

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

GOAL 1: Preferred Place to Live

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

PROGRESS %

ACTIONS 2018 - 2019	PRIORITY	DEPT(s) ASSIGNED	STATUS	PROPOSE D DATE	ADJUSTED DATE	Qtr. Over Qtr. % Change	* NOTES *	10 20 30 40 50 60 70 80 90 100	DATE COMPLETED
MANAGEMENT IN PROGRESS - 2019									
1. Wind Mitigation Program: Phase 3		OHUI	Achieved	6/18					
2. Community Garden: Permitting and Final Additions		CRA	Achieved	7/18					
3. CDBG Consolidated Plan: Annual Update		OHUI	Achieved	9/18					
4. 1st Time Home Buyers Program: 20 Homebuyers		OHUI	Achieved	4/19	9/19		Pursuant to the 2017/2018 Consolidated Annual Performance and Evaluation Report (CAPER) First Time Homebuyer (Purchase Assistance) is funded using CDBG, State Housing Initiatives Partnership (SHIP) and HOME funds. A total of 20 applicants were considered between the 2016 and 2017 program years resulting in awards totaling \$277,918 and \$142,285, respectively. A total of 24 applicants were considered between the 2018 and 2019 program years resulting in awards totaling \$484,543 and \$436,076, respectively. Beginning January 20, 2019 to present 8 applicants were approved resulting in approximately \$320,000 in expenditures. Quarterly reporting activity beginning April to June 2019 a total of two (2) applicants were approved in partnership with Habitat for Humanity resulting in approximately \$80,000 in expenditures. As of June 1, 2019 program funds are exhausted. We anticipate the program to be reopened to new applicants beginning October 1, 2019.		Ongoing
5. Code Compliance: Repeat Offenders		Code Compliance	Achieved	9/19			Consist of blighted properties and/or repeat offenders, which are added when the violations become a nuisance and are numerous. The property becomes blighted or they are removed from the list when the violation are cured and the property is cleaned up. There are currently fifty four (54) active cases of which seven (7) are moving through the foreclosure process. Four (4) cases are moving through the NTA (Notice To Appear) process in County Court. To date, fifty eight (58) cases have been brought into compliance and outstanding fines have been settled.		Ongoing
6. Cultural Center Programming		Cultural Arts	Achieved	9/19					Ongoing
7. Local Affordable Housing: Revolving Loan Program		OHUI	Canceled	9/19			Cancelled due to duplication with Vacant/Abandoned Lots, Homes, and Buildings Action Item.		
8. CDBG Revolving Loan Program		OHUI	Achieved	9/19			Closed a loan with 26 Degree Brewery due to expansion of the their existing business. Finalized loan through RLF Committee for 12 NE 3rd Street (I Can See Clearly, Inc.). Continue to manage loan; 2600 East Atlantic Boulevard (26 Degree Brewing). Working with Centennial Bank (John Wheeler) regarding I See Clearly notice of hardship. Presentation from prospective participant Broski's who is preparing application. Preparing for RLF Committee site visits to Broskis and Screen Graphics. Finalized loan through RLF Committee for 12 NE 3rd Street (I See Clearly, Inc.)		Ongoing

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POLICY ACTIONS - 2019																		
1. Homeless City Strategy and Actions	Top	Assistant City Manager	Achieved	12/18														
							In an attempt to diminish the illegal dumping activities in Pompano Beach, we are looking into the feasibility of implementing a pole mountable camera system. This system has been proven to decrease the level of illegal dumping in cities that have implemented the camera system and makes a greater impact in changing behavior to help develop a safer environment. Instead of reacting to the dumping we will work to eliminate the problem, creating an awareness that this behavior will no longer be tolerated in Pompano Beach. We expect this strategy will not only increase the curb appeal by greatly reducing blight, but the anticipate that the residents will appreciate this initiative as a sense of pride over the improved landscape of the city. A code change to Section 96.12 is scheduled to go before Commission on September 24th. It pertains to the implementation of a new program that combats over flowing dumpsters. Final drafts of educational materials/flyers are completed and being printed. As of end of FY 2019, code changes have been approved by City Commission. Also, City Commission has been provided open dumping control progress report.											
2. Open Dumping Control	Top	Public Works	Achieved	6/19	9/19	17%												Ongoing
							Crime evaluation is done on a daily, weekly, and monthly basis. Different strategies are implemented to address the crime trends/patterns at particular times. As the trends are being addressed, modifications can be made to account for necessary changes to redirect law enforcement actions.											Ongoing
3. Crime Reduction Action Plan	Top	BSO	Achieved	12/18	9/19													
							This project aims to promote Pompano Beach as a "Smart City" by replacing City and FPL owned streetlights with LED fixtures and providing Wi-Fi throughout the City. There are approximately 6,500 Streetlights in the City: 5,400 owned by FPL and 1,100 owned by City. Building Maintenance has verified the City-owned Streetlight inventory. This inventory will now be used to establish street lighting agreement, authorizing upgrading all with LED fixtures and transition ownership and maintenance to FPL, with FPL to include the associated cost. Timeline and cost (paid via monthly tariff) still to be determined. FPL has provided a Proposed LED Lighting Plan with quantity of lights and associated costs which will be incorporated into the Streetlighting Agreement to upgraded all FPL owned lights to LED. Before this agreement can be finalized the City Commission must approve separate streetlighting agreements for several neighborhoods which will be receiving additional lighting (e.g. Collier City, Liberty Park, Cresthaven). Streetlighting Agreements have been accomplished, costed, and funds identified (GO Bond). Date for review TBD											
4. Street Light Policy and Expansion	High	Public Works	On Track	9/19		0%												

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MANAGEMENT ACTIONS - 2019									
1. G.O. Bond Projects: Implementation	Top	Assistant City Manager	Achieved	2/19		5%	All design and construction solicitations have been advertised and rankings are complete. As of the end of September, all presentations to the public complete. All City Commission design services contract approvals prior to execution of Construction Management at Risk contracts are complete. CMAR Contracts to be executed in September or October.		
2. C.I.P. Projects (Non G.O. Bond): Direction and Funding	Top	Engineering/Finance	Achieved	10/18					
3. Vacant / Abadoned Lots, Homes and Buildings	Top	Assistant City Manager	Achieved	12/18	9/19	20%	The City is anticipating 23 infill lots, acheated from Broward County, located in the NW area that will allow OHUI to issue bids for new contruction projects. OHUI continuing to strengthen the pool of contractors in preparation of anticipated escheated parcels from Broward County. In preparation of setting an agenda item for acceptance of proproties from the County. Real property Standard Operating Procedures (SOP) have been created as it pertains to acquisition by purchase contract, tax deed auction, escheat and in lieu of foreclosure, surplus and disposition via bid of City owned property, unity of title applications, tax obligations for acquisitions. Added additional information on purchase contract closing SOP and tax deed auction SOP September 2019. Currently under development are eminent domain, CRA developer agreements, and revocable license agreements for use of City and CRA properties for construction projects. OHUI completed the Affordable Housing Trust Fund Policy and procedures.		Ongoing
4. Public - Private Partnerships (P-3): Implementation	High	Assistant City Manager/CRA	On Track	5/19	9/19	10%	(Oceanside Site) Consist of developing the Oceanside site to include a parking garage and preparation of adjoining pads for commercial uses. RFQ, for a master developer to develop the Oceanside site, issued in February 2019 for Oceanside site 2nd parking garage development. Responses received in June 2019. City commission approved RFQ rankings on September 10, 2019. Schedule to issue Step 2 RFP in October 2019. (Innovation District) The CRA is entering into Phase 2 in seeking a Master Developer by issuing an RFP to those qualified under the Phase 1 process. Phase 2 RFP consist of solicitation for a complete design and financial proposals.		
5. Community Residential Homes Oridnance and Enforcement	High	Development Services	Achieved	10/18					

