

**RESOLUTION NO. 2013-316**

**CITY OF POMPANO BEACH  
Broward County, Florida**

**A RESOLUTION OF THE CITY COMMISSION OF  
THE CITY OF POMPANO BEACH, FLORIDA,  
APPROVING AND AUTHORIZING THE PROPER  
CITY OFFICIALS TO EXECUTE AN AMENDMENT  
TO THE 2010-2015 CONSOLIDATED STRATEGIC  
PLAN / FY 2012-2013 ANNUAL ACTION PLAN;  
PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) requires that the City of Pompano Beach submit an amendment to its 2012-2013 Annual Action Plan when it intends to undertake a new activity that is not included in the approved plan; and

**WHEREAS**, the City of Pompano Beach proposes to submit an application for a Section 108 loan for the revitalization of Pompano Beach through use of the Downtown Pompano Transit Oriented Corridor (DPTOC) City/CRA Improvements and related projects ; and

**WHEREAS**, a public hearing was held by the Community Development Advisory Committee on April 18, 2013, to receive citizen comments and recommendations to the proposed amendment to the Consolidated Strategic Plan/Annual Action Plan; and

**WHEREAS**, Federal regulations require the City to make certain certifications and assurances to HUD as a part of the City's Section 108 loan application; now, therefore,

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:**

**SECTION 1.** That the City Commission of the City of Pompano Beach approves the Amendment to its Consolidated Strategic Plan/Annual Action Plan and Plan

Submission to include the submission of a Section 108 loan application for the Downtown Pompano Transit Oriented Corridor (DPTOC) City/CRA Improvements and related projects as part of its housing and community development goals, objectives and strategies for fiscal year 2012-2013 as proposed by the Office of Housing and Urban Improvement, a copy of which is attached hereto and made a part hereof.

**SECTION 2.** This Resolution shall become effective upon passage.

**PASSED AND ADOPTED** this 23rd day of July, 2013.

  
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**LAMAR FISHER, MAYOR**

**ATTEST:**

  
\_\_\_\_\_  
**MARY L. CHAMBERS, CITY CLERK**

GBL/jrm  
5/20/13  
l:reso/2013-293



# **2012-2013 Annual Action Plan FIRST AMENDMENT**

**Community Development Block Grant (CDBG)  
&  
Home Investment Partnership Program (HOME)**

(October 1, 2012 to September 30, 2013)

Submitted To:  
U.S. Department of Housing and Urban Development, Miami Field Office

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August 15, 2012

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## Third Program Year

Action Plan Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

### Narrative Responses

#### GENERAL

#### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 3 Action Plan for the City of Pompano Beach covers the period beginning October 1, 2012 through September 30, 2013. As in previous years, the programs and activities described in this First Year Action Plan are developed with three primary objectives, 1) providing benefits to the low- and moderate income individuals, and households, 2) providing benefits to neighborhoods with high concentrations of low- and moderate income residents, and 3) benefits to the City as a whole. The City will also use the plan to coordinate its efforts with other federal, state, and local grant programs to produce decent housing, a suitable living environment and increase economic opportunities in the community.



**Pompano Beach**

It is evident from current economic conditions that sustaining affordable housing stock remains the highest priority in this community. With the rapid increase of abandoned and foreclosed homes and the continuing decline in home values, it is imperative to keep focus on preservation of the current housing stock while encouraging homeownership.

In Program Year 3 the City intends to fully utilize the \$1,151,791 allocation of CDBG and HOME funds to continue addressing the priority needs identified in the 2010-2015 Consolidated Plan. The City expects to expand existing programs and to leverage other funding that was recently awarded, including the Neighborhood Stabilization Program (NSP).

NSP funds will be used to implement revitalization strategies in communities with high foreclosure rates. This will be accomplished through the purchase of single family housing units that will be rehabilitated and sold to eligible individuals/families at below market rates. The City intends to provide subsidies to eligible homebuyers participating in the NSP program. The expected overall outcome of the NSP program is revitalization of communities where foreclosures are prevalent in causing decline in home values and the quality of life. The City has purchased approximately 43 housing units during Program Years 1 and 2, the majority of which have been rehabilitated and resold, and will continue in Program Year 3 with the NSP3 funds.

## **OUTCOME PERFORMANCE MEASUREMENT SYSTEM**

### **Goals, Objectives, and Outcomes**

The U.S. Department of Housing and Urban Development (HUD) has implemented a mandatory standard performance measurement system for community planning and development formula grant programs. The system is designed to measure performance under each project and activity through specific outcomes.

Proposed projects and activities included in this Action Plan each identify the "HUD Objective/Outcome," "HUD Specific Objective," and "HUD Performance Indicator" used for HUD reporting requirements. Further details are provided for each project/activity in the narrative descriptions under each grant program included in the plan.

The Annual Action Plan describes and summarizes all of the community development and housing goals for the upcoming fiscal year, including the number of proposed rental housing units, number of owner-occupied housing units assisted, number of special needs persons assisted with housing, and number of homeless persons assisted with housing.

Each project or activity funded by the City of Pompano Beach CDBG and HOME programs falls under one of the three objectives that relate to the statutory purposes of the program:

- 1. Creating a Suitable Living Environment:** In general, this objective relates to activities that are designed to benefit communities, families or individuals by addressing issues in their living environment. It relates to activities that are intended to address a wide range of issues faced by LMI

persons from physical problems with their environment, such as poor quality infrastructure, social issues such as crime prevention, literacy, or health services.

**2. Providing Decent Housing:** The activities that typically would be found under this objective are designed to cover the wide range of housing possible under CDBG and HOME. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs.

**3. Creating Economic Opportunities:** This objective applies to types of activities related to economic development, commercial revitalization, or job creation.

For each objective selected for a specific project, one of three outcome categories that best reflect what is proposed to be achieved by funding that activity is chosen. The three outcome categories are:

**Improving Availability or Accessibility:** This outcome category applies to activities that make services, infrastructure, public services, housing, or shelter available or accessible to low- and moderate-income persons, including those with disabilities. In this category, accessibility not only refers to physical barriers, but also to making the affordable basics of daily living available and accessible (i.e., increased access to various services, housing units, or facilities) to low- and moderate-income persons. Where a service or facility did not exist, the assistance provided results in new access to that service or facility. Where a service or facility was limited in size or capacity, and the assistance expanded the existing service or facility, the result would be improved access.

**1. Improving Affordability:** This outcome category applies to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include creating or maintaining affordable housing, basic infrastructure hookups, or services such as transportation or daycare.

**2. Improving Sustainability:** This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The three objectives are combined with the three outcome categories to come up with a matrix of nine potential outcome statements. These objectives, outcomes and outcome strategies are



reviewed and assigned to each project and entered into HUD's IDIS system to comply with the performance measurement standards.

OUTCOME STATEMENT MATRIX			
	Outcome 1: Availability or Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
Objective 1: Suitable Living Environment	Enhance Suitable Living Environment through Improved Accessibility	Enhance Suitable Living Environment through Improved or New Affordability	Enhance Suitable Living Environment through Improved or New Sustainability
Objective 2: Decent Housing	Create Decent Housing with Improved or New Availability	Create Decent Housing with Improved or New Affordability	Create Decent Housing with Improved or New Sustainability
Objective 3: Economic Opportunities	Provide Economic Opportunity through Improved or New Accessibility	Provide Economic Opportunity through Improved or New	Provide Economic Opportunity through Improved or New Sustainability

## Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Action Plan Managing the Process response:

The City of Pompano Beach Office of Housing and Urban Improvement (OHUI) is the lead agency in coordinating the development and implementation of the 2012-2013 Annual Action Plan. OHUI is responsible for the design, development, and implementation of Federal, State and local grants. As such, it is the primary responsibility of the Department to ensure that the strategies that are identified in these plans are carried out effectively. In addition, it is also the responsibility of the Department to facilitate coordination among the various governmental offices in Pompano Beach, as well as the companies and not-for-profit organizations that are affected by the outcome of this planning process.

