



**FINANCE DEPARTMENT
Memo No. 20-22**

DATE: November 7, 2019

TO: Greg Harrison, City Manager

VIA: Erjeta Diamanti, Budget Officer

FROM: Andrew Jean-Pierre, Finance Director

SUBJECT: Budget adjustment for FY2019

A budget is an estimate of anticipated expenditures and revenues. The Finance Department in conjunction with the Budget Department has reviewed the current estimates and has found a need to revise budgeted amounts within certain expenditure line items for the end of the fiscal year ending 2019. This will also provide administration a realistic view of the City's financial position.

Below is a summary of the adjustments and the impact on the funds.

Building Permits Fund

- \$295,613 cover regular overtime due to the understaffing and high volume of development in the City of Pompano Beach.

The Building Permit Fund balance will cover the \$295,613.

On behalf of Finance and the Budget department, we respectfully request your approval of the suggested line item adjustments for a grand total \$295,613.