



Phone: (954) 786-4061

City of Pompano Beach  
Engineering Department

Fax: (954) 786-4028

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**MEMORANDUM NO. 18-51**

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**DATE:** June 8, 2018

**TO:** Mark Berman, City Attorney

**FROM:** Tammy Good, P.M.P., Project Manager III <sup>TG</sup>

**SUBJECT:** Request for Resolution – Shiff Construction and Development, Inc.  
Interior Renovations at Pompano Airpark

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**Background:**

The existing airpark administration building houses airpark city staff and the FAA Tower Manager. The existing building floor plan configuration no longer provides efficient use of the space. While the building shell is in good condition, the roof, mechanical, electrical and plumbing systems are at end of life. The building is functionally obsolete, and no longer complies with current energy standards or ADA compliance guidelines.

The proposed scope of work will include but not limited to: roof replacement which includes removal of the mansard roof, modernize exterior façade, replace/add exterior and interior impact rated and energy efficient windows and doors, reconfigure entire floor plan to comply with ADA guidelines and provide better function for staff use, build-out of new offices, storage room, conference room, breakroom, bathrooms, new mechanical A/C system, electrical and plumbing upgrades, and interior finishes. This scope will also include new sprinkler system, fire alarm, closed circuit television (CCTV) system, security system, card access reader system, and entire electrical wiring/panels. Lastly, this scope consists of interior improvements to the control tower.

**Recommendation:**

The City would like to utilize the National Joint Powers Alliance Contract (NJPA) with Shiff Construction and Development, Inc., to procure construction related services for this scope. Shiff Construction has been used on previous projects and performed exceptionally well. Utilizing this delivery method also eliminates the need to generate a complete set of design documents normally required to competitively advertise a project. Additionally, this project has received a grant from Florida Department of Transportation (FDOT) in the amount of \$760,000.00, and must be completed by March 31, 2019. By utilizing JOC delivery method we will omit the lengthy design and bidding process so as not to jeopardize the funding of the grant.

Attached please find the Agreement between City of Pompano Beach and Shiff Construction and Development, Inc., which includes:

- Exhibit A: Contract between NJPA and Shiff Construction and Development, Inc.
- Exhibit B: Detailed Scope of Work/Proposal Summary
- Exhibit C: Insurance

Please prepare the Resolution for Commission consideration of the attached Agreement in the amount of **\$918,150.33, of which \$760,000.00 will be funded by a FDOT grant.** I am including a copy of the approved FDOT grant for reference.

Thank you