## **Approach**

In accordance with City's Citizen Participation Plan community outreach was conducted with residents, service providers, community leaders, and other stakeholders and interested parties who were asked to elaborate their specific needs under seven categories:

- Housing
- Businesses and Jobs
- Community Facilities
- Community Services
- Infrastructure Improvements
- Neighborhood Services
- Special Needs Services

The outreach efforts gave the participants a description of the Annual Action Plan purpose and process and provided examples of how City has spent CDBG, and HOME dollars in the past. The participants shared their opinions of the needs of low to moderate income City residents with respect to Housing, Economic Development, Community Development/Public Services and Special Needs Populations.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Action Plan Citizen Participation response:

## **Citizen Participation (91.200 (b))**

3-5 Year Strategic Plan Monitoring response:

### **Citizen Participation Plan (CPP)**

Since the inception of the CDBG Program in the City of Pompano Beach, there has been a written, structured Citizen Participation Plan the City follows which allows for regular resident involvement. The City's current CDBG Citizen Participation Program is structured through the Community Development Advisory Committee (CDAC) of seven (7) residents of the City who are appointed by the City Commission and City Manager. This Committee holds public meetings to receive citizen input on housing and community development needs before recommending activities for funding with annual CDBG and HOME allocations. They also participate in program amendments and program performance evaluations. The major



work of the CDAC is conducted between December and June of each program year, with notice of each meeting posted and attendance open for observation and comment. The CDAC reviews all proposed activities and makes recommendations to the City Commission for final approval.

The City's Citizen Participation Plan conforms to the requirements of 24 CFR 91.105, which, at a minimum, addresses the following elements:

#### **1. Participation:**

The Plan provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income that is residents of slum and blighted areas and of areas in which funds are proposed to be used.

#### **2. Access to Meeting:**

The City provides citizens with reasonable and timely access and notification to all public meetings, hearings, and forums with not less than ten (10) days advance notice.

**3. Access to Information:**

The City will provide citizens, public agencies, and other interested parties, including those most affected, full access to program information, and an ability to review and submit comments on any proposed submission concerning the amount of funds available, including the estimated amount proposed to benefit very low, low and poverty income residents. Access will be provided, but not restricted, to media announcements and advertisements, CDAC meetings, City Commission meetings, public hearings and dissemination of information by the City's Office of Housing and Urban Improvement (OHUI).

**4. Technical Assistance:**

The City will continue to provide technical assistance to low and very low income groups in developing Requests for Proposals (RFPs). OHUI conducts workshops on how to complete the City's Request for Proposal package for CDBG and HOME funding, and addresses follow-up questions that may arise after the workshop.

**5. Public Hearings:**

The City will continue to provide public hearings and public meetings to allow citizens, public agencies, and other interested parties input on the Plan, as well as the use of funds, identifying community development and housing needs, and program performance. All hearings and meetings will be:

- ◆ Conveniently timed for people who may benefit from program funds
- ◆ Accessible to people with disabilities
- ◆ Adequately publicized

**6. Timely Response:**

The City will provide timely, written answers to complaints and grievances, within fifteen (15) days, where practical.

**7. Non-English Speaking Residents:**

The City will identify and accommodate the needs of non-English speaking citizens for adequate participation in all stages of the process. Any persons requiring auxiliary aids

and services at any hearing or meeting should call OHUI at 954-786-4659 at least two (2) calendar days prior to the meeting. Persons who are hearing or speech impaired are directed to call the Florida Relay Service at 1-800-955-8770 or 1-800-955-8771.

**8. Summary Publication of Proposed Plan:**

The City publishes a summary of the Plan and its availability (draft copy of Plan) in City designated local publications. This advertisement will serve as an official notice to the community that a draft of the Plan is available for review for thirty (30) days and written comments are welcome. Upon the completion of the final Plan, based on the proposed version and any comments received, the public will be notified of the final Plan and where they may obtain a copy.

**9. Citizens Comments on the Plan:**

The City will consider the views of citizens and other agencies in preparing the proposed and final Plan. Any comments received during the thirty (30) day comment period on the proposed Plan will be attached, in summary form, and submitted with the final Plan to HUD.

**10. Amendments to the Plan:**

A summary of any proposed substantial amendment to the Plan will be published in a newspaper of general circulation in a manner that will afford citizens the opportunity to provide written comments for a fifteen (15) day period prior to adoption. Copies of the proposed amendment will be made available for review.

Opportunities for citizen participation were present throughout the development of the 2012-2013 Annual Action Plan. The following meetings were open to the public and included discussions of the City's housing and community development needs and activities to be undertaken described in the Plan.

- ✓ 2/9/12 CDAC Advisory Committee Public Hearing-CDBG & HOME Programs
- ✓ 3/6/12 HOME Workshop
- ✓ 3/7/12 CDBG Workshop

- ✓ 4/12/12 CDAC Advisory Committee Public Hearing – CDBG & HOME Programs
- ✓ 5/10/12 CDAC Advisory Committee Public Hearing – CDBG & HOME Programs
- ✓ 6/14/12 CDAC Advisory Committee Meeting – CDBG & HOME Programs (adjourned for lack of quorum).
- ✓ 6/26/12 City of Pompano Beach Commission – CDBG & HOME Program  
Annual Action Plan Recommendations
- ✓ 8/15/12 One-Year Action Plan Submitted to HUD for Approval

### **The City of Pompano Beach Commission Meeting CDBG and HOME Programs:**

A notice of funding availability and public hearing for the 2012-2013 Annual Action Plan was published on February 19, 2012 and a notice of additional public hearing were published on May 25, 2012 in *The Sun-Sentinel newspaper*. These notices were published in the Local section of the newspaper. The two public hearings were held on May 10, 2012 and June 14, 2012 (adjourned for lack of quorum), at 6:30 p.m. at the Community Development Advisory Committee Meeting at the City Commission Chamber in Pompano Beach, FL.

### **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Action Plan Institutional Structure response:

### **MONITORING (91.230)**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Action Plan Monitoring response:

## **MONITORING PLAN**

Regulations for the Consolidated Plan, which can be found at Title 24, Part 91 of the Federal Code of Regulations, require communities to have a Monitoring Plan as a part of its Consolidated Plan. The specific requirements for the Monitoring Plan can be found at Title 24, Part 91, and Section 230 of the Federal Code of Regulations.



The Monitoring Plan contains information on standards and procedures of the City of Pompano Beach will use to monitor activities carried out as part of the Consolidated Plan, including the Annual Action Plan. The Monitoring Plan also describes the standards and procedures that will be used to ensure long-term compliance with all of the Federal housing and community development programs.

This plan answers the following questions as well as provides additional information:

- ❖ What standards and procedures will the City of Pompano Beach use to monitor activities
- ❖ How will the City of Pompano Beach ensure compliance with federal requirements for all housing and community development programs
- ❖ In accordance with the Code of Federal Regulations Title 24, Part 91, Section 230, the City of Pompano Beach is proposing standards and procedures to monitor Consolidated Plan and Annual Action Plan activities. The purpose of the monitoring will be to ensure that these activities further the goals and objectives of the 5-Year FY 2010-2014 Consolidated Plan for Housing and Urban Improvement Programs (CDBG and HOME). Some additional standards proposed will ensure long-term compliance with other requirements, such as minority business outreach and comprehensive planning requirements.

