

## MEMORANDUM

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Purchasing #19-052  
August 19, 2019

To: Gregory P. Harrison, City Manager  
Through: Otis J. Thomas, General Services Director  
From: Jill Klaskin Press, Purchasing Supervisor  
Subject: Approve Award of The City of Coconut Creek Co-op RFP #06-06-18-11 for Household Hazardous Waste Collection & Disposal Services

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### Contract Need/Background

The City of Coconut Creek issued a bid for " Household Hazardous Waste Collection & Disposal Services "as the lead agency for the Southeast Governmental Purchasing Cooperative, on behalf of participating governmental agencies. Formal approval is required for the City to purchase these services from the awarded vendor Clean Harbors Environmental Services, Inc. The contract is valid through September 23, 2020, with possible renewal periods as stated in the bid specifications. The total annual estimate of expenditures for this service is \$125,000.00. City Commission approval of this contract award is requested.

Attached you will find copies of a memorandum from Solid Waste Department and copies of the bid documents from the City of Coconut Creek.

### Funding

The contract will be funded from Account 488-4910-534.43-55. The estimated annual expenditure is \$125,000.00.

### Award Recommendation

After a review of the City of Coconut Creek bid results with the Solid Waste Department it is recommended that Clean Harbors Environmental Services, Inc. be awarded a contract for the purchase of Household Hazardous Waste & Disposal Services, Inc. as needed, at the unit prices bid.

cc: File