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OTHER - 2019									
1. Soccer Academy	Mgmt	Engineering	On Track	12/19		1%	City is waiting to receive a No Further Action notice. The Developer retained legal counsel, but has not submitted an application to Broward County. A meeting with the Developer and staff is scheduled for early April. County and Staff worked on a "No Further Action" notice. County requested additional plan details from Developer to be added to final reports. Developer is working with staff to finalize. Final documents are expected to be wrapped up by early July, 2019. City and Developer received a reply from Broward County Planning Council pertaining to a letter submitted to confirm or deny the Developer's ability to construct dormitories in support of the Sports Complex program. The reply confirmed the site is approved for outdoor use and recommended the City must request that the Broward County Commission amend the Declaration of Restrictive Covenants to allow a private recreational use. This approval will pave the way for the addition of dormitories and the operation of the complex as a private academy. As of end of FY 2019, the County requested additional details before releasing the No Further Action notice. No consequence to the overall development is anticipated.		
2. Gun Regulations: Chapter 98/155	Mgmt	City Attorney	Achieved	7/18					
3. Cultural Arts: Staffing	Mgmt	CM/ACM/Parks & Recreation	Achieved	9/18		15%	There are other part-time positions (Clerical Aide, Cultural Arts Leader, Laborer, and Service Worker) that will be recruited and hired on an as-needed basis. As of June, working with HR to announce a Part Time Laborer and Clerical Aide position openings. Waiting list of eligible candidates from HR to commence with interview scheduling. Most recently, a Marketing Coordinator job classification is being developed for a recruitment announcement.		Ongoing
MAJOR PROJECTS - 2019									
1. Old Pompano Infrastructure Improvement Project (Section 108)		Engineering	On Track	12/19		9%	NE 1st Street is complete except for final lift of asphalt. NE 2nd and NE 3rd Avenues are done awaiting final lifts, as well. NE 1st Street reopened to normal traffic. Team is concentrating on NE 4th Street. Designer sent plans to FEC for approval for work on Flagler Avenue, but a response has not been received. Contractor received new Purchase Order to carry out work funded by the BRP grant. Work is expected to be complete by late November. As of year end, all work is complete except final inspections and activity funded with the new grant.		
2. Mitchell / Moore Park (Sunshade, Concession Building): Renovation		Engineering	Achieved	8/18					
3. Sandspur Park (Pavilion, Restroom, Parking): Construction		Engineering	Achieved	4/19			Finishes, lanscaping, and restoration have been completed.		
4. Charlotte Burrie Civic Center		Engineering	Off Track	12/19		33%	Roof and windows have been installed. The building sealed is complete. Interior finishes are being installed. As of year end, design error on sewer lateral caused 60 days delay to the overall schedule.		

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5. Restroom Improvements (Dog Park, Kester Park, Community Park)		Parks & Recreation	On Track	6/19		15%	The Dog Park restroom is complete. Community Park restroom is 30% complete. Kester Park restroom will be rebid. Project has minor delays from Hurricane Dorian.		
6. Wayfinding Signs: Installation (4)		Engineering	Achieved	12/18		15%	Permitting for the solar panel poles are in progress. Two Beach Library signs have been manufactured and are waiting installation once permits are approved, along with shop drawing approval. Constructor needs to use solar contractor to install solar panels per permit comments. (2) Wayfinding Signs for Beach Library have been manufactured and will have the green panel display changed to a pompano blue display. Color pattern is in the process of being changed per City Managers request. We anticipate completing this years signage projects (100%) by the end of September 2020. The City Signage project is an annual reoccurring program which includes gateway, destination, monument, and directional wayfinding signs		Ongoing

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7. Pool / Aquatic Center (Pump House, Classroom / Rental Space): Design		Engineering	Achieved	12/18					
8. Atlantic Boulevard Bridge		Engineering	Achieved	12/18		1%	Electrical street light installation is complete...a light test was conducted on June 19th. A final walkthrough is scheduled for June 25th and grand reopening event for June 26th. Project is complete. Grand opening event was a complete success.		
9. 10th Street Beautification (5th Avenue to Federal Highway): Design [FDOT / MPO] Construction		FDOT	Achieved	12/18					
10. Fishing Pier		Engineering	Achieved	3/19		3%	All work on the pier is complete and pending final inspections except for the bait and tackle shop (40% done). Bollards, murals, logo, railings, shade structures, seats, etc. are in place. We received the final certificate of occupancy (C.O.) for the Bait and Tackle Shop. All work is complete. Opening of the pier is pending completion of work by Fishing Village Developer.		
11. Mullet Alley Open Space / Beer Garden		CRA	On Track	6/19		35%	DRC review approval with comments recieved for final design options/budget. Unity of Use agreement between property owners have been approved. Waiting for final site plan approval. Revised site to DRC for review/approval. Contractor working with design team to prepare a Guaranteed Maximum Price (GMP) quote for construction. Finalizing construction documents to go out for build. Project was approved by the Architectural Advisory Committee. Currently securing permits and cost from contractor for the improvements.		
12. Palm Aire Community Main Entry Way Beautification: Sign		Public Works	Off Track	4/19	6/19	0%	Coordination uderway to take ownership of Broward property where sign is currently erected. Per Broward County Appraiser, property now belongs to FDOT. Seeking District 5 Commissioner input to proceed with revisions to sign. Will coordinate with Palm Aire Community to determine if they desire to match color scheme with the Gateway sign that was recently completed on SW 36th Ave.		

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MANAGEMENT IN PROGRESS - 2019																		
1. Old Town Untapped Event		CRA	Achieved	9/19			A business attraction, 1st Friday of every month, event intended to serve as an economic stimulous. In February, the event reached an estimated 3,000 participants. Beginning in March, the event has been extended 1 additional hour, from 6-10pm. Due to weather, 2 of the events have been canceled to date. Next event is scheduled for September 6th, 2019.											Ongoing
2. 335 MLK Boulevard: Phase 3 - Ali Cultural Arts Center: Development Agreement		CRA	On Track	8/18		5%	Interlocal agreement between City and CRA was approved by CRA Board on October 17th, 2018. RFP drafted for interior buildout of office space. Project cancelled...direction for build-out to be used by CRA office space has changed. Cultural Affairs Dept. will perform build out to be used for cultural purposes. Commencing design phase. Venue address is 353 Dr. Martin Luther King Jr. Awaiting proposed design scope of work from architect. Preliminary sketch scope of work being developed for work order approval to an existing professional design consultant agreement.											
3. City Vista Co-Working: Management		CRA	Achieved	9/18			CRA Board approved Co-Work operator on Jan. 15th, 2019. CRA Board directed staff to work on service agreement. Service contract approved by the CRA Board and signed May 21st, 2019.											
4. Job Fair / Workforce e-Training Events		CRA	Achieved	10/18	9/19	25%	Culinary Incubator Program 4th session ends. Attended events to advocate for local job seekers, vendors and contractors. Hosted Pompano Beach Kids Aviation Days approx. 250 attendees. Continue to develop the Pompano Beach Aviation Talent Pipeline. Hosted Construction Business Development - Construction Estimating with Tammy Good, CIP Manager. Hosted Tech Fair; a technology talent career fair with 10 employers, 5 resources, three workshops and approx. 75 job seekers. Hosted Job Seeker Orientation Workshop and Toolkit with four employers, 2 resources and 10 job seekers. Outreach at the Collier City Family Fun Day and OHUI Contractor Outreach event, also attended other events to advocate for local job seekers, vendors and contractors. Hosted Pompano Beach Kids Aviation Days approx. 250 attendees. Continue to develop the Pompano Beach Aviation Talent Pipeline. Hosted Construction Business Development – Construction Bonding and Insurances and Construction Permits. Results are in... 48 Pompano Beach residents hired by Oceanic Restaurant from hiring event the City collaborated on June 24th and 25th.											Ongoing
5. Community Benefit Agreement: Creation		CRA	Achieved	10/18			The City's "local look first" administrative policy and Local Preference Ordinance satisfies the intent of this item.											
6. Green Market Event		CRA	Achieved	4/19	9/19		The Green Market season ends April 27th.											Ongoing
7. Old Town Leasing: Restaurant (2)		CRA	Achieved	12/18														
8. Collier City Re-building: Initiate		CRA	Achieved	3/19														

