS
6. Sign Stands	10413 DAY UNITS
7. Generator Powered Arrow Boards	613 DAY UNITS
8. Cones	20900 DAY UNITS
9. Drums	3646 DAY UNITS
10. French Barricades	14268 DAY UNITS
11. Message Boards	951 DAY UNITS
12. Traffic Barriers	2797 DAY UNITS
13. Vertical Panels	12528 DAY UNITS
14. Barrier (Caution) Tape (300' rolls)	1408 ROLLS
15. M.O.T	1386 DAY UNITS
16. Traffic Barriers	1460 DAY UNITS

Additional Set-up Services – Provide pricing for each group of units on bid proposal pages.

Flasher Barricades	1 – 20 Units
	21 – 50 Units
	50 – 100 Units

Over 100 Units

Signs

1- 10 Units

Over 10 Units

Lane closure with signs, barricades, and 1 arrow board

Optional Services

1. MOT Drawing/Permit, **per site**
2. Site Visits – **per visit**

**BIDDER MUST BID ON ALL ITEMS
LISTED IN ORDER TO BE
CONSIDERED FOR AWARD.**

3.07. RESPONSIBILITY FOR LOSS, THEFT OR DAMAGE

The City of Fort Lauderdale and participating agencies shall not be held responsible for lost, stolen or damaged units and no additional allowance and/or payments will be made to compensate for such.

3.08. WARRANTY OF USAGE

The quantities listed above and on the bid proposal pages are an estimate and are furnished for information and tabulation purposes only. No warranty is given or implied that this is the exact quantity of items or services that will be needed. The contractor is expected to fulfill the City's and co-op's needs as they arise.

3.09. AGENCY OWNED EQUIPMENT

In cases of emergency, or when deemed necessary, the City and participating agencies retain the option of using their own barricades, flashers, signs, tripods, stands, generator powered arrow boards, barrier tape and other such items.

3.10. SAMPLE

It may be necessary for bidders to submit a fully working sample of the flasher barricade. When requested, such sample will be delivered to the City of Fort Lauderdale, Public Works Administration Building, 949 NW 38th Street, Oakland Park, FL 33309.

3.11. BILLING

Billing shall be on the basis of unit day. Said unit day shall be for one (1) unit of barricade/flasher, sign, tripod, sign stand or generator powered arrow board beginning at 12:00 midnight and continuing for the next 24 hours or fraction thereof for the item in use. Barrier (caution) tape will be a purchased item and will not be returned to the Contractor. Each item on the bill shall refer to an order number. The pick-up number shall also be included, if the item was requested to be picked up.

The City's and agencies' using departments and the Contractor will each maintain a daily record of the total number of barricade days of service.

END OF SECTION

**CITY OF FORT LAUDERDALE
GENERAL CONDITIONS**

These instructions and conditions are standard for all contracts for commodities or services issued through the City of Fort Lauderdale Procurement Services Division. The City may delete, supersede, or modify any of these standard instructions for a particular contract by indicating such change in the Invitation to Bid (ITB) Special Conditions, Technical Specifications, Instructions, Proposal Pages, Addenda, and Legal Advertisement. In this general conditions document, Invitation to Bid (ITB), Request for Qualifications (RFQ), and Request for Proposal (RFP) are interchangeable.

PART I BIDDER PROPOSAL PAGE(S) CONDITIONS:

- 1.01 BIDDER ADDRESS:** The City maintains automated vendor address lists that have been generated for each specific Commodity Class item through our bid issuing service, BidSync. Notices of Invitations to Bid (ITB'S) are sent by e-mail to the selection of bidders who have fully registered with BidSync or faxed (if applicable) to every vendor on those lists, who may then view the bid documents online. Bidders who have been informed of a bid's availability in any other manner are responsible for registering with BidSync in order to view the bid documents. There is no fee for doing so. If you wish bid notifications be provided to another e-mail address or fax, please contact BidSync. If you wish purchase orders sent to a different address, please so indicate in your bid response. If you wish payments sent to a different address, please so indicate on your invoice.
- 1.02 DELIVERY:** Time will be of the essence for any orders placed as a result of this ITB. The City reserves the right to cancel any orders, or part thereof, without obligation if delivery is not made in accordance with the schedule specified by the Bidder and accepted by the City.
- 1.03 PACKING SLIPS:** It will be the responsibility of the awarded Contractor, to attach all packing slips to the OUTSIDE of each shipment. Packing slips must provide a detailed description of what is to be received and reference the City of Fort Lauderdale purchase order number that is associated with the shipment. Failure to provide a detailed packing slip attached to the outside of shipment may result in refusal of shipment at Contractor's expense.
- 1.04 PAYMENT TERMS AND CASH DISCOUNTS:** Payment terms, unless otherwise stated in this ITB, will be considered to be net 45 days after the date of satisfactory delivery at the place of acceptance and receipt of correct invoice at the office specified, whichever occurs last. Bidder may offer cash discounts for prompt payment but they will not be considered in determination of award. If a Bidder offers a discount, it is understood that the discount time will be computed from the date of satisfactory delivery, at the place of acceptance, and receipt of correct invoice, at the office specified, whichever occurs last.
- 1.05 TOTAL BID DISCOUNT:** If Bidder offers a discount for award of all items listed in the bid, such discount shall be deducted from the total of the firm net unit prices bid and shall be considered in tabulation and award of bid.
- 1.06 BIDS FIRM FOR ACCEPTANCE:** Bidder warrants, by virtue of bidding, that the bid and the prices quoted in the bid will be firm for acceptance by the City for a period of one hundred twenty (120) days from the date of bid opening unless otherwise stated in the ITB.
- 1.07 VARIANCES:** For purposes of bid evaluation, Bidder's must indicate any variances, no matter how slight, from ITB General Conditions, Special Conditions, Specifications or Addenda in the space provided in the ITB. No variations or exceptions by a Bidder will be considered or deemed a part of the bid submitted unless such variances or exceptions are listed in the bid and referenced in the space provided on the bidder proposal pages. If variances are not stated, or referenced as required, it will be assumed that the product or service fully complies with the City's terms, conditions, and specifications.
- By receiving a bid, City does not necessarily accept any variances contained in the bid. All variances submitted are subject to review and approval by the City. If any bid contains material variances that, in the City's sole opinion, make that bid conditional in nature, the City reserves the right to reject the bid or part of the bid that is declared by the City as conditional.
- 1.08 NO BIDS:** If you do not intend to bid please indicate the reason, such as insufficient time to respond, do not offer product or service, unable to meet specifications, schedule would not permit, or any other reason, in the space provided in this ITB. Failure to bid or return no bid comments prior to the bid due and opening date and time, indicated in this ITB, may result in your firm being deleted from our Bidder's registration list for the Commodity Class Item requested in this ITB.
- 1.09 MINORITY AND WOMEN BUSINESS ENTERPRISE PARTICIPATION AND BUSINESS DEFINITIONS:** The City of Fort Lauderdale wants to increase the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Small Business Enterprises (SBE) in its procurement activities. If your firm qualifies in accordance with the below definitions please indicate in the space provided in this ITB.

