




MEMORANDUM

DATE: August 22, 2019

TO: Planning and Zoning Advisory Board

THRU: Gregory P. Harrison, Executive Director

FROM: Nguyen Tran, Director 

RE: Minor Temporary Use Permits for Use of CRA and City Property

There are instances when the use of real property owned by the CRA, City or other property owners is required for CRA, City and private construction projects. Typically this land is located near the construction site, but it not part of the project, and is used for the staging of equipment, supplies or fill material.

The City submitted a request to the CRA for use of the Hunter's Manor property, more specifically identified as Broward County Property Appraiser folio 484234440010, for the storage and disposal of 10,000 to 12,000 cubic yards of topsoil and clean fill resulting from the City's Esquire Lakes Stormwater Improvements Project. Use of the CRA property would have allowed the City to avoid the cost for the disposal of the fill and topsoil from the City's project while leveling out the uneven grade throughout the Hunter's Manor property to create a true horizontal plane to build on when the CRA awards the Hunter's Manor RFP to develop the CRA property.

The City was unable to use the CRA's property for this project because of the time it would require to obtain permission from the CRA Board, City Commission and obtain a Temporary Use Permit from the Zoning Board of Appeals.

The CRA is in support of amending the Zoning Code to allow minor temporary use permits to be issued for the use of property owned or leased by the City or CRA, or for use of private property by the City and CRA.