### **HOME Program:**

1. The City of Pompano Beach will monitor the terms and conditions of every contract between the City of Pompano Beach and recipient of HOME funding on an on-going basis. Some of these terms and conditions are: compliance with the timeframe of the agreement; rate of expenditures; eligibility of expenses; adequate documentation concerning income eligibility of

homeowners and tenants; maximum subsidy limits; rents; property eligibility; periods of affordability; and compliance with other requirements of the HOME Program, such as Fair Housing and Equal Opportunity, Affirmative Marketing, Handicapped Accessibility, Lead Based Paint, etc. Agreements with recipients will also incorporate the City's requirements regarding Minority/Women Owned Business Enterprises on all City sponsored projects.

2. Inspections will be performed as necessary to ensure completion of work before disbursement of HOME/CDBG funds.
3. Depending on the number of units in a project, inspections will be conducted to ensure compliance with Housing Quality Standards on yearly basis, every two years, or every three years.
4. If applicable, site visits will be performed periodically when construction is involved to monitor Labor Standards requirements. Davis Bacon interviews will be performed, payrolls will be reviewed on a weekly basis, and follow up will be provided when wage restitutions are required.
5. If the activity involves acquisition, relocation, or displacement, monitoring will be performed to ensure compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.
6. Recipients of HOME funding, except for owner-occupants and homebuyers, will be required to submit quarterly reports, as well as annual reports, for the duration of the period of affordability of the project.
7. Community Housing Development Organizations (CHDO's) will be recertified every two years to ensure they continue to meet the requirements for CHDO designation.
8. Monitoring of rental units will be performed to ensure renters' incomes and rents comply with HOME Program requirements.
9. Owner occupancy requirements will be monitored by mailing letters to owner occupants who received HOME assistance for housing rehabilitation for homebuyer assistance.
10. Per CFR Part 58, all HOME projects will undergo an environmental review prior to an agreement being executed. City-wide HOME projects with unspecified sites will be reviewed when they are identified according to the site review strategy.



**NSP Program:**

The Office of Housing and Urban Improvements staff has the responsibility to ensure that NSP funds are used in accordance with all applicable requirements outlined under the program authorized by Title III of the Housing and Economic Recovery Act of 2008. OHUI will conduct the monitoring process in accordance with the guidelines established by the NSP Program. The purpose of monitoring is to review the program or project performance and compliance.

When monitoring the NSP Program, the following must be met:

- Property must be located in a NSP Target Area
- Foreclosures. The property is at least 60 days delinquent on its mortgage and the owner has been notified; or the property owner is 90 days or more delinquent on tax payments; or under state or local law, foreclosure proceedings have been initiated or completed; or foreclosure proceedings have been completed and title has been transferred to an intermediary aggregator or servicer.
- Abandoned. A home or residential property is abandoned if either (a) mortgage, or tax payments are at least 90 days delinquent, or (b) a code enforcement inspection has determined that the property is not habitable and the owner has taken no corrective actions within 90 days of notification of the deficiencies, or (c) the property is subject to a court-ordered receivership or nuisance abatement related to abandonment pursuant to state, local or law or otherwise meets a state definition of an abandoned home or residential property.
- Vacant. Unoccupied structures or vacant land that was once developed, except that infill properties do not have to have been previously developed.
- Unoccupied. Must be unoccupied and have no personal possessions on site. On an exception basis, occupied properties may be purchased provided that all relocation requirements are followed.
- Environmental clearance. Must have no substantial adverse environmental factors as determined by an environmental review
- Suitable for homeownership. Should be suitable for marketing and resale of homes to income-qualified homebuyers. Factors to be considered are zoning, crime rates, schools, accessibility to services and employment, and other environmental conditions.
- Clear title. Must be able to be acquired with a valid deed free and clear of all encumbrances.

- Purchase Discount. If the property is foreclosed upon, as defined above, the purchase price must be at least 1% below the current market appraised value of the home or property as determined by a recent (within 60 days of final offer) appraisal.

In addition to questions concerning the programmatic and internal accounting functions and responsibilities of the GRANTEE personnel, various records and files will be reviewed for compliance with applicable rules and regulations.

## **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

### **Action Plan Lead-based Paint response:**

1. Estimate the number of housing units that contain lead-based paint hazards, as defined in section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, and are occupied by extremely low-income, low-income, and moderate-income families.
2. Outline actions proposed or being taken to evaluate and reduce lead-based paint hazards and describe how lead based paint hazards will be integrated into housing policies and programs.

The Broward County Health Department tracks incidents of elevated blood lead levels for Broward County. Elevated blood lead is determined through blood testing in medical screenings and is defined as a threshold of 10 parts lead per million. Elevated blood lead is tracked by the Health Department using ZIP codes. Of the ZIP codes that include the City of Pompano Beach, 3 cases of elevated blood lead levels were found this past year. However, these 3 cases are located within four ZIP codes, all of which have a portion outside the City of Pompano Beach. None of the other Pompano Beach ZIP codes had cases of elevated blood lead levels.

According to Broward County Health Department staff, the incidence of elevated blood lead levels in this area is due to recent migrations of affected populations from the northeastern states. In general, according to Health Department staff, the incidence of high lead drops sharply west of State Road 7. Through its CDBG Housing Rehabilitation Program, the City has contracted with a lead based paint housing inspector. The inspector tests all CDBG funded Housing Rehab projects in homes constructed before 1978 in the City. No houses containing lead based paint have been detected as of yet. However, the City is prepared to deal with this chance should it become necessary.

The City of Pompano Beach continues to monitor the incidence of elevated blood lead by contacting the Broward County Health Department annually to determine how many residents have been reported with elevated levels. If incidents are reported, the City will fund lead testing through its housing rehabilitation program.

## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

#### 1. Housing Objectives

The following table outlines the specific Housing accomplishment goals that the City of Pompano Beach hopes to achieve over the 2012-2013 Action Plan period.

ACTIVITY	ACCOMPLISHMENT UNIT	GOAL
Homebuyer Assistance	Households	10
NSP Rehabilitation	Households	15
Rehab, Single Unit Residential	Housing Units	10
Emergency Repair	Housing Units	15
Exterior Home Improvement	Housing Units	15

#### 2. Use of Resources

The City of Pompano Beach currently uses its allocation of SHIP funds from the Florida Housing Finance Corporation to augment the housing rehabilitation program. Because of budget cuts, we anticipate receiving a minimal allocation of SHIP funds during Program Year 3. Nonetheless, the City will continue to maximize its resources by leveraging the funds it does receive and work creatively to attempt to meet the community's needs. The allocation of NSP funds will also expand our housing programs activities, including rehabilitation and homeownership assistance.

### Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

**Action Plan Public Housing Strategy response:**

Pompano Beach has a local Public Housing Authority (PHA) which oversees public housing units and Section 8 tenant-based assistance units. There are 118 public housing units and 740 section 8 units. The PHA waiting list for Public Housing has been closed since November 1998 and no date has been identified for the reopening of the list. The waiting list for the Section 8 tenant-based assistance was closed on December 2002. No date has been identified to reopen the waiting list. The waiting list was closed due to the large demand for and the shortage of affordable housing for all eligible populations.