Minority Business Enterprise (MBE) "A Minority Business" is a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

The term "Minority Business Enterprise" means a business at least 51 percent of which is owned by minority group members or, in

the case of a publicly owned business, at least 51 percent of the stock of which is owned by minority group members. For the purpose of the preceding sentence, minority group members are citizens of the United States who include, but are not limited to: Blacks, Hispanics, Asian Americans, and Native Americans.

Women Business Enterprise (WBE) a "Women Owned or Controlled Business" is a business enterprise at least 51 percent of which is owned by females or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by females.

Small Business Enterprise (SBE) "Small Business" means a corporation, partnership, sole proprietorship, or other legal entity formed for the purpose of making a profit, which is independently owned and operated, has either fewer than 100 employees or less than \$1,000,000 in annual gross receipts.

BLACK, which includes persons having origins in any of the Black racial groups of Africa.

WHITE, which includes persons whose origins are Anglo-Saxon and Europeans and persons of Indo-European decent including Pakistani and East Indian.

HISPANIC, which includes persons of Mexican, Puerto Rican, Cuban, Central and South American, or other Spanish culture or origin, regardless of race.

NATIVE AMERICAN, which includes persons whose origins are American Indians, Eskimos, Aleuts, or Native Hawaiians.

ASIAN AMERICAN, which includes persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.

1.10 MINORITY-WOMEN BUSINESS ENTERPRISE PARTICIPATION

It is the desire of the City of Fort Lauderdale to increase the participation of minority (MBE) and women-owned (WBE) businesses in its contracting and procurement programs. While the City does not have any preference or set aside programs in place, it is committed to a policy of equitable participation for these firms. Proposers are requested to include in their proposals a narrative describing their past accomplishments and intended actions in this area. If proposers are considering minority or women owned enterprise participation in their proposal, those firms, and their specific duties have to be identified in the proposal. If a proposer is considered for award, he or she will be asked to meet with City staff so that the intended MBE/WBE participation can be formalized and included in the subsequent contract.

1.11 SCRUTINIZED COMPANIES

As to any contract for goods or services of \$1 million or more and as to the renewal of any contract for goods or services of \$1 million or more, subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), *affirmed*, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the "Cuba Amendment," the Contractor certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, and that it does not have business operations in Cuba or Syria, as provided in section 287.135, Florida Statutes (2018), as may be amended or revised. As to any contract for goods or services of any amount and as to the renewal of any contract for goods or services of any amount, the Contractor certifies that it is not on the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2018), and that it is not engaged in a boycott of Israel. The City may terminate this Agreement at the City's option if the Contractor is found to have submitted a false certification as provided under subsection (5) of section 287.135, Florida Statutes (2018), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2018), or is engaged in a boycott of Israel, or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2018), as may be amended or revised.

1.12 DEBARRED OR SUSPENDED BIDDERS OR PROPOSERS

The bidder or proposer certifies, by submission of a response to this solicitation, that neither it nor its principals and subcontractors are presently debarred or suspended by any Federal department or agency.

PART II DEFINITIONS/ORDER OF PRECEDENCE:

2.01 **BIDDING DEFINITIONS** The City will use the following definitions in its general conditions, special conditions, technical specifications, instructions to bidders, addenda and any other document used in the bidding process:

INVITATION TO BID (ITB) The solicitation document used for soliciting competitive sealed bids for goods or services.

INVITATION TO NEGOTIATE (ITN) All solicitation documents, regardless of medium, whether attached to or incorporated by reference in solicitations for responses from firms that invite proposals from interested and qualified firms so the city may enter

into negotiations with the firm(s) determined most capable of providing the required goods or services.

REQUEST FOR PROPOSALS (RFP) A solicitation method used for soliciting competitive sealed proposals to determine the best value among proposals for goods or services for which price may not be the prevailing factor in award of the contract, or the scope of work, specifications or contract terms and conditions may be difficult to define. Such solicitation will consider the qualifications of the proposers along with evaluation of each proposal using identified and generally weighted evaluation criteria. RFPs may include price criteria whenever feasible, at the discretion of the city.

REQUEST FOR QUALIFICATIONS (RFQ) A solicitation method used for requesting statements of qualifications in order to determine the most qualified proposer for professional services.

BID – a price and terms quote received in response to an ITB.

PROPOSAL – a proposal received in response to an RFP.

BIDDER – Person or firm submitting a Bid.

PROPOSER – Person or firm submitting a Proposal.

RESPONSIVE BIDDER – A firm who has submitted a bid, offer, quote, or response which conforms in all material respects to the competitive solicitation document and all of its requirements.

RESPONSIBLE BIDDER – A firm who is fully capable of meeting all requirements of the solicitation and subsequent contract. The respondent must possess the full capability, including financial and technical, ability, business judgment, experience, qualifications, facilities, equipment, integrity, capability, and reliability, in all respects to perform fully the contract requirements and assure good faith performance as determined by the city.

FIRST RANKED PROPOSER – That Proposer, responding to a City RFP, whose Proposal is deemed by the City, the most advantageous to the City after applying the evaluation criteria contained in the RFP.

SELLER – Successful Bidder or Proposer who is awarded a Purchase Order or Contract to provide goods or services to the City.

CONTRACTOR – Any firm having a contract with the city. Also referred to as a "Vendor".

CONTRACT – All types of agreements, including purchase orders, for procurement of supplies, services, and construction, regardless of what these agreements may be called.

CONSULTANT – A firm providing professional services for the city.

- 2.02 SPECIAL CONDITIONS:** Any and all Special Conditions contained in this ITB that may be in variance or conflict with these General Conditions shall have precedence over these General Conditions. If no changes or deletions to General Conditions are made in the Special Conditions, then the General Conditions shall prevail in their entirety,

PART III BIDDING AND AWARD PROCEDURES:

- 3.01 SUBMISSION AND RECEIPT OF BIDS:** To receive consideration, bids must be received prior to the bid opening date and time. Unless otherwise specified, Bidders should use the proposal forms provided by the City. These forms may be duplicated, but failure to use the forms may cause the bid to be rejected. Any erasures or corrections on the bid must be made in ink and initialed by Bidder in ink. All information submitted by the Bidder shall be printed, typewritten or filled in with pen and ink. Bids shall be signed in ink. Separate bids must be submitted for each ITB issued by the City in separate sealed envelopes properly marked. When a particular ITB or RFP requires multiple copies of bids or proposals they may be included in a single envelope or package properly sealed and identified. Only send bids via facsimile transmission (FAX) if the ITB specifically states that bids sent via FAX will be considered. If such a statement is not included in the ITB, bids sent via FAX will be rejected. Bids will be publicly opened in the Procurement Office, or other designated area, in the presence of Bidders, the public, and City staff. Bidders and the public are invited and encouraged to attend bid openings. Bids will be tabulated and made available for review by Bidder's and the public in accordance with applicable regulations.
- 3.02 MODEL NUMBER CORRECTIONS:** If the model number for the make specified in this ITB is incorrect, or no longer available and replaced with an updated model with new specifications, the Bidder shall enter the correct model number on the bidder proposal page. In the case of an updated model with new specifications, Bidder shall provide adequate information to allow the City to determine if the model bid meets the City's requirements.
- 3.03 PRICES QUOTED:** Deduct trade discounts, and quote firm net prices. Give both unit price and extended total. In the case of a discrepancy in computing the amount of the bid, the unit price quoted will govern. All prices quoted shall be F.O.B. destination, freight prepaid (Bidder pays and bears freight charges, Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Each item must be bid separately. No attempt shall be made to tie any item or items contained in the ITB with any other business with the City.
- 3.04 TAXES:** The City of Fort Lauderdale is exempt from Federal Excise and Florida Sales taxes on direct purchase of tangible property. Exemption number for EIN is 59-6000319, and State Sales tax exemption number is 85-8013875578C-1.
- 3.05 WARRANTIES OF USAGE:** Any quantities listed in this ITB as estimated or projected are provided for tabulation and information purposes only. No warranty or guarantee of quantities is given or implied. It is understood that the Contractor will furnish the City's needs as they arise.
- 3.06 APPROVED EQUAL:** When the technical specifications call for a brand name, manufacturer, make, model, or vendor catalog number with acceptance of APPROVED EQUAL, it shall be for the purpose of establishing a level of quality and features desired and acceptable to the City. In such cases, the City will be receptive to any unit that would be considered by qualified City personnel as an approved equal. In that the specified make and model represent a level of quality and features desired by the City, the Bidder must state clearly in the bid any variance from those specifications. It is the Bidder's responsibility to provide adequate information, in the bid, to enable the City to ensure that the bid meets the required criteria. If adequate information is not submitted with the bid, it may be rejected. The City will be the sole judge in determining if the item bid qualifies as an approved equal.