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POLICY ACTIONS - 2019																		
1. Innovation District Development	Top	CRA	On Track	2/20		65%	Request for letters of interest seeking a Master Developer was issued with an end date of 7/15/2019. EDA grant submitted, but was not accepted....staff anticipates reapplying when grant is reopened. Contracting with PMG to provide traffice analysis and economic analysis for future entitlements (add resident units). Economic impact study for the land use plan amendment was completed by 5/31/2019. The LUPA is scheduled to go before the PLanning & Zoning Board on August 28th meeting.											
2. Commuter Rail Station in Downtown	Top	Economic Development	At Risk	4/19		0%	A strategic parcel of land has recently been purchased by an industial developer who plans to build a warehouse on the site. This parcel is strategicly placed to allow for Tri-Rail to switch over from CSX RR tracks to the FEC RR tracks. On August 6th key staff met with Brightline to discuss a future commuter rail station in the downtown area.											
3. Neighborhood Business Attraction in Northwest	High	CRA	Achieved	9/19			165 NE 1st Avenue building was recently subleased. The CRA has completed the sublease of all three spaces. CRA purchased 11 NE 1st St., which was approved by the CRA board 06/28/19, waiting to close on the property. CRA continuing to market for occupancy as well as other available spaces in Old Town and Innovation District. Staff continues to meet with new potential tenants interested in the CRA District. We provide them information about the area, incentive programs and vacant properties under CRA sublease or provide information of other available properties in the area. Three (3) new businesses will be opening in 2020. Two of the business will be Old Town and One on MLK as a result of the RFP issued by the CRA.											Ongoing
MANAGEMENT ACTIONS - 2019																		
1. NW CRA: County Resolution	High	CRA	Achieved	9/19			County settlement approved through Interlocal Agreement.											

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2. Pier Area Development	High	Engineering	Off Track	12/19	12/20	15%	Oceanic Restaurant is inching closer to completion. Most of the remaining work is on the interior. Lucky Fish is slowly moving forward, but permit issues lingered. Alvin's Retail continues construction. Parcel R2 (Kilwins, Cannoli Kitchen and BurgerFi) received final building permit. Parcel R3 is still in negotiations. And Hotel is under construction and progressing steadily. Pertaining to the Pier Street West/A1A traffic signal - design and signal permits are done, but construction cannot start until roadway permit is executed. Staff anticipates this permit may not be approved until October. The Construction Manager at Risk (CMAR) to work on final budgets (GMP) beginning in September.The CRA Board approved the rankings and staff is working on a CMAR contract. Contractor was selected. Contract is on track for a late September approval. Final plans were modified based on FDOT's comments. Staff is working on Construction Manager at Risk (CMAR) contract with Burkhardt Construction (no. 1 ranked firm). Staff is preparing an agenda item to execute the contract possibly in October. Design team continues to address County comments. Oceanic is open for business. Construction of Alvin's Retail, Parcel R2, Lucky Fish and Hilton Hotel continues. Completion of most of these sites is expected by mid-2020.												

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OTHER - 2019																		
1. Air Park Development	Mgmt	Public Works	On Track	12/19		0%	The lease for development of Parcel Y has been negotiated and approved. An update to the AirPark Master Plan is underway. First of two Public Meetings was held April 9, 2019 to seek community input to the Plan. Estimated completion date of the Plan still on schedule for November 2019. Plan Review Committee will meet in November to review draft master plan prior to final Public Information Open House meeting for comment to be held in December. Estimated date to bring Proposed Plan to City Commission is February 25, 2020											
2. Parcel "Y" Air Park Development	Mgmt	Public Works	On Track	12/19	11/20	0%	Parcel Y lease has been executed by the City. The developer is now designing the project. Design, permitting, and construction is estimated to be 18 months.											
3. Property Acquisition in Innovation District	Mgmt	CRA	Achieved	12/18			Contract for Sale and Purchase of Grisham Properties received CRA Board approval on October 16th, 2018. Contract w/ Grisham has been extended 90 days to allow closing. Closing occurred in April and permits have been received for demolition.											
4. Security Contracts: Modification	Mgmt	CRA	Achieved	7/18			RFP drafted to provide for innovative community policing services in the NW CRA along MLK. Contract slated to go before CRA board for approval in June.											
5. NW CRA Forensic Audit	Mgmt	Finance	Canceled	9/19			Settlement agreement with the County does not contain a provision for the County to conduct an audit. Furthermore, the County's Attorney's Office has no interest in moving forward with an audit.											
MAJOR PROJECTS - 2019																		
1. Air Park Runway / Taxiway Marking and Striping		Public Works	Achieved	9/19														
2. MLK Boulevard Recostruction Project: Phase 3 - Design		FDOT	On Track	7/19		17%	Desing team continues to prepare construction documents for final bids. The complete package is expected to be ready by the end of July 2019. MPO reported plans to be near completion and the agency and FDOT are preparing to advertise for construction services in late November. MPO reported FDOT advertised for final Design/Build services and awaits responses to solicitation. Closure and recommendations are due in November. MPO will host a pre-bid meeting on October 24 to interview firms that will conduct the construction work. A contract isn't expected to be ready until March 2020.											
3. Air Park Administrative Building Renovation Project: Design 12/18, Contruction 7/20		Engineering	On Track	7/20		40%	Finanlizing interior finishes. Minimal site landscaping will be done by separate contractor. We are conducting final walk through to generate punch list. Received Certificate of Occupancy. Airpark staff moved in. We are finalizing minor punch list items at this time.											
4. Air Park Taxiway "Delta" Rehabilitation Project: Construction		Public Works	Achieved	9/19														

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GOAL 3: Preferred Place to Visit