## **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

**Action Plan Barriers to Affordable Housing response:**

According to data released by the Florida Housing Coalition, between 2000 and 2004, the average cost of an existing (not new, and higher priced) home in Florida increased by 71% (from \$106,900 to \$182,400). However, family incomes have grown an average of 10% during this same period.

The rule of thumb for qualifying for a mortgage indicates a household may be able to qualify for up to 2.5 to 3 times of its gross income. With the County's current household median income just under \$62,600, true affordable housing would mean that the average household in Broward County would qualify for a home selling at approximately \$180,000.

City staff indicated that the cost of new housing projects is controlled by the CRA and CHDOs because both entities are able to serve as the developers in the Northwest area. CRA funds are used for land acquisitions. As the projects are completed, the City has budgeted CDBG and HOME funds for mortgage buy downs, closing cost assistance, and home counseling for lower income households to occupy these new units. With prices ranging from \$125,000 to \$180,000, many of these new homes currently meet the

test of affordability for the average Broward County household and with subsidies these homes are in reach of lower income households.

Regulatory barriers such as land use law, zoning, and permit fees also play an important role in the cost of housing construction. While aimed at enhancing the quality of life and ensuring services are available, the more stringent and plentiful these regulations are the less affordable housing becomes to the end-user.

#### Racial, Ethnic, and Income Concentration

The Northwest Revitalization Area has the highest concentration of low and moderate income households in the City of Pompano Beach. A concentration occurs when the percentage of a minority/ethnic population is at least 10% higher than the citywide average for that group. In 2008, the City-wide average was as follows: White 67.8%, Black or African American 25.4%, American Indian and Alaska Native 0.2%, Asian 0.8%, Hispanic or Latino 9.9%, other 2.0%.



### **Specific Homeless Prevention Elements**

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. **Sources of Funds**— Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. **Homelessness**— In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. **Chronic homelessness**—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.

4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Action Plan Special Needs response:

## Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Action Plan ESG response:

N/A



## Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.  
\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

## OUTCOME PERFORMANCE MEASUREMENT SYSTEM

### Goals, Objectives, and Outcomes

The U.S. Department of Housing and Urban Development (HUD) has implemented a mandatory standard performance measurement system for community planning and development formula grant programs. The system is designed to measure performance under each project and activity through specific outcomes.

Proposed projects and activities included in this Action Plan each identify the "HUD Objective/Outcome," "HUD Specific Objective," and "HUD Performance Indicator" used for HUD reporting requirements. Further details are provided for each project/activity in the narrative descriptions under each grant program included in the plan.

The Annual Action Plan describes and summarizes all of the community development and housing goals for the upcoming fiscal year, including the number of proposed rental housing units, number of owner-occupied housing units assisted, number of special needs persons assisted with housing, and number of homeless persons assisted with housing.

Each project or activity funded by the City of Pompano Beach CDBG and HOME programs falls under one of the three objectives that relate to the statutory purposes of the program:

**4. Creating a Suitable Living Environment:** In general, this objective relates to activities that are designed to benefit communities, families or individuals by addressing issues in their living environment. It relates to activities that are intended to address a wide range of issues faced by LMI persons from physical problems with their environment, such as poor quality infrastructure, social issues such as crime prevention, literacy, or health services.

**5. Providing Decent Housing:** The activities that typically would be found under this objective are designed to cover the wide range of housing possible under CDBG and HOME. This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs.

**6. Creating Economic Opportunities:** This objective applies to types of activities related to economic development, commercial revitalization, or job creation.

For each objective selected for a specific project, one of three outcome categories that best reflect what is proposed to be achieved by funding that activity is chosen. The three outcome categories are:

**Improving Availability or Accessibility:** This outcome category applies to activities that make services, infrastructure, public services, housing, or shelter available or accessible to low- and moderate-income persons, including those with disabilities. In this category, accessibility not only refers to physical barriers, but also to making the affordable basics of daily living available and accessible (i.e., increased access to various services, housing units, or facilities) to low- and moderate-income persons. Where a service or facility did not exist, the assistance provided results in

new access to that service or facility. Where a service or facility was limited in size or capacity, and the assistance expanded the existing service or facility, the result would be improved access.

**3. Improving Affordability:** This outcome category applies to activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include creating or maintaining affordable housing, basic infrastructure hookups, or services such as transportation or daycare.

**4. Improving Sustainability:** This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The three objectives are combined with the three outcome categories to come up with a matrix of nine potential outcome statements. These objectives, outcomes and outcome strategies are reviewed and assigned to each project and entered into HUD's IDIS system to comply with the performance measurement standards.

OUTCOME STATEMENT MATRIX			
	Outcome 1: Availability or Accessibility	Outcome 2: Affordability	Outcome 3: Sustainability
Objective 1: Suitable Living Environment	Enhance Suitable Living Environment through Improved Accessibility	Enhance Suitable Living Environment through Improved or New Affordability	Enhance Suitable Living Environment through Improved or New Sustainability
Objective 2: Decent Housing	Create Decent Housing with Improved or New Availability	Create Decent Housing with Improved or New Affordability	Create Decent Housing with Improved or New Sustainability
Objective 3: Economic Opportunities	Provide Economic Opportunity through Improved or New Accessibility	Provide Economic Opportunity through Improved or New	Provide Economic Opportunity through Improved or New Sustainability



Action Plan Community Development response:

CITY OF POMPAÑO BEACH					
2012-2013 CDBG & HOME FUNDING SHEET					
Agency	Project Name	CT-BG	LIM%	Awarded Grant Amount	Comments
New Horizon Community Development Corp	Skills and Academic Center	305	57%	\$10,000.00	Providing youth with recreational activities, education field trips, scholastics, performing arts activities, and lesson in cultural history.
Safe Water Instruction Means Safety (SWIMS) Foundation, Inc	Drowning Prevention and Water Safety Education of Inner City at Risk Youth living in Pompano Beach (CRA), FL	Citywide	64%	\$13,000.00	Providing 1000 children 4-6 free in water drowning prevention and safety education
Second Chance Society, Inc.	Second Chance Society	306,308	71%	\$6,000.00	Provide text books, tools and/or education materials to those completing vocational study so that they may complete their courses for employment.
Taylor's Closet Foundation	Taylor's Closet Foundation	Citywide	100%	\$10,000.00	Taylor's closet is a unique organization in South Florida that provides a complementary shopping experience to teenage girls in the foster care system. Through referrals from various agencies, girls are placed in the Reveal or Awaken programs.
City of Pompano Beach	Larkins Center Senior Citizen Program	304	73%	\$15,000.00	Providing 40 seniors with a variety of supplemental and education activists encouraging socialization and community involvement
City of Pompano Beach	Save our Youth	304	100%	\$25,000.00	Providing 150 youths, with alternative activities preventing substance abuse and help increase self worth
Luz Del Mundo – Light of the World (Clinic), Inc.	Indigent Medical Services	Citywide	100%	\$15,000.00	The Public Services Free Indigent Health care access, outreach education and treatment program for Pompano Beach residents and their families focuses on providing medical care and treatment to those City residents and their families who are exhibiting some medical problem, that are medically underserved, uninsured and/or not eligible for government benefits and who live in very low and low income census tracts in Pompano Beach.
Women In Distress Emergency Shelter	Emergency Shelter	Citywide	100%	\$15,000.00	Provides services to domestic violence victims who are residents of Pompano Beach. Funding provides emergency shelter nights, basic human needs such as food, clothing and household items, along with supportive services.