- 3.07 MINIMUM AND MANDATORY TECHNICAL SPECIFICATIONS:** The technical specifications may include items that are considered minimum, mandatory, or required. If any Bidder is unable to meet or exceed these items, and feels that the technical specifications are overly restrictive, the bidder must notify the Procurement Services Division immediately. Such notification must be received by the Procurement Services Division prior to the deadline contained in the ITB, for questions of a material nature, or prior to five (5) days before bid due and open date, whichever occurs first. If no such notification is received prior to that deadline, the City will consider the technical specifications to be acceptable to all bidders.
- 3.08 MISTAKES:** Bidders are cautioned to examine all terms, conditions, specifications, drawings, exhibits, addenda, delivery instructions and special conditions pertaining to the ITB. Failure of the Bidder to examine all pertinent documents shall not entitle the bidder to any relief from the conditions imposed in the contract.
- 3.09 SAMPLES AND DEMONSTRATIONS:** Samples or inspection of product may be requested to determine suitability. Unless otherwise specified in Special Conditions, samples shall be requested after the date of bid opening, and if requested should be received by the City within seven (7) working days of request. Samples, when requested, must be furnished free of expense to the City and if not used in testing or destroyed, will upon request of the Bidder, be returned within thirty (30) days of bid award at Bidder's expense. When required, the City may request full demonstrations of units prior to award. When such demonstrations are requested, the Bidder shall respond promptly and arrange a demonstration at a convenient location. Failure to provide samples or demonstrations as specified by the City may result in rejection of a bid.
- 3.10 LIFE CYCLE COSTING:** If so specified in the ITB, the City may elect to evaluate equipment proposed on the basis of total cost of ownership. In using Life Cycle Costing, factors such as the following may be considered: estimated useful life, maintenance costs, cost of supplies, labor intensity, energy usage, environmental impact, and residual value. The City reserves the right to use those or other applicable criteria, in its sole opinion that will most accurately estimate total cost of use and ownership.
- 3.11 BIDDING ITEMS WITH RECYCLED CONTENT:** In addressing environmental concerns, the City of Fort Lauderdale encourages Bidders to submit bids or alternate bids containing items with recycled content. When submitting bids containing items with recycled content, Bidder shall provide documentation adequate for the City to verify the recycled content. The City prefers packaging consisting of materials that are degradable or able to be recycled. When specifically stated in the ITB, the City may give preference to bids containing items manufactured with recycled material or packaging that is able to be recycled.
- 3.12 USE OF OTHER GOVERNMENTAL CONTRACTS:** The City reserves the right to reject any part or all of any bids received and utilize other available governmental contracts, if such action is in its best interest.
- 3.13 QUALIFICATIONS/INSPECTION:** Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The Procurement Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.
- 3.14 BID SURETY:** If Special Conditions require a bid security, it shall be submitted in the amount stated. A bid security can be in the form of a bid bond or cashier's check. Bid security will be returned to the unsuccessful bidders as soon as practicable after opening of bids. Bid security will be returned to the successful bidder after acceptance of the performance bond, if required; acceptance of insurance coverage, if required; and full execution of contract documents, if required; or conditions as stated in Special Conditions.
- 3.15 PUBLIC RECORDS/TRADE SECRETS/COPYRIGHT:** The Proposer's response to the RFP is a public record pursuant to Florida law, which is subject to disclosure by the City under the State of Florida Public Records Law, Florida Statutes Chapter 119.07 ("Public Records Law"). The City shall permit public access to all documents, papers, letters or other material submitted in connection with this RFP and the Contract to be executed for this RFP, subject to the provisions of Chapter 119.07 of the Florida Statutes.

Any language contained in the Proposer's response to the RFP purporting to require confidentiality of any portion of the Proposer's response to the RFP, except to the extent that certain information is in the City's opinion a Trade Secret pursuant to Florida law, shall be void. If a Proposer submits any documents or other information to the City which the Proposer claims is Trade Secret information and exempt from Florida Statutes Chapter 119.07 ("Public Records Laws"), the Proposer shall clearly designate that it is a Trade Secret and that it is asserting that the document or information is exempt. The Proposer must specifically identify the exemption being claimed under Florida Statutes 119.07. The City shall be the final arbiter of whether any information contained in the Proposer's response to the RFP constitutes a Trade Secret. The city's determination of whether an exemption applies shall be final, and the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as public records. In addition, the proposer agrees to defend, indemnify, and hold harmless the City and the City's officers, employees, and agents, against any loss or damages incurred by any person or entity as a result of the City's treatment of records as exempt from disclosure or confidential. Proposals bearing copyright symbols or otherwise purporting to be subject to copyright protection in full or in part may be rejected. The proposer authorizes the City to publish, copy, and reproduce any and all documents submitted to the City bearing copyright symbols or otherwise purporting to be subject to copyright protection.

EXCEPT FOR CLEARLY MARKED PORTIONS THAT ARE BONA FIDE TRADE SECRETS PURSUANT TO FLORIDA

LAW, DO NOT MARK YOUR RESPONSE TO THE RFP AS PROPRIETARY OR CONFIDENTIAL. DO NOT MARK YOUR RESPONSE TO THE RFP OR ANY PART THEREOF AS COPYRIGHTED.