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MANAGEMENT IN PROGRESS - 2019																		
1. PBCC Audio / Visual Needs Assessment		Cultural Arts	On Track	7/18	3/19	5%	Staff has completed a lighting / visual needs assessment and is currently prioritizing and pricing needed equipment. Equipment purchase is underway.											
2. Cultural Arts Director: Hired		Cultural Arts	Achieved	6/18														
POLICY ACTIONS - 2019																		
1. Major Hotel Development	Top	CRA	On Track	12/20		50%	Staff met with Prime Group back in Oct / Nov, but nothing has materialized. RLI to be issued for master developer for the innovation district, responses due 7/15/2019. DRC review completed and Site Plan submitted for permits. Groundbreaking for the Hilton hotel is anticipated for May, on the barrier island...broke ground and received permits for vertical construction. Request For Letters of Interest were received. Two of the respondents will move forward into the next phase of submitting a Request For Proposals for Master Developer. The Hilton hotel is currently under construction and anticipated to be completed by mid 2020. The hotel for the Innovation District will be part of the overall development of the Innovation District and fall under the Master Developer when selected.											
2. Isle of Capri Development	High	Economic Development	On Track	9/19		0%	Staff has met with the new partners, the Cordish Group, at the Isle, but no plans have officially been submitted to the City.											
MANAGEMENT ACTIONS - 2019																		
1. Amphitheater Development	Top	Parks & Recreation	Achieved	12/18			Exploring possibility of a per event agreement. AEG contract has expired. An event contract template was approved by City Commission. Amphitheater venue is currently open and accepting event proposals.											
OTHER - 2019																		
1. Cultural Arts Master Plan: Update	Mgmt	Cultural Arts	On Track	7/19		5%	RFP Scope of Work under development. Developing Master Plan Update scope of work and cost in conjunction with the cultural arts consultant. Consultant's work plan was approved and Notice to Proceed issued. Selected consultant and determined estimated service delivery cost. Conducted initial departmental staff meeting with consultant to discuss the master plan update work plan and schedule, and performed a preliminary assessment of existing and future venue operations and programming challenges and opportunities											

MAJOR PROJECTS - 2019										
1. Blanch Ely House Museum: Construction		Engineering	Achieved	9/18			The Blanch Ely House re-opened on March 20th.			
2. Visitor Center Grant Opening Event		Public Communicaitons/Tourism	Achieved	6/18						
3. NYC Harbor		Engineering	Off Track	3/19	4/20	15%	New contractor is working on sewer tie in, which was left undone by previous team. Grand opening is expected for April 2020. Little progress and no communication from Developer. Staff attempted to get an update but received no response.			
4. Fishing Village Development: Concession Arts 3/19, Oceanic Restaurant 4/19		CRA	On Track	4/19		0%	Oceanic is under construction - completion is expected by early summer 2019. The fishing village concession is under renovation. Parcel E (Lucky Fish) is under renovation and Oceanic Restaurant were granted extension dates through Amendment 5 to the Pier Development extends the completion dates for both. Fishing Village date is extended to February 28, 2020 and Oceanic is extended to August 31, 2019. As of end of FY 19, Oceanic is open and in full operation. The Concession Arts is under renovation and anticipated to be complete February 2020			

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GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

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MANAGEMENT IN PROGRESS - 2019																		
1. Palm Aire Lakes: Ribbon Cutting		Public Communications	Achieved	5/18														
2. Community Rating System (CRS): Verification		Development Services	Achieved	6/18														
3. Hurricane Preparedness Plan: Revision		Fire	Achieved	6/18														
							Latitude Geographic Software was purchased in November. Field testing is scheduled three weeks after internal testing is completed. Next the applications will be deployed to a test group of Utility staff and a remote training secession will be scheduled. City Staff testing found an issue when saving the utility inspections back to the database with the offline applications. After consulting support staff from Geocortex, ESRI and City IT staff and executing several possible solutions to this issue, we have decided on a new course of action. This new course of action will require the GIS staff to reconfigure the GIS datasets, republish the service and rebuild the data replicas. After completion of this process staff testing will begin again. The GIS staff is also consulting with the Utility staff to consider using the online applications in the field. The online applications have been fully operational for a few months. This option would require all of the Utility field vehicles to be able to access the online system. The GIS staff is working both online and offline options to bring this project to be fully operational. Utility staff training and application testing to begin in the next few weeks, with the final deployment to all Utility staff to follow.											
4. Mobile Maps System Replacement		Engineering	Off Track	9/18	4/19	0%												
							Survey was distributed to varies Utilities to determine what methodology, sonic testing, for assessing force mains is being utilized by others. Due to the scope of work and complexity a qualified engineering firm will be needed to develop a project scope statement, define roles and responsibilities, and assist in project management. There have been updates to the technology and cost since the original proposal. We will locate and interview a specialized engineering consultant to restructure the inspection plan and rank the objectives. We are anticipating a completion of the design/report for January 2020 with portions of the current 240K going to design. Upon design approval, we will request additional funds as necessary through the CIP, and construction start date for 2021 per CIP approval.Anticipate on scheduling a meeting to discuss goals and qualified engineering consultant.											
5. Wastewater Force Main Assessment		Utilites	Off Track	12/18		0%												

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

								PROGRESS %											
ACTIONS 2018 - 2019	PRIORITY	DEPT(s) ASSIGNED	STATUS	PROPOSED DATE	ADJUSTED DATE	Qtr. Over Qtr. % Change	* NOTES *	10	20	30	40	50	60	70	80	90	100	DATE COMPLETED	
6. Climate Change and Sea Level Rise (Broward County): Report		Engineering	Off Track	12/18	8/19	0%	Reviewed the County Resiliency study at the October 25th, 2018 Marine Advisory Board meeting. Attended the County Regional Resiliency Workshop November 16th, 2018. Proposed code amendments to be discussed with Zoning and MAB regarding implementation of minimal seawall height requirements in January. Code amendment to establish minimum seawall height at 4 NAVD is being drafted by the Marine Advisory Board. Revised draft of seawall height code amendment (which includes proposed language from County for City adoption) was presented to Engineering by Marine Advisory Board (MAB) on July 25th for additional review and comments. Broward County Planning Council has requested comments from all 31 municipalities by July 31st for their public hearing scheduled for August 22. Following County's distribution of final report, MAB/Engineering will finalize proposed code amendment and share with City Legal for concurrence prior to presenting to Commission anticipated in October. Engineering and MAB met on Sept 26 to review draft code amendments. Next MAB scheduled Oct 24th to try and finalize												
7. CPTED Certification for Urban Forestry / Building Inspectors / Code Inspectors		Development Services	Achieved	3/19			The City hired a local instructor to provide training to Staff on how to use design to deter crime in Pompano Beach. A five day training course was offered in January/February. The course exceeded expectation with 31 people graduating from Urban Forestry, Building Inspections, Code Compliance, Planning, Fire, Public Works, Engineering, Parks, City Management, Housing, Solid Waste and the CRA.												
8. Water Supply Plan / Water Master Plan: Update		Utilites	On Track	4/19		15%	The Water Supply Plan was approved by City Commissoin on 12/11/2018. Consultant is working with SCADA representatives to obtain the additional data needed to incorporate into the analysis. A progress meeting with City staff is scheduled for Monday, April 8th, 2019. Consultant is working on verification of assets in the distribution system in order to conduct modeling efforts. Also, consultant is reviewing the population projections, peaking factors, per capita demand factors and finish water demands. On August 27, 2019, a progress meeting was held to address the projected population demand, hydraulic modeling efforts, storage capacity and benchmarking. The Utilities Department is conjunction with our consultant are currently working on the verification of pipe age and material found in the water distribution system. Water Distribution piping material verification complete. Consultant is currently working on the draft plans												

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

								PROGRESS %											
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9. Reuse Master Plan: Update		Utilites	On Track	4/19		13%	Staff has supplied the consultant GIS data for the distribution system. Data has been obtained for the treatment plant. A follow up meeting and plant tour was held on January 8th. Consultant is currently analyzing data received. The City received the first draft update of the Resue Master Plan. Review of draft completed and feedback was submitted to the consultant. Arranged progress meeting to clarify comments on the draft plan. We are in the process of deploying data loggers to the distribution system to capture pressure readings. This data will then be used to calibrate the hydraulic model. Our Consultant was provided with pump curves of low and high pressure pumps. The Utilities Department is currently in the process of identifying locations in the reuse system to install data loggers.												
10: Water Wells Off Air Park: Study		Utilites	On Track	12/20		5%	Existing water wells on the Air Park property will need to be relocated. The FAA requires all facilities with non aviation use to be rented. The Study will help determine which site off the Air Park are best suited for relocation. Solicitation was finalized with the assistance from Engineering and sent to Purchasing. Purchasing posted the solicitation in May and scheduled to close mid July. Solicitation closed. received 3 submittals which are under review. Selection committee meets August 7th. Reviewed RLI submittals, committee met and ranked submittals, Purchasing to submit agenda item for Commission approval. Selection approval going before Commission October 7th and meeting to negotiate terms of contract with consultant scheduled. RLI awarded to selected consultant by Commission. City reviewed and commented on draft scope of work. Consultant working on cost for scope for contract.												
11. Broward Outfall Shutdown		Utilites	On Track	12/25		0%	Broward County is required to close the ocean outfall for normal events by 2025. This project consist of running a large pipe to Palm Beach County and expansion of their reuse plant in accordance with their agreement. Completion date target is 12/2025.												

