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MEMORANDUM NO. 20-10

DATE: December 17, 2019
TO: Mark Berman, City Attorney
FROM: Tammy Good, PMP, CIP Manager 
CC: Hector Gandia, Project Manager

**SUBJECT: Request for Resolution – Utility Easement Dedication on
Charlotte J Burrie site**

The Charlotte J. Burrie Community Center, located at 2669 N Federal Hwy is currently under construction. The water supply to the building will be supplied from a water main located on Federal Hwy and owned by Broward County Water and Waste Water. As part of the designed construction drawings, the building water supply is provided by the installation of a new 6" county owned water main, which will traverse on to the community center's property. As such, we are requesting to dedicate the required portion of land as a utility easement per Broward County mandate to allow for maintenance accessibility. Additionally, a County owned fire hydrant will be installed on private property that will also require a utility easement for maintenance accessibility.

Please see the attached sketch and legal, which adequately describes both easement specifics, which will be recorded after commission approval.

At this time I request preparation of the Resolution for Commission consideration to dedicate both portions of land as utility easements, which facilitate the installation of County owned assets consisting of a water main and fire hydrant on private property located at the Charlotte J Burrie Center.

Lastly, I respectfully request an expedited turnaround time for this resolution to ensure this item is on the January 14, 2020 commission meeting agenda so as not to delay the opening of the Community Center. Please do not hesitate to contact me if any additional information is required (5512).