- 3.16 PROHIBITION OF INTEREST:** No contract will be awarded to a bidding firm who has City elected officials, officers or employees affiliated with it, unless the bidding firm has fully complied with current Florida State Statutes and City Ordinances relating to this issue. Bidders must disclose any such affiliation. Failure to disclose any such affiliation will result in disqualification of the Bidder and removal of the Bidder from the City's bidder lists and prohibition from engaging in any business with the City.
- 3.17 RESERVATIONS FOR AWARD AND REJECTION OF BIDS:** The City reserves the right to accept or reject any or all bids, part of bids, and to waive minor irregularities or variations to specifications contained in bids, and minor irregularities in the bidding process. The City also reserves the right to award the contract on a split order basis, lump sum basis, individual item basis, or such combination as shall best serve the interest of the City. The City reserves the right to make an award to the responsive and responsible bidder whose product or service meets the terms, conditions, and specifications of the ITB and whose bid is considered to best serve the City's interest. In determining the responsiveness of the offer and the responsibility of the Bidder, the following shall be considered when applicable: the ability, capacity and skill of the Bidder to perform as required; whether the Bidder can perform promptly, or within the time specified, without delay or interference; the character, integrity, reputation, judgment, experience and efficiency of the Bidder; the quality of past performance by the Bidder; the previous and existing compliance by the Bidder with related laws and ordinances; the sufficiency of the Bidder's financial resources; the availability, quality and adaptability of the Bidder's supplies or services to the required use; the ability of the Bidder to provide future maintenance, service or parts; the number and scope of conditions attached to the bid.

If the ITB provides for a contract trial period, the City reserves the right, in the event the selected bidder does not perform satisfactorily, to award a trial period to the next ranked bidder or to award a contract to the next ranked bidder, if that bidder has successfully provided services to the City in the past. This procedure to continue until a bidder is selected or the contract is re-bid, at the sole option of the City.

- 3.18 LEGAL REQUIREMENTS:** Applicable provisions of all federal, state, county laws, and local ordinances, rules and regulations, shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.
- 3.19 BID PROTEST PROCEDURE: ANY PROPOSER OR BIDDER WHO IS NOT RECOMMENDED FOR AWARD OF A CONTRACT AND WHO ALLEGES A FAILURE BY THE CITY TO FOLLOW THE CITY'S PROCUREMENT ORDINANCE OR ANY APPLICABLE LAW MAY PROTEST TO THE CHIEF PROCUREMENT OFFICER, BY DELIVERING A LETTER OF PROTEST TO THE DIRECTOR OF FINANCE WITHIN FIVE (5) DAYS AFTER A NOTICE OF INTENT TO AWARD IS POSTED ON THE CITY'S WEB SITE AT THE FOLLOWING URL:**
<https://www.fortlauderdale.gov/departments/finance/procurement-services/notices-of-intent-to-award>

THE COMPLETE PROTEST ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING URL:
https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-182DIREPR

PART IV BONDS AND INSURANCE:

- 4.01 PERFORMANCE BOND:** If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to the City a Performance Bond, payable to the City of Fort Lauderdale, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to the City thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.

Acknowledgement and agreement is given by both parties that the amount herein set for the Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to the City in the event of a material breach of this Agreement by the Contractor.

- 4.02 INSURANCE:** The Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by City or specified in Special Conditions.

The Contractor shall provide to the Procurement Services Division original certificates of coverage and receive notification of approval of those certificates by the City's Risk Manager prior to engaging in any activities under this contract. The Contractor's insurance is subject to the approval of the City's Risk Manager. The certificates must list the City as an ADDITIONAL INSURED for General Liability Insurance, and shall have no less than thirty (30) days written notice of cancellation or material change. Further modification of the insurance requirements may be made at the sole discretion of the City's Risk Manager if circumstances change or adequate protection of the City is not presented. Bidder, by submitting the bid, agrees to abide by such modifications.

PART V PURCHASE ORDER AND CONTRACT TERMS:

- 5.01 COMPLIANCE WITH SPECIFICATIONS, LATE DELIVERIES/PENALTIES:** Items offered may be tested for compliance with bid specifications. Items delivered which do not conform to bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:
- Bidder's name being removed from the City's bidder's mailing list for a specified period and Bidder will not be recommended for any award during that period.
 - All City Departments being advised to refrain from doing business with the Bidder.
 - All other remedies in law or equity.
- 5.02 ACCEPTANCE, CONDITION, AND PACKAGING:** The material delivered in response to ITB award shall remain the property of the Seller until a physical inspection is made and the material accepted to the satisfaction of the City. The material must comply fully with the terms of the ITB, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. The City will not accept substitutes of any kind. Any substitutes or material not meeting specifications will be returned at the Bidder's expense. Payment will be made only after City receipt and acceptance of materials or services.
- 5.03 SAFETY STANDARDS:** All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended.
- 5.04 ASBESTOS STATEMENT:** All material supplied must be 100% asbestos free. Bidder, by virtue of bidding, certifies that if awarded any portion of the ITB the bidder will supply only material or equipment that is 100% asbestos free.
- 5.05 OTHER GOVERNMENTAL ENTITIES:** If the Bidder is awarded a contract as a result of this ITB, the bidder may, if the bidder has sufficient capacity or quantities available, provide to other governmental agencies, so requesting, the products or services awarded in accordance with the terms and conditions of the ITB and resulting contract. Prices shall be F.O.B. delivered to the requesting agency.
- 5.06 VERBAL INSTRUCTIONS PROCEDURE:** No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of any discussions with any City employee. Only those communications which are in writing from an authorized City representative may be considered. Only written communications from Contractors, which are assigned by a person designated as authorized to bind the Contractor, will be recognized by the City as duly authorized expressions on behalf of Contractors.
- 5.07 INDEPENDENT CONTRACTOR:** The Contractor is an independent contractor under this Agreement. Personal services provided by the Proposer shall be by employees of the Contractor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this ITB, and other similar administrative procedures applicable to services rendered under this contract shall be those of the Contractor.
- 5.08 INDEMNITY/HOLD HARMLESS AGREEMENT:** Contractor shall protect and defend at Contractor's expense, counsel being subject to the City's approval, and indemnify and hold harmless the City and the City's officers, employees, volunteers, and agents from and against any and all losses, penalties, fines, damages, settlements, judgments, claims, costs, charges, expenses, or liabilities, including any award of attorney fees and any award of costs, in connection with or arising directly or indirectly out of any act or omission by the Contractor or by any officer, employee, agent, invitee, subcontractor, or sublicensee of the Contractor. Without limiting the foregoing, any and all such claims, suits, or other actions relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged violations of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.
- 5.09 TERMINATION FOR CAUSE:** If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Contractor shall violate any of the provisions of this Agreement, the City may upon written notice to the Contractor terminate the right of the Contractor to proceed under this Agreement, or with such part or parts of the Agreement as to which there has been default, and may hold the Contractor liable for any damages caused to the City by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under this Agreement shall, at the option of the City, become the City's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of the City. The Contractor, however, shall not be relieved of liability to the City for damages sustained by the City by reason of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to the City from the Contractor can be determined.
- 5.10 TERMINATION FOR CONVENIENCE:** The City reserves the right, in the City's best interest as determined by the City, to cancel any contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.
- 5.11 CANCELLATION FOR UNAPPROPRIATED FUNDS:** The obligation of the City for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.
- 5.12 RECORDS/AUDIT:** The Contractor shall maintain during the term of the contract all books of account, reports and records in accordance with generally accepted accounting practices and standards for records directly related to this contract. The Contractor agrees to make available to the City Auditor or the City Auditor's designee, during normal business hours and in

Broward, Miami-Dade or Palm Beach Counties, all books of account, reports, and records relating to this contract. The Contractor shall retain all books of account, reports, and records relating to this contract for the duration of the contract and for three years after the final payment under this Agreement, until all pending audits, investigations or litigation matters relating to the contract are closed, or until expiration of the records retention period prescribed by Florida law or the records retention schedules adopted by the Division of Library and Information Services of the Florida Department of State, whichever is later.