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

								PROGRESS %											
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12. Palm Aire Western Well Sites: Protection		Utilites	On Track	9/19		5%	This project entails the development of eight future well locations in southern Palm Aire. Currently, working with consultant on the scope of work. A draft of the solicitation for consulting services have been sent to purchasing. Purchasing posted the solicitation in May. All three submittals received are under review. Selection committee meets August 7th. Reviewed RLI submittals, committee met and ranked submittals, Purchasing to submit agenda item for Commission approval. Selection approval going before Commission October 7th and meeting to negotiate terms of contract with consultant scheduled. RLI awarded to selected consultant by Commission. City reviewed and commented on draft scope of work. Consultant working on cost for scope for contract.												
13. Old Bridges Reports (FDOT)		Utilites	Achieved	9/19			FDOT submitted the 2018 report identigying current status of bridges throughout the City. The report did not identify a bridge that merits immediate attention due to structural deficiencies.												
POLICY ACTIONS - 2019																			
1. Garden Isle Entrance Bridge	High	Engineering	On Track	7/19		5%	Staff will review proposals to conduct an evaluation and assist with preliminary design. An agenda item is expected to be presented to the City Commission in May. Preliminary design is complete. Report by design team recommended full replacement to resolve alignment issues. Staff is preparing an agenda item to award final design services. The RLI was not published in September as initially planned. It will be published in October.												
2. John Knox Village Master Plan and Development	High	Development Services	Achieved	9/19		5%	Staff met with representatives of JKV on 12/13/2018 to discuss the proposal. The consultants are reviewing the project build out to determine if the desired master plan will require a land use plan amendment. Text Amendments have been prepared and submitted for the April P&Z meeting. P&Z Board has recommended approval of the JKV Text Amendments. Text Amendments will be presented and finalized at two City Commission meetings in September 2019. The applicant has submitted a conceptual master plan. The City Commission approved the JKV Text Amendments in September 2019.												

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

ACTIONS 2018 - 2019								PROGRESS %											DATE COMPLETED
PRIORITY	DEPT(s) ASSIGNED	STATUS	PROPOSED DATE	ADJUSTED DATE	Qtr. Over Qtr. % Change	* NOTES *	10	20	30	40	50	60	70	80	90	100			
MANAGEMENT ACTIONS - 2019																			
1. Dixie Atlantic Improvements	Top	Engineering	On Track	7/19		5%	Staff is working with selected designer on final scope and design contract. A contract is expected to be finalized by March 26th. Commission approved design services contract with Kimley-Horn and a Purchase Order has been issued. Team received a Notice to Proceed and is preparing for the first public meeting. The first public presentation took place on May 15. The second presentation is scheduled for July 17. Public attendance was good. Input reflected support for conceptual design to do a road diet on Atlantic Boulevard and provide important upgrades to Dixie Highway. Staff worked on BUILD grant application. Final document will be ready for submittal by July 15. Plan is to apply for an additional \$10 million in grant funding. BUILD grant review is in progress. City received endorsement letters from various elected officials. Results of grant selection are expected in November. Design team is evaluating final cross sections and meeting with FDOT and County staff to plan review address comments.												
2. CRA Transition to the City	Top	City Manager	Achieved	9/18															
3. Tree Inventory, Policy and Program	High	Public Works	On Track	9/19		0%	Inventory Phase II is complete. Working on implementing a tree bank policy. Currently replacing missing trees identified in the tree inventory with the \$75K allocated this Fiscal Year. Coordinating the Tree Bank Policy with Development Services Department; expected completion January 30, 2020. Assuming City Commission approves policy February 2020, City staff education program will begin in March by issuing memo to all City Departments that may need to mitigate trees to explain new policy. Project completion date is anticipated by March 2020. Ten percent (10%) of the \$75k has been expended to replaced missing trees. Currently developing a draft policy to review with Development Services. Estimated date to bring proposed policy before Commission for approval is February 25, 2020. Assuming City Commission approves policy February 2020, education will begin in March issuing memo to all City Departments that may need to mitigate trees to explain new policy. Project completion date is anticipated by March 2020.												
OTHER - 2019																			
1. Chater 155 Amendments	Mgmt	Development Services	Achieved	6/18															

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

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2. Landscape Ordinance	Mgmt	Development Services	Achieved	5/19			Text amendments are finalized by the Director and will be taking to the Economic Development Council on 1/28/2019. Ordinance is scheduled for 4/9/19 Commission meeting, first reading. Amendments were adopted at second reading on 4/23/2019.												
3. City / Broward Next Comprehensive Plan: Update	Mgmt	Development Services	On Track	12/20		10%	This project is required by the City's Strategic Plan in order to be in compliance with any State requirements and also the County's recent BrowardNEXT comprehensive plan amendment. On 12/11/2019, City Commssion accepted the committee's rankings and authorized staff to prepare a contract with the highest ranked vendor - Calvin Giodano and Associates. The contract was approved by City Commission. Project has commenced. Kick-off meeting occurred at a staff meeting. Additional P&Z interviews and City Commission interviews scheduled in April. There is an additional all day meeting set up to coordinate with all stakeholders. First community meeting occurred in June 2019. Second community meeting will occur in October. The Comprehensive Plan will travel to P&Z/ City Commission early 2020.												
4. Water Treatment Plant Electrical System Rehabilitation	Mgmt	Utilities	On Track	9/19		0%	The electrical engineer is completing the Electrical Master Plan update. Upon completion, Staff will apply for State Revolving Funding, then go out to bid for construction. Drafting the solicitation for consulting services is on-going. Work continues on solicitation for consulting services												
MAJOR PROJECTS - 2019																			
1. Inter Utility Water Connections: Design, Funding (SRF) - Fort Lauderdale 7/18 and Broward County 1/19		Utillies	Off Track	1/19		2%	Field meetings with Broward County and homeowners in Lighthouse Point resulted on the interconnect being moved down the street. Adjustment to the design is underway. Broward County has reviewed the revised plans for the Lighthouse Point interconnect. the interlocal agreement with Broward County and with the City of Fort Lauderdale are being finalized. An RFI was received from Broward County and a response is in progress. Following Broward County approval, the Bid Set documents will be provided to the City of Pompano Beach. The consultant is putting together the drawing and specification bid set. The City is finalizing the Interlocal Agreement with Broward County and submitted responses to Broward County questions. The City reached out to Fort Lauderdale on June 24th and is waiting for a response. A meeting was held with the City of Fort. They have verbally agreed to the inter -local agreement. They are also searching for ways to finance this project.												

