

MEMORANDUM

Purchasing #20-009
January 13, 2020

To: Gregory P. Harrison, City Manager

Through: Jill K. Press, Acting General Services Director

From: Tammy R. Thompkins, Purchasing Agent

Subject: Approval to Award T-40-19, Sanitary Sewer Manhole Rehabilitation, Annual Contract

Contract Need/Background

Bid T-40-19 was issued to obtain bids to establish an annual, open-ended contract for the as-needed rehabilitation of sanitary sewer manholes. The service consists of furnishing all labor, equipment, tools, and materials for the rehabilitation of sanitary sewer manholes, as needed throughout the City of Pompano Beach, on an annual basis.

Attached you will find copies of a memorandum and the bid award recommendation form submitted by the Utilities Department, and copies of the bid tabulation and bid solicitation document.

Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids and companies that have registered as bidders.

Number of firms submitting bids.....6

Advertising

The Bid was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The bid package was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

Funding

The project will be funded from budgeted funds in account 420-7206-535.65-12/02-828 CIP/Sanitary Sewer Manhole Rehabilitation.

Market Research

The General Services Department notified Five (5) local Pompano Beach companies to inform them of the solicitation.

Award Recommendation

After reviewing the responses to this bid with the Utilities Department it is recommended that the award for T-40-19 be made to the lowest responsible bidder, Intercounty Engineering, Inc., in the amount of \$80,000.00 annually. The recommended company is a local Pompano Beach Business.

Enclosures
cc: file