- 5.13 PERMITS, TAXES, LICENSES:** The successful Contractor shall, at his/her/its own expense, obtain all necessary permits, pay all licenses, fees and taxes, required to comply with all local ordinances, state and federal laws, rules and regulations applicable to business to be carried out under this contract.

- 5.14 LAWS/ORDINANCES:** The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that would apply to this contract.

NON-DISCRIMINATION: The Contractor shall not, in any of its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").

2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.

4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.

5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

- 5.15 UNUSUAL CIRCUMSTANCES:** If during a contract term where costs to the City are to remain firm or adjustments are restricted by a percentage or CPI cap, unusual circumstances that could not have been foreseen by either party of the contract occur, and those circumstances significantly affect the Contractor's cost in providing the required prior items or services, then the Contractor may request adjustments to the costs to the City to reflect the changed circumstances. The circumstances must be beyond the control of the Contractor, and the requested adjustments must be fully documented. The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the City will reserve the following options:

1. The contract can be canceled by the City upon giving thirty (30) days written notice to the Contractor with no penalty to the City or Contractor. The Contractor shall fill all City requirements submitted to the Contractor until the termination date contained in the notice.
2. The City requires the Contractor to continue to provide the items and services at the firm fixed (non-adjusted) cost until the termination of the contract term then in effect.
3. If the City, in its interest and in its sole opinion, determines that the Contractor in a capricious manner attempted to use this section of the contract to relieve Contractor of a legitimate obligation under the contract, and no unusual circumstances had occurred, the City reserves the right to take any and all action under law or equity. Such action shall include, but not be limited to, declaring the Contractor in default and disqualifying Contractor from receiving any business from the City for a stated period of time.

If the City does agree to adjusted costs, these adjusted costs shall not be invoiced to the City until the Contractor receives notice in writing signed by a person authorized to bind the City in such matters.

- 5.16 ELIGIBILITY:** If applicable, the Contractor must first register with the Florida Department of State in accordance with Florida Statutes, prior to entering into a contract with the City.

- 5.17 PATENTS AND ROYALTIES:** The Contractor, without exception, shall defend, indemnify, and hold harmless the City and the City's employees, officers, employees, volunteers, and agents from and against liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented or un-patented invention, process, or article manufactured or used in the performance of the contract, including their use by the City. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include any and all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

- 5.18 ASSIGNMENT:** Contractor shall not transfer or assign the performance required by this ITB without the prior written consent of the City. Any award issued pursuant to this ITB, and the monies, which may become due hereunder, are not assignable except

with the prior written approval of the City Commission or the City Manager or City Manager's designee, depending on original award approval.

- 5.19 **GOVERNING LAW; VENUE:** The Contract shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any lawsuit by either party against the other party or otherwise arising out of the Contract, and for any other legal proceeding, shall be in the courts in and for Broward County, Florida, or in the event of federal jurisdiction, in the Southern District of Florida.

5.20 **PUBLIC RECORDS:**

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT PRRCONTRACT@FORTLAUDERDALE.GOV, 954-828-5002, CITY CLERK'S OFFICE, 100 N. ANDREWS AVENUE, FORT LAUDERDALE, FLORIDA 33301.

Contractor shall:

1. Keep and maintain public records required by the City to perform the service.
2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2018), as may be amended or revised, or as otherwise provided by law.
3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Contractor does not transfer the records to the City.
4. Upon completion of the Contract, transfer, at no cost, to the City all public records in possession of the Contractor or keep and maintain public records required by the City to perform the service. If the Contractor transfers all public records to the City upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

NON-COLLUSION STATEMENT:

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g. ownership of five (5) percent or more).

3.4. Immediate family members (spouse, parents and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME**RELATIONSHIPS**

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

**CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH
NON-DISCRIMINATION PROVISIONS OF THE CONTRACT**

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-187(c), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

The Contractor shall not, in any of his/her/its activities, including employment, discriminate against any individual on the basis of race, color, national origin, religion, creed, sex, disability, sexual orientation, gender, gender identity, gender expression, or marital status.

1. The Contractor certifies and represents that he/she/it will comply with Section 2-187, Code of Ordinances of the City of Fort Lauderdale, Florida, as amended by Ordinance C-18-33 (collectively, "Section 2-187").
2. The failure of the Contractor to comply with Section 2-187 shall be deemed to be a material breach of this Agreement, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.
3. The City may terminate this Agreement if the Contractor fails to comply with Section 2-187.
4. The City may retain all monies due or to become due until the Contractor complies with Section 2-187.
5. The Contractor may be subject to debarment or suspension proceedings. Such proceedings will be consistent with the procedures in section 2-183 of the Code of Ordinances of the City of Fort Lauderdale, Florida.

Authorized Signature

Print Name and Title

Date

CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City is transitioning from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale, to receive your payment fast and safely. No more waiting for checks to be printed and mailed.

In accordance with Article 7, item 7.6 of the contract, payments on this contract will be made utilizing the City's P-Card. Accordingly, bidders must presently have the ability to accept these credit cards or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

Please indicate with which credit card you prefer to be paid:

☐ Master Card

☐ Visa Card

Company Name:

Signature:

Print Name Title:

BID/PROPOSAL CERTIFICATION

Please Note: If responding to this solicitation through BidSync, the electronic version of the bid response will prevail, unless a paper version is clearly marked **by the bidder** in some manner to indicate that it will supplant the electronic version. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit <http://www.dos.state.fl.us/>).

Company: (Legal Registration)

Address:

City: State: Zip:

Telephone No. FAX No. Email:

Delivery: Calendar days after receipt of Purchase Order (section 1.02 of General Conditions):

Total Bid Discount (section 1.05 of General Conditions):

Does your firm qualify for MBE or WBE status (section 1.09 of General Conditions): MBE ☐ WBE ☐

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>	<u>Addendum No.</u>	<u>Date Issued</u>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A. **If submitting your response electronically through BIDS SYNC you must also click the "Take Exception" button.**

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars (\$500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Name (printed)

Signature

Date:

Title

Bid #453-11532 - Barricade and Flasher Rental (Co-Op Annual Contract)Creation Date **Dec 11, 2014**End Date **Jan 29, 2015 2:00:00 PM EST**Start Date **Dec 11, 2014 3:45:16 PM EST**Awarded Date **Not Yet Awarded**

453-11532--01-01 Flasher Barricades, Type I					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$0.45	11090 / day	\$4,990.50		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$0.75	11090 / day	\$8,317.50	Y	Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$1.00	11090 / day	\$11,090.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-02 Flasher Barricades, Type II					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$0.45	16860 / day	\$7,587.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$0.50	16860 / day	\$8,430.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$1.60	16860 / day	\$26,976.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-03 Flasher Barricades, Type III					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$0.75	680 / day	\$510.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$1.00	680 / day	\$680.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$2.00	680 / day	\$1,360.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-04 Warning & Regulatory Signs					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
RoadSafe Traffic Systems	First Offer - \$0.70	5707 / day	\$3,994.90		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
MOT Plans	First Offer - \$0.75	5707 / day	\$4,280.25		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$1.00	5707 / day	\$5,707.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-05 Tripod Stands					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$0.01	48 / day	\$0.48		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$0.01	48 / day	\$0.48		Y
Product Code:		Supplier Product Code:			