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

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2. Annual Reuse Water Main Projects		Utillies	On Track	12/18	9/19	0%	Civil design is complete. Funding for Phase 1 of 3 has been submitted for State Grants. Under premit review with Broward County. Addressing design review feedback comments from Broward County and plannning to resubmit with corrections. Broward County grand funding Phase 1 has been preliminarily approved. Phase III design for resue expansion for the Lighthouse Point service area is underway.											Ongoing	
3. Wastewater Lift Stations Rehabilitation		Utillies	On Track	12/18		30%	Piggybacking on the Broward County/Trio Development contract was approved by City Commission on March 26th. Trio Development has completed the replacement items at Lift Station 62. Trio Development began bypassing the wet well and installing the replacement pump base elbows and discharge pipes at lift station 130. Met with Trio Development and ChenMoore to discuss options for the rehabilitation of Master Lift Station 61. This would include controllers, pump, wet well and pump room. In addition, reviewing the regulations regarding replacement of the aging emergency generator with an alternative emergency bypass pump and level controller. Submitted requisition to acquire a purchase order. Tentative installation date for mid September. Replacement of the pump starter control have been completed at lift station 44 and lift station 67. Trio Development began the complete rehabilitation of lift station 141 on 9-27-19. Trio Development and ChenMoore met with the structural engineer at lift station 61 to discuss the rehabilitation and additional upgrades to the back up power systems.												
4. New Sidewalk Projects (\$100,00)		Public Works	Achieved	9/18			Completed installation of Oaks Clubhouse Drive in PalmAire.												

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

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5. Annual Wastewater Collection System: Pipe Lining		Utillies	Achieved	12/18	9/19	25%	Wastewater Collection staff is continuing to televising and cleaning suspect areas of the City. We are gathering mains that will need to be re-lined this upcoming year. Our current contract is just expiring. Currently purchasing is working to get the relining contract posted back out for bid. Insituform (Lining) continues the re-lining of the laterals , they are on the last batch of laterals and expected to be completed in the next week. The lining of the gravity mains are completed. Work is expected to continue though Sept. Currently we have 1.94 of gravity mains and 86 laterals. Primary Wastewater gravity main lining area's by commissioners District • LS 32 -- District 1 • LS 37 -- District 1 • LS 44 -- District 1 • LS 61 -- District 3 • LS 35 – District 1 Our wastewater system is older to the east and demanding more lining and repair of the old. Our contractor got delayed on the final phase of lateral lining. We will continue in the upcoming year were it got left off.												Ongoing
6. Annual Manhole Rehabilitation Project		Utillies	Achieved	12/18	9/19	30%	Intercountry has coated the first batch of manholes released. Intercounty has commenced sandblasting and coating the next batch of manholes. Contractor has completed all the manholes for this year. A total of 45 manholes have been lined. Working on gathering list for next years manholes. Primary Wastewater Manhole Rehabilitation by commissioners District: • LS 35 -- District 1 • LS 37 -- District 1 • LS 41 -- District 1 • LS 44 -- District 1 • LS 61 -- District 3 Our wastewater manholes are older to the east and demands more rehabilitation												Ongoing
7. Citywide Street Re-paving Projects		Utillies	On Track	9/18	9/19	0%	City Commission did not approve the recommendation to micro-pave streets. Instead, the pavement maintenance will now be asphalt overlayed. Currently, reviewing priority to ensure streets with the worst pavement conditions are accomplished first. Expect to begin paving June 1, 2019. The balance of the FY 19 funds have been expensed with the exception of funds to repave NE 10th Street from NE 5th Ave. to Federal Highway. Paving of NE 10th Street will begin in October once the contract is amended and renewed September 24th, 2019.												Ongoing

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

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8. Water Mains Replacement		Utillies	Achieved	12/18		45%	The pipe bursting water main replacement project has commenced. The water main along SE 7th Drive from SE 25th Avenue to SE 28th Avenue has been replaced and all residents are connected to the new main. Pipe bursting is underway along SE 28th Avenue from SE 7th Drive north to Atlantic Blvd. The main has been replaced up to SE 2nd Court. Construction crews are currently connecting side streets and residential service lines to the new main along SE 28th Avenue before proceeding to pipe burst to Atlantic Blvd. This segment of the water main replacement project in the Santa Barbara Estates area should conclude by mid July or so with only minor restoration to attend. To date this process has replaced over 2600 lf of water main pipe in the area. The pipe bursting water main replacement project is complete for the Cypress Point and Sanders Park areas. All customers in the impacted areas are receiving water service from the new water mains. Full restoration is complete.												
9. Stormwater Tideflex Valves		Utillies	Achieved	12/18		40%	Sizing valves for the pipe size at each location is completed. Received shipment of valves. Completed two installations of valves at 419 N. Riverside Drive and 3217 SE 11th Street. Projected backflow valves for FY2019: 3233 Canal Drive NE 3217 SE 11th Street SE 1101 S. Riverside Drive SE 1201 S. Riverside Drive SE 419 N. Riverside Drive NE Completed installation of valve at 1201 S. Riverside Drive. All projected backflow valves for FY 2019 were installed”												
10. Stormwater Pipelining		Utillies	Achieved	12/18		80%	Two large trunk lines in Cresthaven need lining (NE 33rd St. and NE 32nd Place). Purchase order fo the 60" lining socks is completed. Added a pipe in Liberty Park and in Palm Aire. Received purchase orders and waiting on the contractor to give a start date. Contractor lined all pipes projected for FY 2019.												
11. Building Hardening: Water Treatment Building: Design Utility		Utillies	On Track	12/18		3%	Received and reviewing 60% design...consultant incorporated Engineering and Water Treatment Plant comments into design. Final design sent to the Building Department to vet out any issues. Consultant continues to finalize bid specs and documents for coatings. Design is going through dry run at Building Department for comments.												
12. Avondale Drainage and Swale Project: Construction		Utillies	Achieved	6/19			Stormwater pump station start-up test completed on May 15th.												

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

GOAL 4: Superior Capacity for Growth Through Quality, Sustainable Development

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							Two properties remain to be purchased for the assembly of 2212 NE 13th St. and 220 NE 13th St. The Natjack property is under contract for a private buyer to purchase, set to close in July 2019 for development as a medical office use. The purchaser has submitted a variance and special exception application for the July Zoning Board of Appeals meeting. Conceptual plan for Natjack Dixie Highway site for Televac South approved December 2018. Letter of intent for purchase of Dixie Highway site for \$850,000 (contingent upon appraisal) accepted by seller 12/20/2018. Price negotiations on hold to finalize purchase price based upon January 2019 appraised value of \$800,000. Televac South owner needs to sign relocation agreement prior to purchase of property. Owner is buying out partners and will not enter into an agreement to relocate and sell property until July 2019. Realtor for Natjack received offer on property April 8, 2019. Property may sell prior to owner entering into agreement with City. Property is still on the market as of May 30, 2019. Conceptual plan for the Golf Course site for Beach Raker is being created by Andre Capi. Identified former lift station at 701 SW 15 Street as possible site for Televac to relocate to. Chris Clemens to check with business owner to see if site will meet their needs.												
13. Reuse Storage Tank: NE 3rd Avenue: Land Acquisition		Utilities	At Risk	9/19		0%													
							Consultant in contact with membrane manufacturers, reviewing their submittals and will incorporate into the Technical Memorandum. Consultant received packages from microfiltration manufacturers and contacted ceramic membrane filtration manufacturer, awaiting response. Submitted current lime softening water quality data to consultant. Draft Study report scheduled to be completed in September. Consultant received detailed submittal from alternate technology (ultrafiltration) manufacturer which took additional time to review. Draft report to be received within the week with follow-up meeting for comments.												
14. Water Filter Re-build (14)		Utilities	On Track	9/19		6%													