City of Pompano Beach

City of Pompano Beach	Ely Scholarship Program	Citywide	51%	\$20,000.00	Scholarship Program - Total students receiving scholarships this program year - 10
<b>Total CDBG Public Service</b>				<b>\$129,000</b>	<b>Required 15% Apportionment of total CDBG Funding</b>
City of Pompano Beach	Economic Development Program	Citywide	51%	\$100,000	The City works to stimulate economic development in the most economically distressed areas of the community including the Community Development Redevelopment Area (CRA) target areas and in the newly established City Enterprise Zone, and through continuation of the Small Business Revolving Loan Program.
City of Pompano Beach	Housing Rehab Program	Citywide	100%	\$300,000	Housing Rehab Program - Total clients on the waiting list - 39
City of Pompano Beach	Exterior Home Improvement Program	Citywide	100%	\$100,000	Exterior Home Improvement Program - Total clients on the waiting list - 46
City of Pompano Beach	Emergency Repair Program	Citywide	100%	\$160,286	Emergency Repair Program - Total clients on the waiting list - 151
City of Pompano Beach	First Time Home Buyer Program	Citywide	100%	161,165	First Time Homebuyer Program-Total clients on the waiting list - 0
CDBG Administration	Administration	Citywide	100%	172,322	Planning and Administration of the CDBG & HOME Program (20% of the overall allocation)
HOME Administration	Administration	Citywide	100%	29,018	Planning and Administration of the CDBG & HOME Program (10% of the overall allocation)
<b>Total HOME</b>				<b>\$290,183</b>	
<b>Total CDBG</b>				<b>\$861,608</b>	
<b>Total Funding</b>				<b>\$1,151,791</b>	

## **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

### **Action Plan Antipoverty Strategy response:**

The City of Pompano Beach's economic-development/anti-poverty strategy is to foster growth and job creation for the City's cross-section of resident income levels, including very low-income households and educational opportunities for low-income households, and match employment openings with the local workforce.

The City's antipoverty strategy will provide:

- New jobs to the unemployed by providing a small business training and development program, construction training
- College scholarships to deserving L/M income high school seniors through Blanche Ely Scholarship program.

The City will assist small business development through activities such as commercial rehabilitation, micro-loans, technical assistance and business training and marketing directed toward job creation.

## **NON-HOMELESS SPECIAL NEEDS HOUSING**

### **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

### **Action Plan Specific Objectives response:**

The following section summarizes needs of individuals who are non homeless but require supportive housing. A survey was sent to area service providers to understand the unmet needs of their Pompano Beach clients as well as what services they provide. Included a copy of the letter provided to service agencies, followed by the survey, and a table of surveyed agencies. Of the 134 agencies sent surveys, 34 responded. Agencies responding represented a broad range of service providers including the elderly, frail elderly, persons with disabilities, persons with alcohol and drug addiction, persons with

HIV/AIDS, and children's services. Most providers did not have problems serving their clients. Those that did cited lack of funding as the primary reason for their inability to serve clients. Broward Coalition for the Homeless indicated that all of their clients were either not served or underserved, they did not specify exactly what was required, however they did indicate that affordable housing for very low income residents is critical. Nine disabled adult residents were placed on a waiting list at the Broward Homebound Program. Other agencies recommended expanding housing opportunities and homeownership opportunities for subsidized renters, elderly, and disabled populations.

### **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

**Action Plan HOPWA response:**

1. The Plan includes a description of the activities to be undertaken with its HOPWA Program funds to address priority unmet housing needs for the eligible population. Activities will assist persons who are not homeless but require supportive housing, such as efforts to prevent low-income individuals and families from becoming homeless and may address the housing needs of persons who are homeless in order to help homeless persons make the transition to permanent housing and independent living. The plan would identify any obstacles to meeting underserved needs and summarize the priorities and specific objectives, describing how funds made available will be used to address identified needs.
2. The Plan must establish annual HOPWA output goals for the planned number of households to be assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. The plan can also describe the special features or needs being addressed, such as support for persons who are homeless or chronically homeless. These outputs are to be used in connection with an assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
3. For housing facility projects being developed, a target date for the completion of each development activity must be included and information on the continued use of these units for the eligible population based on their stewardship requirements (e.g. within the ten-year use periods for projects involving acquisition, new construction or substantial rehabilitation).
4. The Plan includes an explanation of how the funds will be allocated including a description of the geographic area in which assistance will be directed and the rationale for these geographic allocations and priorities. Include the name of each project sponsor, the zip code for the primary area(s) of planned activities, amounts committed to that sponsor, and whether the sponsor is a faith-based and/or grassroots organization.
5. The Plan describes the role of the lead jurisdiction in the eligible metropolitan statistical area (EMSA), involving (a) consultation to develop a metropolitan-wide strategy for addressing the needs of persons

with HIV/AIDS and their families living throughout the EMSA with the other jurisdictions within the EMSA;  
(b) the standards and procedures to be used to monitor HOPWA Program activities in order to ensure compliance by project sponsors of the requirements of the program.

6. The Plan includes the certifications relevant to the HOPWA Program.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Specific HOPWA Objectives response:

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Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

# **APPENDIX - A**

# **SF-424 FORMS**



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted: <b>8/15/2012</b>		Applicant Identifier: <b>B-12-MC-12-0026</b>		<b>Type of Submission</b>	
Date Received by state		State Identifier		<b>Application</b>	
Date Received by HUD		Federal Identifier		<b>Pre-application</b>	
				<input type="checkbox"/> Construction	
				<input type="checkbox"/> Construction	
				<input checked="" type="checkbox"/> Non Construction	
				<input type="checkbox"/> Non Construction	
<b>Applicant Information</b>					
Jurisdiction: <b>City of Pompano Beach</b>				UOG Code:	
Street Address Line 1: <b>100 West Atlantic Blvd</b>				Organizational DUNS: <b>080181167</b>	
Street Address Line 2				Organizational Unit: <b>City of Pompano Beach</b>	
City: <b>Pompano Beach</b>				Department: <b>Office of Housing and Urban Improvement</b>	
ZIP: <b>33060</b>				Division	
Country <b>U.S.A.</b>				County: <b>Broward County</b>	
Employer Identification Number (EIN):				Program Year Start Date (MM/DD) <b>10/01/12</b>	
<b>59-6000411</b>				<b>Specify Other Type if necessary:</b>	
Applicant Type:				Specify Other Type	
Local Government: <b>Township</b>					
<b>Program Funding</b>				<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
<b>Community Development Block Grant</b>				<b>14.218 Entitlement Grant</b>	
CDBG Project Titles:				Description of Areas Affected by CDBG Project(s)	
\$CDBG Grant Amount: <b>\$861,608</b>		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged				\$Additional State Funds Leveraged	
\$Locally Leveraged Funds				\$Grantee Funds Leveraged	
\$Anticipated Program Income				Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)					
<b>Home Investment Partnerships Program</b>				<b>14.239 HOME</b>	
HOME Project Titles: <b>Affordable Housing for housing for LMI families within qualifying areas.</b>				Description of Areas Affected by HOME Project(s): <b>108; 302; 303; 304; 305; 308; 309; 310; 311; 312</b>	
\$HOME Grant Amount: <b>\$290,183</b>		\$Additional HUD Grant(s) Leveraged		Describe	
\$Additional Federal Funds Leveraged				\$Additional State Funds Leveraged	
\$Locally Leveraged Funds				\$Grantee Funds Leveraged	