Agency Notes:			Supplier Notes:		
RoadSafe Traffic Systems	First Offer - \$0.01	48 / day	\$0.48		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		

453-11532--01-06 Sign Stands

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
Bob's Barricades	First Offer - \$0.10	6169 / day	\$616.90		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
MOT Plans	First Offer - \$0.25	6169 / day	\$1,542.25		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
RoadSafe Traffic Systems	First Offer - \$0.25	6169 / day	\$1,542.25		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		

453-11532--01-07 Arrow Boards, Generator Powered

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
Bob's Barricades	First Offer - \$20.00	250 / day	\$5,000.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
RoadSafe Traffic Systems	First Offer - \$20.00	250 / day	\$5,000.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
MOT Plans	First Offer - \$30.00	250 / day	\$7,500.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		

453-11532--01-08 Traffic Cones, 36 inch

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
Bob's Barricades	First Offer - \$0.75	5342 / day	\$4,006.50		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
MOT Plans	First Offer - \$1.00	5342 / day	\$5,342.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
RoadSafe Traffic Systems	First Offer - \$1.00	5342 / day	\$5,342.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		

453-11532--01-09 Drums

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$0.35	650 / day	\$227.50		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
RoadSafe Traffic Systems	First Offer - \$0.75	650 / day	\$487.50		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
Bob's Barricades	First Offer - \$1.60	650 / day	\$1,040.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		

453-11532--01-10 French Barricades

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
Bob's Barricades	First Offer - \$5.00	6705 / day	\$33,525.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
MOT Plans	First Offer - \$6.00	6705 / day	\$40,230.00		Y
Product Code:			Supplier Product Code:		
Agency Notes:			Supplier Notes:		
RoadSafe Traffic Systems	First Offer - \$8.00	6705 / day	\$53,640.00		Y

Product Code:	Supplier Product Code:
Agency Notes:	Supplier Notes:

453-11532--01-11 Message Boards

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
Bob's Barricades	First Offer - \$35.00	278 / day	\$9,730.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
MOT Plans	First Offer - \$40.00	278 / day	\$11,120.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
RoadSafe Traffic Systems	First Offer - \$40.00	278 / day	\$11,120.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				

453-11532--01-12 Traffic Barriers

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
Bob's Barricades	First Offer - \$4.50	409 / day	\$1,840.50		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
MOT Plans	First Offer - \$6.00	409 / day	\$2,454.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
RoadSafe Traffic Systems	First Offer - \$6.00	409 / day	\$2,454.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				

453-11532--01-13 Vertical Panels

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$0.45	7795 / day	\$3,507.75		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
RoadSafe Traffic Systems	First Offer - \$0.75	7795 / day	\$5,846.25		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
Bob's Barricades	First Offer - \$1.50	7795 / day	\$11,692.50		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				

453-11532--01-14 Barrier (Caution) Tape (300'Rolls)

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
Bob's Barricades	First Offer - \$4.00	535 / roll	\$2,140.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
MOT Plans	First Offer - \$4.98	535 / roll	\$2,664.30		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
RoadSafe Traffic Systems	First Offer - \$5.00	535 / roll	\$2,675.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				

453-11532--01-15 Optional Set-up Service, Flasher Barricades 1-20

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$30.00	193 / lot	\$5,790.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
Bob's Barricades	First Offer - \$30.00	193 / lot	\$5,790.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				
RoadSafe Traffic Systems	First Offer - \$40.00	193 / lot	\$7,720.00		Y
Product Code:	Supplier Product Code:				
Agency Notes:	Supplier Notes:				

453-11532--01-16 Optional Set-up Services, Flasher Barricades 21-50					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$35.00	150 / lot	\$5,250.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$40.00	150 / lot	\$6,000.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$50.00	150 / lot	\$7,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-17 Optional Set-up services, Flasher Barricades 51-100					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$40.00	75 / lot	\$3,000.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$75.00	75 / lot	\$5,625.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$100.00	75 / lot	\$7,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-18 Optional Set-up Services, Flasher Barricades Over 100					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$100.00	25 / lot	\$2,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$100.00	25 / lot	\$2,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$100.00	25 / lot	\$2,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-19 Optional Set-up Services, Signs 1-10					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
RoadSafe Traffic Systems	First Offer - \$30.00	50 / lot	\$1,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
MOT Plans	First Offer - \$45.00	50 / lot	\$2,250.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$50.00	50 / lot	\$2,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-20 Optional Set-up Services, Signs Over 10					
Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$27.00	25 / lot	\$675.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$50.00	25 / lot	\$1,250.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$50.00	25 / lot	\$1,250.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-21 Lane Closure

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$200.00	10 / lot	\$2,000.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$200.00	10 / lot	\$2,000.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$275.00	10 / lot	\$2,750.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-22 Optional Services, MOT Drawing/Permit

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$25.00	192 / each	\$4,800.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$50.00	192 / each	\$9,600.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$75.00	192 / each	\$14,400.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

453-11532--01-23 Optional Services, Site Visit

Supplier	Unit Price	Qty/Unit	Total Price	Attach	Docs
MOT Plans	First Offer - \$5.00	30 / each	\$150.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
Bob's Barricades	First Offer - \$25.00	30 / each	\$750.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			
RoadSafe Traffic Systems	First Offer - \$50.00	30 / each	\$1,500.00		Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes:			

Supplier Totals

MOT Plans		\$118,371.03 (23/23 items)	
Bid Contact	Mark Meyers mark@motplans.com Ph 954-560-0450 Fax 954-759-9186	Address	631 NE 45 Street Oakland Park, FL 33334
Qualifications	DBE DBE MBE SB		
Agency Notes:		Supplier Notes:	
Bob's Barricades		\$151,489.88 (23/23 items)	
Bid Contact	Jonathan Elbert jelbert@bobsbarricades.com Ph 954-423-2627	Address	921 Shotgun Road Sunrise, FL 33326
Agency Notes:		Supplier Notes:	
RoadSafe Traffic Systems		\$155,399.88 (23/23 items)	
Bid Contact	Sandi Parisian tfoskolos@roadsafetraffic.com Ph 305-633-3883	Address	1365 NE 119th Street Miami, FL 33161
Agency Notes:		Supplier Notes:	

**



MOTPlans
631 NE 45 St
Oakland Park, FL 33334

Invoice

Date	Invoice #
7/31/2018	50905

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
200 Las Olas Drive Delivery 31897

PO #	Project #	Job #	Rep	Terms
228813				Net 30

Item	Description	Quantity x Days	Rate	Amount
Signs	4 Workzone Signs 7/1-7/31	124	0.75	93.00
Sign stand	2 Sign Stand 7/1-7/31	62	0.25	15.50
T3	2 Type III Barricade 7/1-7/31	62	0.75	46.50
Vertical Panel	10 Vertical panel 7/1-7/31	310	0.45	139.50

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CENTRAL ACCOUNTING
2018 JUL 31 PM 1:55