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

GOAL 5: Quality and Affordable City Services

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

PROGRESS %

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MANAGEMENT IN PROGRESS - 2019																		
1. Receptionist / Greeters for Information Desk: Hired		Human Resources	Achieved	10/18														
2. Public Safety Fire Station Alerting Replacement: Fire Station		Fire	On Track	5/18		30%	"The installation of the fire station alerting system at Fire Station 11 has begun. Fire Station 103 will begin after Fire Station 11. Fire Station 24 has the new alerting system built into the construction contract. We have quotes for the other stations, but need additional funding to move forward. A lesser version is specified for our other existing stations in light of the fact that they will be replaced in the near future. Since last reported, four remaining, additional systems are scheduled to be installed by March 2020 at an estimated cost of \$240. Funding request in the FY 2020 Operating Budget - waiting for City Commission approval. Funding in the amount of \$240,000 allocated in current operating budget to install system to three more fire stations											
3. Real Estate Position: Hired		Finance	Achieved	5/18														
4. Electronic Payment to Vendors		Finance	Canceled	5/18			The campaign for potential vendors has been completed and targeted vendor enrollment goal has been met to justify adding this process. Currently working with Superion to implement the technical processes necessary to facilitate electronic payments.											
5. Financial Literacy Program (3)		Budget Office	Achieved	9/19			The second Financial Literacy session was held on March 11, 2019 at the Pompano Beach Elementary School. The session covered short and long-term goals, as well as short and long-term savings goals. The final Financial Literacy session was held on May, 13 at the Pompano Beach Elementary School. The topic covered budget, income, savings and expenditures concepts. The students worked on three cases. First, they had to identify the monthly income, the monthly expenditures and monthly savings of the two examples provided and then complete their personal budget. At the end of the session JPMorgan Chase handed out small piggy banks to all the students. Ms. Susan Patric, one of the initiators of this program has reached out to all Pompano Beach public schools' principals to elicit interest in the Financial Literacy Seminar program JPMorgan Chase offers for the coming academic year, 2019-2020. Several schools have replied back and expressed interest to welcoming the three-part seminar in the fall and winter-spring's time frame. Meanwhile JPMorgan Chase is in the process of approving the next year's curriculum.											
6. Strategic Plan: Update		Development Services	Achieved	6/18														
7. Global Audit Information Network (GAIN): Survey		Internal Audit	Achieved	6/18														
8. C.O.R.E. Unit: Initiation		BSO	Achieved	6/18														
9. Open Data Gov Project: Funded		Budget Office	Achieved	7/18														

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

GOAL 5: Quality and Affordable City Services

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

PROGRESS %

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10. 2018 Health Fair		Human Resources	Achieved	7/18														
11. IBM i-Series for Naviline		Information Technologies	Achieved	7/18														
12. SRO (7): Budget		City Manager	Achieved	7/18														
13. Deputy Internal Auditor: Hired		Internal Audit	Achieved	8/18														
14. Assets Collection and Maintenance Citywide: Parks, Tree Inventory, Road Pavement		Public Works	Achieved	9/18														
15. Utility Mobile Maps: Study		Utilities	Achieved	9/18														
16. Personnel Files Scanning		Human Resources	Off Track	9/18		7%	Scanning has been delayed to provide proper training and incorporate new staff into the department's workflow. New employees have been hired and currently being trained. Finishing the preparation of process flow to continue the scanning of personnel files. Commenced training with internal staff but an additional person and work station is needed to assist with the project.											
17. Customer Service Training (2-Sessions)		Human Resources	Achieved	9/18														
18. Risk Assessment Methodology for Internal Audit: Adoption		Internal Audit	Achieved	9/18														
19. Water Meter Replacement Program: 200 AMI		Utilities	On Track	12/18	9/19	28%	Phase one and two of the meter change out program is complete. Phase three has started from SW 18th St. to McNab Rd., between Dixie Hwy. and Cypress Rd. Twelve hundred meters and aged dual check devices are in the process of being replaced. Due to the procurement of water meters, this phase shall conclude the second week of October. Phase four will start from McNab Rd. to SW 18 CT., between Dixie Hwy. and Cypress Rd - approximately 350 meters and dual check devices. For FY 2019, new water meter were changed outs alongside aged dual check devices and new dual check devices were added as needed. However, due to budgetary dilemmas, we fail short of our 10% goal of meter change outs for FY 2019; completing 72% of our intended goal. Therefore, we will add our unsuccessful percentage from FY 2019 to our FY 2020 meter change out goals.											Ongoing
20. Events Permits		Engineering	Off Track	9/18	9/19	0%	Original application did not prove to be user friendly. The new Geocortex software was recently purchased to aid in creating an entirely new application. Revised target date for completion is by end of 2019.											
21. City Website: Update		Public Communications	Achieved	9/18														
22. Laserfiche Accounts Payable		Information Technologies	Achieved	9/18														

Exhibit A: FY 2019 4th Qtr. Key Initiatives Progress Report

GOAL 5: Quality and Affordable City Services

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019

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							The Actuary reports have been created in new Risk Master report Writer and were used to successfully balance the data conversion from existing Risk Master to the New Risk Master v 18.2 We have received the amendment to the contract from DXC to move from a multi tenant environment to a single tenant environment which will allow the application to be secured via COPBFL IP address (access will go through COPBFL firewall for an extra level of security). Once the amendment has been signed off by all parties, it will take approx.. 6 weeks for the new environment to be created. Addendum is now fully executed. RiskMaster is building the new server. Due to the recent finding that the business intelligence portion of RiskMaster is not white listed, all efforts are on hold pending further information from RiskMaster. Contracts are now signed for the BI single tenant environment. It's estimated 6 weeks will be required to build the server.											
23. Risk Management Software: Replacement		Risk Management	Off Track	9/18		10%												
24. Electronic Plans Review Software		Information Technologies	Achieved	9/18														
25. Supervision in Government - Seminar		Human Resources	Achieved	10/18	9/19		Seminar conducted in February. Seminars are geared towards teaching essential skills for first time managers and supervisors.											Ongoing
26. Request for Qualification Template (RFQ)		General Services	Achieved	10/18														
27. Cambium Wireless Network Equipment Replacement		Information Technologies	Achieved	10/18														
28. Redundant Phone Lines and Internet Services		Information Technologies	Achieved	10/18														
29. Road Patrol Community Service Aides: Expansion		BSO	Achieved	10/18		15%	Currently, 3 CDA's are on the road handling calls. Six additional CSA's have been hired and are scheduled to attend a Public Safety Officer academy from May 28th through July 26th. Once they have graduated, all six CSA's will be assigned to specific road patrol duties during peak time of the day. "On May 28, 2019, the six new Road Patrol CSA's started their academy class in Doral, Florida. They are scheduled to graduate on July 26, 2019. On July 26th, 2019, 5 of the six CSA's graduated from the PSA Academy. Currently, the 5 CSA's are training with Road Patrol deputies and other Road Patrol CSA's with the anticipated date of September 1st, 2019 as to when they will be working on their own.											
30. Internal Audit: Annual Report		Internal Audit	Achieved	12/18														
31. ALPR for McNair Center		Information Technologies	Achieved	12/18														
32. Bicycle Unit: Creation		BSO	Achieved	12/18			Four of the remaining 22 new bicycles were delivered in June. On June 10, 2019, 13 Pompano District deputies are scheduled to attend a police bicycle certification course. The Pompano District											
33. Federal / State Grants: Annual Audit		Internal Audit	Achieved	1/19			The external Auditor was on site in January 2019. Recieved outside Auditor review and comments. To date there were no issues identified. Annual audit completed, report presented to City Commission May 14, 2019.											
34. BSO VOIP Phone System		BSO	Achieved	1/19														