\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: <b>Miriam</b>	Middle Initial:	Last Name: <b>Carrillo</b>
Title: <b>Director</b>	Phone: <b>954-786-4656</b>	Fax: <b>954-786-5534</b>
eMail: <b>miriam.carrillo@copbfl.com</b>	Grantee Website: <b>www.mypompanobeach.org</b>	Other Contact:
Signature of Authorized Representative		Date Signed
<b>Dennis W. Beach, City Manager</b>		

# **APPENDIX - B**

# **CERTIFICATIONS**



# CPMP Local Grantee Certifications

**Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.**

- |  |
|--|
| <input type="checkbox"/> <b>This certification does not apply.</b>           |
| <input checked="" type="checkbox"/> <b>This certification is applicable.</b> |

## LOCAL GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
7.
  - a. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
8. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

9. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
10. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
11. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

**Signature/Authorized Official**

**Date**

**Dennis W. Beach**

**Name**

**City Manager**

**Title**

**City of Pompano Beach**

**Address**

**100 West Atlantic Blvd.**

**City/State/Zip**

**Pompano Beach, FL 33060**

**Telephone Number**

**(954) 786-4601**

"CITY":

Witnesses:

CITY OF POMPANO BEACH

Betty J. Mones

By:

Lamar Fisher  
LAMAR FISHER, MAYOR

Shelly R. Bartholomew

By:

Dennis Beach  
Dennis Beach  
CITY MANAGER

Attest:

Mary L. Chambers  
MARY L. CHAMBERS  
CITY CLERK

(SEAL)

Approved As to Form:

Gordon B. Linn  
GORDON B. LINN  
CITY ATTORNEY

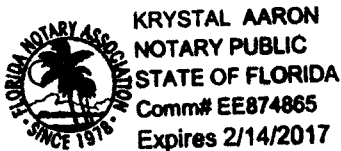
STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 26th day of July, 2013 by LAMAR FISHER, as Mayor, DENNIS BEACH, as City Manager and MARY L. CHAMBERS, as City Clerk of the City of Pompano Beach, a municipal Florida corporation, on behalf of the municipal corporation, who are personally known to me.

NOTARY'S SEAL:

Krystal Aaron  
NOTARY PUBLIC, STATE OF  
FLORIDA



Krystal Aaron  
(Name of Acknowledger Typed, Printed or Stamped)

Commission Number

- |  |
|--|
| <input type="checkbox"/> <b>This certification does not apply.</b>           |
| <input checked="" type="checkbox"/> <b>This certification is applicable.</b> |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

12. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
13. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2012, 2013, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
14. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

15. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
16. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws --** It will comply with applicable laws.

---

Signature/Authorized Official

Date

Dennis W. Beach

Name

City Manager

Title

City of Pompano Beach

Address

100 West Atlantic Blvd.

City/State/Zip

Pompano Beach, FL 33060

Telephone Number

(954) 786-4601

"CITY":

Witnesses:

CITY OF POMPANO BEACH

Betty J. Moniz

By: [Signature]

LAMAR FISHER, MAYOR

Shelby R. Bartholomew

By: [Signature]

Dennis Beach  
CITY MANAGER

Attest:

[Signature]  
MARY L. CHAMBERS  
CITY CLERK

(SEAL)

Approved As to Form:

[Signature]  
GORDON B. LINN  
CITY ATTORNEY

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 26th day of July, 2013 by LAMAR FISHER, as Mayor, DENNIS BEACH, as City Manager and MARY L. CHAMBERS, as City Clerk of the City of Pompano Beach, a municipal Florida corporation, on behalf of the municipal corporation, who are personally known to me.

NOTARY'S SEAL:

[Signature]  
NOTARY PUBLIC, STATE OF  
FLORIDA



KRYSTAL AARON  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# EE874865  
Expires 2/14/2017

Krystal Aaron

(Name of Acknowledger Typed, Printed or Stamped)

Commission Number



- ☒ **This certification does not apply.**  
☐ **This certification is applicable.**

**OPTIONAL CERTIFICATION**

**CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

---

**Signature/Authorized Official**

**Date**

**Dennis W. Beach**

**Name**

**City Manager**

**Title**

**City of Pompano Beach**

**Address**

**100 West Atlantic Blvd.**

**City/State/Zip**

**Pompano Beach, FL 33060**

**Telephone Number**

**(954) 786-4601**

"CITY":

Witnesses:

CITY OF POMPANO BEACH

Betty J. Moner

By:

LAMAR FISHER, MAYOR

Shelley R. Bartholomew

By:

Dennis Beach  
CITY MANAGER

Attest:

Mary L. Chambers  
MARY L. CHAMBERS  
CITY CLERK

(SEAL)

Approved As to Form:

Gordon B. Linn  
GORDON B. LINN  
CITY ATTORNEY

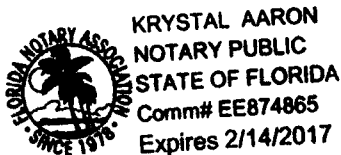
STATE OF FLORIDA

COUNTY OF BROWARD

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Krystal Aaron

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### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

---

Signature/Authorized Official

Date

Dennis W. Beach

Name

City Manager

Title

City of Pompano Beach

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Betty J. Monis

By:

Lamar Fisher  
LAMAR FISHER, MAYOR

Shelley R. Bartholomew

By:

Dennis Beach  
Dennis Beach  
CITY MANAGER

Attest:

Mary L. Chambers  
MARY L. CHAMBERS  
CITY CLERK

(SEAL)

Approved As to Form:

Gordon B. Linn  
GORDON B. LINN  
CITY ATTORNEY

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☐ **This certification is applicable.**

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Dennis W. Beach

Name

City Manager

Title

City of Pompano Beach

Address

100 West Atlantic Blvd.

City/State/Zip

Pompano Beach, FL 33060

Telephone Number

(954) 786-4601

**"CITY":**

Witnesses:

CITY OF POMPANO BEACH

Betty J. Monis

By: [Signature]  
LAMAR FISHER, MAYOR

Shelley R. Bartholomew

By: [Signature]  
Dennis Beach  
CITY MANAGER

Attest:

[Signature]  
MARY L. CHAMBERS  
CITY CLERK

(SEAL)

Approved As to Form:

[Signature]  
GORDON B. LINN  
CITY ATTORNEY

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\_\_\_\_\_  
Commission Number

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☐ **This certification is applicable.**

**ESG Certifications**

The Emergency Shelter Grantee certifies that:

**Major rehabilitation/conversion** -- It will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 10 years. If the jurisdiction plans to use funds for purposes less than tenant-based rental assistance, the applicant will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 3 years.

**Essential Services** -- It will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure as long as the same general population is served.

**Renovation** -- Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** -- It will assist homeless individuals in obtaining appropriate supportive services, including permanent housing, medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living, and other Federal State, local, and private assistance.

**Matching Funds** -- It will obtain matching amounts required under §576.71 of this title.

**Confidentiality** -- It will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** -- To the maximum extent practicable, it will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, operating facilities, and providing services assisted through this program.