ORIGINAL

Budget 1300

Invoice# 50905

Amt. \$294.50

Index Code PB5060407

Q#/PO# 228813

Address 200 Las Olas Cir

Job Status Open

Bar P/U#

Bar D/L# 31897

Date

Sales Tax (6.0%)	\$0.00
Total	\$294.50
Payments/Credits	\$0.00
Balance Due	\$294.50

Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33334

Invoice

Date	Invoice #
7/31/2018	50923

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
421 NE 6 St Delivery 33802

PO #	Project #	Job #	Rep	Terms
303224				
Item	Description	Quantity x Days	Rate	Amount
T2	15 Type II Barricade 7/1-7/31	465	0.45	209.25
Signs	6 Workzone Signs 7/1-7/31	185	0.75	138.75
Sign stand	6 Sign Stand 7/1-7/31	186	0.25	46.50

ORIGINAL

Budget D3C
Invoice# 50923
Amt 394.50
Index Code P25640407
Q#/PO# 303224
Address 421 NE 6 ST
Job Status open
Bar P/U#
Bar D/L # 33802
Date

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CENTRAL ACCOUNTING

2018 JUL 31 PM 2:05

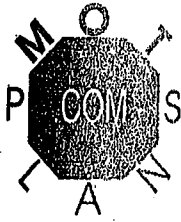
Sales Tax (6.0%) \$0.00

Total \$394.50

Payments/Credits \$0.00

Balance Due \$394.50

Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33334


2018 OCT -2 AM 9:45

Invoice

Date	Invoice #
9/30/2018	52488

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
6555 N Powerline Rd Delivery 33520

PO #	Project #	Job #	Rep	Terms
364996				Net 30
Item	Description	Quantity x Days	Rate	Amount
Signs	4 Workzone Signs 9/1-9/30	120	0.75	90.00
Sign stand	4 Sign Stand 9/1-9/30	120	0.25	30.00
T2	12 Type II Barricade 9/1-9/30	360	0.45	162.00
Cones	60 - 36" hi-tape Cones 9/1-9/30	1,800	1.00	1,800.00
Arrow Board	2 Arrow Board 9/1-9/30	60	30.00	1,800.00
 Budget <u>52488</u> Invoice# <u>52488</u> Amt. <u>3882.00</u> Index Code <u>PBS 660408</u> Q#/PO# <u>364996</u> Address <u>6555 N. POWERLINE RD.</u> Job Status <u>OPEN</u> Bar P/U# <u></u> Bar D/L# <u>33520</u> Date <u></u>				

		Sales Tax (6.0%)	\$0.00
		Total	\$3,882.00
		Payments/Credits	\$0.00
		Balance Due	\$3,882.00
Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33334

Invoice

Date	Invoice #
1/31/2018	46561

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
1223 Seminole Drive Delivery 26361

PO #	Project #	Job #	Rep	Terms
271699				Net 30

Item	Description	Quantity x Days	Rate	Amount
Signs	4 Workzone Signs 1/1-1/31	124	0.75	93.00
Sign stand	4 Sign Stand 1/1-1/31	124	0.25	31.00

Budget Cash
 Invoice# 46561
 Amt. 124.00
 Index Code PBS 600506
 Q#/PO# 271699
 Address 1223 Seminole Dr.
 Job Status Closed
 Bar P/U# _____
 Bar D/L# 26361
 Date _____

Sales Tax (6.0%)		\$0.00
Total		\$124.00
Payments/Credits		\$0.00
Balance Due		\$124.00

Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33334

Invoice

Date	Invoice #
1/31/2018	46545

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
5601 NW 10 Terr Delivery 32457

PO #	Project #	Job #	Rep	Terms
251217				Net 30

Item	Description	Quantity x Days	Rate	Amount
T2	2 Type II Barricade 1/1-1/31	62	0.45	27.90

DUPLICATED - 2 PM 3:05

ORIGINAL

Budget _____
 Invoice# 46545
 Amt. 27.90
 Index Code P05660506
 Q#/PO# 251217
 Address 5601 NW 10 TER
 Job Status OPEN
 Bar P/U# _____
 Bar D/L# 32457
 Date _____

Sales Tax (6.0%)		\$0.00
Total		\$27.90
Payments/Credits		\$0.00
Balance Due		\$27.90

Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33334

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2010 MAR -5 PM 4:10

Invoice

Date	Invoice #
2/28/2018	47326

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
NW 15 Ave & NW 19-st Delivery 31770

PO #	Project #	Job #	Rep	Terms
200004				Net 30
Item	Description	Quantity x Days	Rate	Amount
Waterfilled barrier...	12 Waterfilled barrier wall 2/1-2/28	336	6.00	2,016.00
<p style="text-align: center;">ORIGINAL</p> <p>Budget <u>SEWER</u> Invoice# <u>47326</u> Amt. <u>\$2,016.00</u> Index Code <u>PPS160503/3310</u> Q#/PO# <u>200004</u> Address <u>NW 15th Ave & NW 19th St</u> Job Status <u>Open</u> Bar P/U# <u></u> Bar D/L# <u>31770</u> Date <u></u></p>				

		Sales Tax (6.0%)	\$0.00
		Total	\$2,016.00
		Payments/Credits	\$0.00
		Balance Due	\$2,016.00
Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33334

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AUG 25 PM 2:18

Invoice

Date	Invoice #
8/25/2017	42670

Bill To:
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To:
325 SW 28 St Brack Delivery 31734 - Add Delivery 31797 Pick up Partial 31840 Pickup Complete 31871

PO #	Project #	Job #	Rep	Terms
214471				Net 30
Item	Description	Quantity x Days	Rate	Amount
Setup	Setup 8/3	1	200.00	200.00
Signs	14 Workzone Signs 8/3-8/24	308	0.75	231.00
Sign stand	10 Sign Stand 8/3-8/24	220	0.25	55.00
T3	2 Type III Barricade 8/3-8/24	44	0.75	33.00
Setup	Optional Setup Service, Signs Over 10	1	45.00	45.00
Waterfilled barrier...	7 Waterfilled barrier wall 8/8-8/16	63	6.00	378.00
Waterfilled barrier...	8 Waterfilled barrier wall 8/8-8/24	136	6.00	816.00
Takedown	Takedown 8/24	1	200.00	200.00
Budget <u>D3C</u> Invoice# <u>42670</u> Amt. <u>1958.00</u> Index Code <u>PBS 1010402</u> Q#/PO# <u>214471</u> Address <u>325 SW 28 ST</u> Job Status <u>OPEN</u> Bar P/U# <u>31840/31871</u> Bar D/L# <u>31734/31797</u> Date <u>8/24/17</u>				

ORIGINAL

		Sales Tax (6.0%)	\$0.00
		Total	\$1,958.00
		Payments/Credits	\$0.00
		Balance Due	\$1,958.00
Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St

Oakland Park, FL 33334 2017 SEP -1 PM 3:29

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GENERAL ACCOUNTING

Invoice

Date	Invoice #
8/31/2017	42774

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
1800 N Dixie Hwy Delivery 31764

PO #	Project #	Job #	Rep	Terms
122338				Net 30

Item	Description	Quantity x Days	Rate	Amount
Signs	10 Workzone Signs 8/1-8/31	310	0.75	232.50
Sign stand	10 Sign Stand 8/1-8/31	310	0.25	77.50
T2	14 Type II Barricade 8/1-8/31	434	0.45	195.30