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35. P-card: Expanded Use		General Services	Achieved	4/19	9/19		Entails providing training to staff on the benefits and utilization of the Procurement Card. Provided training to internal customers. Building Maintenance and Fleet Garage staff were trained on the P-card usage. . This process will assist in expanding the use of the P-card. On May 3, 2019 an email was sent to all City employees saying, "The General Services Department will no longer issue Purchase Orders for small dollar items under \$1,000." A report from JPMorgan Chase indicated that for the month of May 2018 there were 449 small dollar transactions, totaling \$99,787. This information will allow us to see if the new policy increases the use of the P-Card in future months for purchases of \$1,000 or less."												Ongoing
36. "Look Local First" Training		General Services	Achieved	4/19	9/19		The program is aimed at local businesses doing business with the City on projects \$75k and under. Consist of training staff on the utilization and benefits of the Look Local First Initiative. Provided training to Utilities Field Operations on proper use of the Look Local First Initiative.												Ongoing
37. Asset Management Software: Implementation - Water Treatment Plant (2)		Utilities	Achieved	6/19		12%	Over the first two quarters of 2019 the project advanced by 30 percent. We conducted the User Acceptance Testing (UAT) phase for Project II (Water Treatment Plant). The Maximo Enterprise Asset Management System is now up and running at the Water Treatment Plant. Project close out will be conducted before the end of July 2019. The Scope of Work (SOW) major tasks and deliverables for the implementation of IBM’s Maximo Enterprise Asset Management System for both the Reuse and Water Treatment Plants are complete.												
38. Summer Youth Employment Program: New Horizon and Career Service Broward		Human Resources	Achieved	9/19		10%	Programs from June 2018 through August 2018 are completed. FY 2019 programs remains. Service agreements have been signed and are in process of execution. Program has been implemented during the thrird quarter. Program for 2019 has concluded.												
39. Fire Department Inventory System		Fire	On Track	9/19		0%	The Operative IQ inventory module is the software utilized by the Fire Dept. Logistics for inventory control of medical supplies, clothing, station cleaning supplies, and fire equipment. By maintainng accurate inventory levels and setting up customized reports, the F. D. will be able to improve forecast of inventory levels and reduce shortages and vendor delays. The program goal is to have a fully operational software system by 9/2020. Current status includes: clothing inventory software 100%, EMS inventory system 100%, Narcotics tracking is being tracked manuall - PO has been issued to purchase software. Training on the Operative IQ software is anticipated to be 100% complete by September 2019 and 60% of the program will be implemented.												

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40. Fire Life Safety Public Education Program: Expansion		Fire	On Track	9/18	9/19	30%	Fire Prevention has established a Public Education Group to create written S.O.P.'s for all public education programs. PBFR will be off track until we hire the Life safety Educator. Currently, creating a Job Description and planning the hiring process. A new Life Safety Public Educator position has been created. Staff is currently finalizing job description with HR.											
POLICY ACTIONS - 2019																		
1. BSO Staffing Evaluation and Contract	Top	City Manager	On Track	9/19	9/20		Discussions scheduled for September 2019...contract is set to expire on September 30th, 2020. This item appears in the Action Agenda 2019/2020. Moving forward, status reporting will be provided in the Action Agenda 2019/2020.											Ongoing
MANAGEMENT ACTIONS - 2019																		
OTHER - 2019																		
1. New Alternative Revenue Sources	Mgmt	Assistant City Manager	On Track	9/19		5%	City Commission approved a Phase II contract with The Superlative Group in September 2018. Pouring rights RFP issued by The Superlative Group in March 2019. Responses due by June 2019. Consultant continues to explore opportunities and present to management for review\discussion.											
2. Fire Assessment Fee: Direction	Mgmt	Fire	Achieved	7/18														
3. City Classification and Compensation, Workforce Analysis, Succession Management	Mgmt	Human Resources	On Track	9/19		15%	The Public Employers Personnel Information Exchange (PEPIE) salary survey, in addition to other surveys, have been gathered and has been analyzed. Recommendations are anticipated to be ready for FY 20's budget. Reviewing information obtained and awaiting responses from other municipalities. Analysis is completed and the preliminary information will be presented to the City Manager. Study and recommendation will be presented to the Commission at the end of the year along with other departments reclassifications. Date of meeting is still pending.											
4. City Fee Structure: Comprehensive Review	Mgmt	Finance	Achieved	9/19			Comprehensive review has been completed. The Utility Department, Solid Waste, and Park & Recreation, and Parking have been identified as needing a rate study performed to access the adequacy of the current rates.											

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5. City Facilities Condition Assessment and Plan	Mgmt	Public Works	On Track	9/19		0%	The City Commission approved a contract with Facility Dude to complete the assessment of 81 City facilities at the 1/23/2018 City Commisson meeting. On site data collection on the facilities was completed in Februrary 2019. Completed a review of the draft Facilities Condition Assessment Plan received in March 2019. A presentation of the Plan is scheduled for October 22nd, 2019. Proposed CIP projects in the Capital Forecasting Module will be considered for inclusion in the FY21-25 CIP 5-Year Plan...budget submission is due March 2020. Currently, finalizing the proposed preventative maintenance tasks, which will complete the Plan. Assessment of Facilities complete and final report now being prepared. Currently developing report which will identify projected capital investment and preventative maintenance required for City's infrastructure. Will provide to CM in January 2020. CIP projects generated by plan will be submitted in the FY 21 Budget. Deadline for submission of CIP projects expected to be February 2020.												
6. Operations and Maintenance Plan for G.O. Projects	Mgmt	Assistant City Manager	On Track	9/19		0%	Preliminary estimates have been provided for the new SW Fire Station and new Senior Citizens Center. Staff will be reviewing the long term impact of these estimates during the FY 20 budget cycle. The Finance Dept., Fire Rescue and Parks & Recreation are collaborating on this endeavor, along with the Budget Office. All assumptions derived from the analysis will be provided to the Budget Office and used in the creation of multi-year financial projections.												
MAJOR PROJECTS - 2019																			
1. Fire Station 24: Construction		CRA	On Track	9/19		11%	Contractor received Commission approval to extend contract to the end of September 2019 due to issues with FPL. Progress included finishing stucco, installation of elevators, exterior site. Team is readying for temporary power to finalize installation of A/C unit and flooring. Conducting final inspections and certifications with outside agencies. Received FDEP sign off. Submitted documents for approval by County for drainage permit. Elevator inspection was canceled twice and rescheduled by inspector with no explanation. Team continues to strive to close out the project. Wrap up of all work should occur by mid-late October.												
2. Public Safety Radio System Replacement (Broward County): Fire Radio 10/18 and BSO Radio 3/19		Information Technologies	Achieved	3/19			This project consist of replacing all of the outdated Fire 800 MHz radios and Digital P25 radios. The radios are connected to the Broward County Public Safety system.												
3. Firing Range: Renovation (BSO)		BSO	Achieved	3/19															

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GOAL 6: Building Confidence in City Government

CITY OF POMPANO BEACH STRATEGIC PLAN 2018 - 2023 - 2033

FY 2018 - 2019**PROGRESS %**[illegible]