

### MEMORANDUM NO. 18-53

**DATE:** June 8, 2018

**TO:** Mark Berman, City Attorney

**FROM:** Tammy Good, PMP, Project Manager III <sup>TG</sup>

**SUBJECT:** Request for Resolution-Approve WA#3 for CIP#16-289 Hurricane Hardening and Construction Administration Services for the Water Treatment Plant Chemical Feed Building

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In December 2016, the City solicited for CCNA engineering consultants through RLI 40-15. Subsequent to this RLI, Commission approved a Contract for Consultant Agreement with one of the many ranked firms, Tetra Tech Inc., via Ordinance No. 2016-26, Continuing Contract for Engineering Services for various Water Treatment Plant Projects.

At this time I would like to request a resolution to execute **Work Authorization No. 3 in the amount of \$124,940.00** to provide engineering related design services for the subject project, and more specifically as detailed in the attached Final Design Scope and Fees. Please see attached Work Authorization No.3 and other corresponding documents for reference.

If you do not have any objection, please process my request for a resolution to execute Work Authorization No.1 to Tetra Tech, in the amount of \$124,940.00 for engineering services, and I will present to commission for approval.

Enclosures:

- Scope and Fees
- Ordinance 2016-26
- Work Authorization No.3
- WTP Hurricane Hardening Study
- Certificate of Insurance (COI)