ORIGINAL

Budget D3C
Invoice# 42774
Amt. \$505.30
Index Code PS1010402
Q#/PO# 122338
Address 1800 N Dixie Hwy
Job Status Open
Bar P/U#
Bar D/L# 31764
Date

		Sales Tax (6.0%)	\$0.00
		Total	\$505.30
		Payments/Credits	\$0.00
		Balance Due	\$505.30
Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33301

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JUL 10 PM 2:28

Invoice

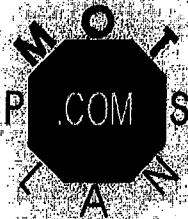
Date	Invoice #
7/10/2017	41645

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301 Public Works

Ship To
4th of July A1A & Las Olas

PO #	Project #	Job #	Rep	Terms
NO PO				Net 30
Item	Description	Quantity x Days	Rate	Amount
French Barricade	340 French Barricade 4 days	1,360	6.00	8,160.00
VMS	5 Variable Message Board 6 days	30	65.00	1,950.00
VMS	3 Variable Message Board 5 days	15	65.00	975.00
Setup	Setup Service Saturday 7/1	1	1,000.00	1,000.00
Pickup	Pickup Service 7/5	1	1,000.00	1,000.00
ORIGINAL				

		Sales Tax (6.0%)	\$0.00
		Total	\$13,085.00
		Payments/Credits	\$0.00
		Balance Due	\$13,085.00
Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com



MOTPlans
631 NE 45 St
Oakland Park, FL 33334

Invoice

Date	Invoice #
4/6/2018	48462

Bill To
City - Fort Lauderdale Finance Department 100 N Andrews Ave 6 Floor Fort Lauderdale, FL 33301

Ship To
Ft Laud Ex Airport 2020 Executive Airport Way

PO #	Project #	Job #	Rep	Terms
PP160419-153				Net 30
Item	Description	Quantity x Days	Rate	Amount
Setup	Setup 4/5 @12PM	1	450.00	450.00
French Barricade	175 French Barricade 4/5-4/7	525	6.00	3,150.00
Takedown	Takedown 4/7 @1PM	1	600.00	600.00
APPROVED BY 				

		Sales Tax (6.0%)	\$0.00
		Total	\$4,200.00
		Payments/Credits	\$0.00
		Balance Due	\$4,200.00
Phone #	Fax #	E-mail	Web Site
954-612-7666	954-759-9186	AR@motplans.com	www.motplans.com

Question and Answers for Bid #12265-393 - Barricade and Flasher Rental (Co-Op Annual Contract)

Overall Bid Questions

Question 1

Provide the total dollars spent each year of the existing contract this one is replacing. (Submitted: Apr 16, 2019 3:46:25 PM EDT)

Answer

- The figures listed are only the usage of the City of Fort Lauderdale

FY16 \$256903

FY17 \$314560

FY18 \$390497 (Answered: Apr 17, 2019 8:59:38 AM EDT)

Question 2

Please provide 20 random work orders for each year of the existing contract this one is replacing. (Submitted: Apr 16, 2019 3:47:20 PM EDT)

Answer

- Unable to obtain information, however typical work order can contain numerous items eg. - MOT Drawing
- 22 Workzone Signs
- 4 Type II Barricade
- 4 Type III Barricade
- 25 French Barricade
- 8-36" Hi-Tape Cones
- 6 Type II Barricades
- 2 Type II Barricades
- 2 Sign Stand
- 20-36" Hi-tape Cones
- 30-36" Hi-tape Cones
- 15 Type II Barricades
- Flasher Barricade 1-20
- 17 Waterfilled Barrier Wall
- 1 Arrow Board
- 2 Takedown
- 50-36" Hi-tape Cones
- 20 Type II Barricades
- 10 Waterfilled Barrier Wall
- 8 Vertical panel (Answered: Apr 22, 2019 10:02:41 AM EDT)

Question 3

Please provide a copy of special event work orders throughout the duration of the existing contract (Submitted: Apr 16, 2019 3:48:44 PM EDT)

Answer

- Unable to obtain information. (Answered: Apr 22, 2019 10:02:41 AM EDT)

Question 4

How will the bid tabulation be equated, by the sum of unit or by the sum of quantities?

- The bid reflects one (1) unit/quantity per item. In previous bids, the quantities have been greater than 1 unit.

(Submitted: Apr 18, 2019 8:32:00 AM EDT)

Answer

- Yes we are asking for the price of one item in each line so we are not limited to only the estimated number of unit days usage. However for tabulation purposes the unit price would be multiplied by the estimated unit days listed in the description and also listed in section 3.06 (Answered: Apr 18, 2019 8:46:49 AM EDT)

Question 5

Please provide spread sheet with current rental rates for the existing contract. (Submitted: Apr 18, 2019 1:13:00 PM EDT)

Answer

- Attached as addendum noted as previous bid tab. (Answered: Apr 22, 2019 10:02:41 AM EDT)

Question 6

for a short term jobs is there a minimum allowance to be charge for mobilization and demobilization cost?? (Submitted: Apr 18, 2019 1:24:59 PM EDT)

Answer

- No minimum required. (Answered: Apr 22, 2019 10:02:41 AM EDT)

Question 7

the city anticipates to have any emergencies?? if so, can you please provide a line item for pricing. (Submitted: Apr 18, 2019 1:26:47 PM EDT)

Answer

- Based on section 3.01 where service shall be available 24/7 and delivery within 2 hours, no need for additional emergency requirements. (Answered: Apr 25, 2019 1:56:50 PM EDT)

Question 8

In section 3.06: Traffic Barriers are listed on line 12 & 16 with different unit quantity days. What is the difference of equipment on two line items? (Submitted: Apr 19, 2019 8:57:03 AM EDT)

Answer

- Possible duplication of item in the listing on section 3.06, #12 is the correct item and quantity. However actual line items are not duplicated. (Answered: Apr 22, 2019 10:02:41 AM EDT)

Question 9

If vendor A is the lowest bidder overall but not on a particular item (eg. drums).
Say Vendor B is the lowest bidder on (eg. drums).
Will vendor A be considered the primary vendor on all items or will it be awarded individually based on the particular item's lowest bidder? (Submitted: Apr 23, 2019 12:20:30 PM EDT)

Answer

- Because of the nature of this bid, it will be difficult to award by line item
so from your example above yes vendor A will be considered primary, however vendor B can be listed as secondary. (Answered: Apr 24, 2019 9:10:21 AM EDT)

Question 10

In section 3.06: M.O.T. is listed on line 15 with a unit quantity of 1386 days. In reference to the bid item list What does M.O.T. refer to? MOT drawings, MOT lane closures? or other? (Submitted: Apr 25, 2019 11:57:01 AM EDT)

Answer

- This references permits/drawings and was based on numbers presented on surveys received from the various co-op members. However this items is represented on line 22 of the bid and is being calculated based on past usage of 200 drawings/permits. (Answered: Apr 25, 2019 1:56:50 PM EDT)

Question 11

Provide 20 random invoices from 2018 associated with this contract (Submitted: Apr 25, 2019 11:58:10 AM EDT)

Answer

- Unable to provide (Answered: Apr 25, 2019 1:56:50 PM EDT)