**Consolidated Plan** -- It is following a current HUD-approved Consolidated Plan or CHAS.

---

**Signature/Authorized Official** **Date**

Dennis W. Beach

**Name**

City Manager

**Title**

City of Pompano Beach

**Address**

100 West Atlantic Blvd.

**City/State/Zip**

Pompano Beach, FL 33060

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Lamar Fisher  
LAMAR FISHER, MAYOR

Shelley R. Bartholmeu

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Dennis Beach  
Dennis Beach  
CITY MANAGER

Attest:

Mary L. Chambers  
MARY L. CHAMBERS  
CITY CLERK

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Gordon B. Linn  
GORDON B. LINN  
CITY ATTORNEY

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NOTARY PUBLIC, STATE OF  
FLORIDA



KRYSTAL AARON  
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STATE OF FLORIDA  
Comm# EE874865  
Expires 2/14/2017

Krystal Aaron  
(Name of Acknowledger Typed, Printed or Stamped)

Commission Number



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☒ This certification is applicable.

## APPENDIX TO CERTIFICATIONS

### Instructions Concerning Lobbying and Drug-Free Workplace Requirements

#### Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Drug-Free Workplace Certification

3. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
4. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)  
 Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Pompano Beach	100 West Atlantic Blvd.	Pompano Beach	Broward	FL	33060
City of Pompano Beach Public Works	1201 N.E. 5th Avenue	Pompano Beach	Broward	FL	33060
Mitchell Moore Recreation Center	901 N.W. 10 <sup>th</sup> Street	Pompano Beach	Broward	FL	33060
McNair Recreation Center	950 N.W. 27 <sup>th</sup> Avenue	Pompano Beach	Broward	FL	33069

9. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:
  - a. All "direct charge" employees;
- 10.
- 11.
12.
  - a. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and

## City of Pompano Beach

---

- b. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

---

**Signature/Authorized Official**

**Dennis W. Beach**

**Name**

**City Manager**

**Title**

**City of Pompano Beach**

**Address**

**100 West Atlantic Blvd.**

**City/State/Zip**

**Pompano Beach, FL 33060**

**Telephone Number**

**954-786-4601**

**Date**

"CITY":

Witnesses:

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Betty J. Manis

By:

LAMAR FISHER, MAYOR

Shelly R. Bartholomew

By:

Dennis Beach  
CITY MANAGER

Attest:

Mary L. Chambers  
MARY L. CHAMBERS  
CITY CLERK

(SEAL)

Approved As to Form:

Gordon B. Linn  
GORDON B. LINN  
CITY ATTORNEY

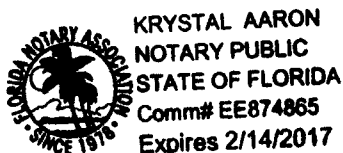
STATE OF FLORIDA

COUNTY OF BROWARD

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NOTARY'S SEAL:

Krystal Aaron  
NOTARY PUBLIC, STATE OF FLORIDA



Krystal Aaron  
(Name of Acknowledger Typed, Printed or Stamped)

Commission Number

# **APPENDIX - C**

# **PUBLIC NOTICES**



Florida's Warmest Welcome

**Community Development Advisory Committee**

**Notice of Public Meeting  
Fiscal Year 2012/2013  
CDBG and HOME Programs  
Oral Presentations  
Thursday, May 10, 2012  
6:30 p.m.**

**City Hall - Commission Chambers  
100 West Atlantic Boulevard  
Pompano Beach, FL 33060**

For information, please contact:  
The Office of Housing and Urban Improvement  
954-786-4659



SUN SENTINEL

Published Daily

Fort Lauderdale, Broward County, Florida  
Boca Raton, Palm Beach County, Florida  
Miami, Miami-Dade County, Florida

STATE OF FLORIDA  
COUNTY OF BROWARD/PALM BEACH/MIAMI-DADE

Before the undersigned authority personally appeared Mark Kuznitz who on oath says that he/she is a duly authorized representative of the Classified Department of the Sun-Sentinel, daily newspaper published in Broward/Palm Beach/Miami-Dade County, Florida, that the attached copy of advertisement, being, a PUBLIC NOTICE in the matter of THE CITY OF POMPAÑO BEACH, appeared in the paper on MAY 25, 2012 ID 577591. Affiant further says that the said Sun-Sentinel is a newspaper published in said Broward/Palm Beach/Miami-Dade County, Florida, and that the said newspaper has heretofore been continuously published in said Broward/Palm Beach/Miami-Dade County, Florida, each day, and has entered as second class matter at the post office in Fort Lauderdale, in said Broward County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant says that he/she has neither paid, nor promised, any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

Mark Kuznitz  
Mark Kuznitz, Affiant

Sworn to and subscribed before me on 25, MAY, 2012 A.D.

Brittnee Lynch  
Signature of Notary Public  
BRITTNEE LYNCH  
MY COMMISSION # EE165141  
EXPIRES April 01, 2016  
Notary Public for Florida  
(407) 286-0182  
(Name of Notary Typed, Printed or Stamped)

Personally Known X or Produced Identification \_\_\_\_\_



Florida's Warmest Welcome

Community Development  
Advisory Committee

Notice of Public Meeting  
Thursday, June 14, 2012  
6:30 p.m.

City Hall - Commission Chambers  
100 West Atlantic Boulevard  
Pompano Beach, FL 33060



For information, please contact:  
The Office of Housing and Urban Improvement  
954-545-7789

# **APPENDIX - D**

# **GLOSSARY OF TERMS**

## GLOSSARY OF TERMS

**Affordable Housing:** Affordable Housing is generally defined as housing where the occupant, who is low to moderate income, is paying no more than 30 percent of his or her income for gross housing costs, including utilities.

**Community Development Block Grant Program (CDBG):** Authorized by the Housing and Community Development Act of 1974 replacing several community development categorical grant programs. CDBG provides eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that they can use to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, principally to benefit low- and moderate-income persons.

**Community and Housing Development Organization (CHDO):** A federally defined type of nonprofit housing provider that must receive a minimum of 15 percent of all Federal HOME Investment Partnership funds. The primary difference between CHDO and other nonprofits is the level of low-income resident participation on the Board of Directors.

**Consolidated Plan:** Developed by local and state governments with the input from citizens and community groups, the Consolidated Plan serves four functions:

- ◆ it is a planning document for each state and community, built upon public participation and input;
- ◆ it is the application for funds under HUD's formula grant programs (CDBG, HOME, ESG, and HOPWA);
- ◆ it outlines out local priorities; and
- ◆ it provides a 3-5 year strategy the jurisdiction will follow in implementing HUD programs;

**Down Payment:** The part of the purchase price of a property that the buyer pays in cash and does not finance with a mortgage.

**Debt-to-income ratio:** Percentages lenders use to decide whether a loan applicant can afford to make payments on a certain mortgage loan. Lenders may allow first-time homebuyers to use 33% of monthly income for housing costs, and a total of 38% for housing costs and all other debt.



**Entitlement:** An underlying formula governing the allocation of Block Grant funds to eligible recipients. Entitlement grants are provided to larger urban cities (i.e., population greater than 50,000) and larger urban counties (greater than 200,000).

**Extremely low-income family:** Family whose income is between 0 and 30 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 30 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.

**Fair Market Value:** The highest price that a buyer, willing but not compelled to buy, would pay, and the lowest a seller, willing but not compelled to sell, would accept.

**Fair Market Rents (FMR):** Rent Schedules published in the Federal Register that establishes maximum eligible rent levels allowed under the Section 8 program by geographic area.

**Family:** All persons living in the same household who are related by birth, marriage or adoption.

**Gross income:** The total amount of money that a person receives, before taxes and other deductions. This income may include funds from a job or jobs; interest or dividends; alimony; disability payments; or public assistance.

**HOME:** Provides funds to local governments and states for new construction, rehabilitation, acquisition of standard housing, assistance to homebuyers, and tenant-based rental assistance.

**Housing expense ratio:** The percentage of a person's gross monthly income that it takes to pay a mortgage loan payment plus interest, property taxes, and insurance. Lenders use this ratio to decide whether or not to make mortgage loans.

**Household:** All the persons who occupy a housing unit. The occupants may be a single family, one person living alone, two or more families living together, or any other group of related or unrelated persons who share living arrangements.

**Low-income families:** Low-income families whose incomes do not exceed 50 percent of the median family income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 50 percent of the median for the

area on the basis of HUD's findings. Such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.

**Low- and moderate-income household:** A household having an income equal to or less than the Section 8 low-income limit established by HUD (80% of the median family income).

**Low- and moderate-income person:** A member of a family having an income equal to or less than the Section 8 low-income limit established by HUD (80% of the median family income). Unrelated individuals will be considered as one-person families for this purpose.

**Mixed-Income:** Refers to a resident mix that includes families with various income levels within one development. Mixed-income developments combine public housing families with other residents in order to decrease the economic and social isolation of these families.

**Moderate-income:** Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller or larger families.

**Monthly housing costs:** The total of a homeowner's mortgage loan payment and expenses for utilities, general home repair, and upkeep.

**Program income means gross** income received by the recipient or a sub recipient directly generated from the use of CDBG funds and HOME funds.

**Property inspection:** The examination of a house by a licensed inspector to see if its structure is sound and if its mechanical systems, such as plumbing and heating, are working.

**Public Housing Agency (PHA):** Organization created by local government, which administers HUD's Low-Income Public Housing Program and other HUD programs.

**Rehab:** Short for "rehabilitation." Rebuild an existing house or building, to make the space more livable or usable and more valuable.

**Second mortgage:** A mortgage that has rights that is subordinate to the rights of the first mortgage holder.

**Section 8:** HUD assists low- and very low income families in obtaining decent, safe, and sanitary housing in private accommodations by making up the difference between what they can afford and the approved rent for an adequate housing unit.

**Specifications:** A detailed description of the size, shape, materials, and other details of a building or remodeling project.

**Total monthly debt:** Total amount of monthly credit card, car loan and other debt payments. Use to determined debt-to-income ratios.

**Total monthly income:** The amount of money that comes into a household every month from a job or jobs, interest or dividends, alimony, disability payments, and public assistance. A lender uses the total monthly income figure to decide how much house payment a loan applicant can afford. (Also called gross monthly income)

**Transitional housing:** Housing that is designed to provide housing and appropriate supportive services to persons, including (but not limited to) de-institutionalized individuals with disabilities, homeless individuals with disabilities, and homeless families with children; and has as its purpose facilitating the movement of individuals and families to independent living within a time period that is set by the participating jurisdiction or project owner before occupancy.

**U.S. Department of Housing and Urban Development (HUD):** A federal government agency responsible for managing many of the nation's housing programs and for protecting rights of homebuyers, homeowners, sellers, and renters.

**Underwriting:** The process of analyzing a borrowers finances and credit in order to decide whether or not to make a loan. The underwriter is the person who has authority to approve a loan.

**Unsecured credit:** Credit not secured by property (such as a house). A credit card is unsecured debt; Deed of Trust secures a mortgage loan.

**VA loans:** A loan that is guaranteed by the Veterans Administration.

**Very low-income families:** Low-income families whose annual incomes do not exceed 50% of HUD-determined median family for the area.

**Warranty:** A guarantee by a seller or manufacturer that a product is what it is claimed to be, that it is in working order, and, in some cases, that the seller or maker will repair the product.

**Zoning:** A body of public law that regulates the use, placement and height of improvements, size of lots in subdivisions, off-street parking, and other planned uses of private property.

## Acronyms

ACS	American Community Survey
ADD	Administration on Development Disabilities
ADDI	American Dream Down-payment Initiative
AI	Analysis of Impediments to Fair Housing Choice
AHAC	Affordable Housing Advisory Committee
AMI	Area Median Income
CAPER	Consolidated Annual Performance and Evaluation Report
CDBG	Community Development Block Grant
CDC	The Centers for Disease Control and Prevention
CEAS	Comprehensive Emergency Assistance System
CHAS	Comprehensive Housing and Affordability Strategy
CIP	Capital Improvement Program
CMHS	The Center for Mental Health Services
CoC	Continuum of Care
CPD	Community Planning and Development
CRA	Community Redevelopment Agency
DDS	Department of Human Services' Division of Disability Services
DSM-III-R	Diagnostic and Statistical Manual of Mental Disorders, 3rd Edition, Rev.
ESG	Emergency Shelter Grant
EBL	Elevated Blood Lead Levels.
EIBLL	Environmental Intervention Blood Lead Level
ESG	Emergency Shelter Grant
HAP	Homebuyer Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnership Program
HOPWA	Housing Opportunities for People with AIDS
HUD	US Department of Housing and Urban Development
IDIS	Integrated Disbursement and Information System
LBP	Lead Based Paint
NACCED	National Association for County Community and Economic Development
NSP	Neighborhood Stabilization Program
NOFA	Notice of Funding Availability
DCR	Division of Civil Rights
OMB	U.S. Office of Management and Budget
PATH	Projects for Assistance in Transition from Homeless

RCA	Regional Contribution Agreements
	Section 8 Housing Choice Voucher
SED	Severe Emotional Disorder
SHP	Supportive Housing Program
SID	Special Improvement District
SMI	Severe Mental Illness
SPC	Shelter Plus Care
SRO	Single Room Occupancy
SSBG	Social Services Block Grant
SSH	Social Services for the Homeless
SSI	Supplemental Security Income
SSP	Shelter Support Program
TANF	Temporary Assistance for Needy Families
TRA	Temporary Rental Assistance

# **APPENDIX - E**

# **ACTION PLAN PROJECTS**

Grantee Name: **Jurisdiction**

<b>Project Name:</b> <b>Section 108 Loan Guarantee</b>							
<b>Description:</b>	<b>IDIS Project #:</b> <b>2012-019</b> <b>UOG Code:</b> <b>B-12-MC-12-0026</b>						
<b>Apply for a Section 108 Loan Guarantee in the amount of \$4,308.000 to be repaid over 20 years.</b>							
<b>Location:</b> <b>100 W. Atlantic Blvd., Ste 220</b> <b>Pompano Beach, FL 33060</b>	<b>Priority Need Category</b>  <b>Select one:</b> Infrastructure ▼						
<b>Explanation:</b>							
<b>Project Name:</b> (mm/dd/yyyy)	<b>Loan proceeds for infrastructure improvements in Downtown Pompano Beach necessary to connect the area to the planned Downtown Pompano Transit Oriented Corridor Project (DPTOC).</b>						
<b>Objective Category</b>  <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>						
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 2 Improve quality / increase quantity of public improvements for lower income persons ▼ 3 Improve economic opportunities for low-income persons ▼						
<b>Project-level Accomplishments</b>	11 Public Facilities ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		
		<b>Underway</b>			<b>Underway</b>		
		<b>Complete</b>			<b>Complete</b>		
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>			
<b>Construction of planned infrastructure</b>		<b>Construction of planned infrastructure</b>					
03 Public Facilities and Improvements (General) 570.201(c) ▼		Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼			
<b>Program Year 1</b>	Fund Source: ▼	<b>Proposed Amt.</b>			Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>			Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>				<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>			Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>				<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>			Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>				<b>Actual Units</b>	



Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	\$4,308,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	