

FIRST AMENDMENT TO MASTER SERVICE AGREEMENT

THIS FIRST AMENDMENT TO THE MASTER SERVICE AGREEMENT (First Amendment’) is enter into this _____ day of _____, 20__, by and between:

CITY OF POMPANO BEACH, a Florida municipal corporation,
whose address is 100 West Atlantic Boulevard, Pompano Beach,
Florida 33060, (“CLIENT”),

and

FIRST MOBILE TRUST, LLC, an Ohio Limited Liability
Corporation and subsidiary of PAYA, INC, having its office and place
of business at 10510 Springboro Pike, Miamisburg, OH 45342,
 (“FIRST BILLING”);

collectively referred to as “the Parties”.

WHEREAS, the Parties entered into a Master Services Agreement for electronic bill payment services, effective on February 3, 2020, ("Original Agreement"), approved by City Ordinance No. 2020-33; and

WHEREAS, the CLIENT desires to expand usage of FIRST BILLING’s services by other CLIENT departments and, in response, FIRST BILLING has proposed a modified Schedule of Fees to provide such additional services;

NOW, THEREFORE, in consideration of the mutual terms, conditions, promises, covenants and payments set forth, the Parties agree as follows:

1. Each “WHEREAS” clause set forth above is true and correct and is incorporated by this reference.

2. The attached Schedule A – First Billing Service Fee Schedule is substituted for, and in all references replaces, that Schedule A – First Billing Service Fee Schedule attached as part of Exhibit A to the Original Agreement.

3. The Original Agreement, a copy of which is attached as Exhibit "B", shall remain in full force and effect except as specifically amended.

4. This Agreement shall bind the Parties and their respective successors and assigns and shall be fully effective as though the First Amendment had been originally included in the Original Agreement.

THE REMAINDER OF THE PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

Witnesses:

CITY OF POMPANO BEACH

By: _____
REX HARDIN, MAYOR

By: _____
GREGORY P. HARRISON, CITY MANAGER

Attest:

ASCELETA HAMMOND
CITY CLERK

(SEAL)

Approved As To Form:

MARK E. BERMAN
CITY ATTORNEY

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 2020, by **REX HARDIN** as Mayor, **GREGORY P. HARRISON** as City Manager and **ASCELETA HAMMOND** as City Clerk of the City of Pompano Beach, Florida, a municipal corporation, on behalf of the municipal corporation, who are personally known to me.

NOTARY'S SEAL:

NOTARY PUBLIC, STATE OF FLORIDA

(Name of Acknowledger Typed, Printed or Stamped)

Commission Number

"FIRST BILLING"

First Mobile Trust, LLC

Witnesses:

Castillo
YOLANDA CASTILLO
(Print or Type Name)

Amanda Hack
AMANDA HACK
(Print or Type Name)

By: Jeff Hack
Jeff Hack, CEO

STATE OF New York

COUNTY OF WESTCHESTER

The foregoing instrument was acknowledged before me, by means of ☐ physical presence or ☐ online notarization, this 25th day of June, 2020, by Jeff Hack as CEO of First Mobile Trust, LLC, an Ohio limited liability company on behalf of the company. He is personally known to me or who has produced Drivers license
(type of identification) as identification.

NOTARY'S SEAL:

DAVID FRIEDWALD
Notary Public, State of New York
No. 01FR4837520
Qualified in Westchester County
Commission Expires 11/1/21

David Friedwald
NOTARY PUBLIC, STATE OF New York
DAVID FRIEDWALD
(Name of Acknowledger Typed, Printed or Stamped)
01FR4837520
Commission Number

Schedule A – First Billing Service Fee Schedule

First Billing Service Fees charged to the Client and its Users will be based on the program below:

CLIENT: CITY OF POMPANO BEACH, FLORIDA

Participating Areas of Governmental Services include Building Services, Business Tax Receipts, Water Billing and Planning and Zoning. Other areas of governmental services may be added in the future.

Payment Types

Visa, MasterCard, American Express, Discover, and E-Checks

Payments Channels – Credit/Debit Payments fee per Transaction for Visa, MasterCard, Discover:

- | | |
|--------------------------|--|
| • Web Portal: | Interchange + Processor Fees + 20 basis points |
| • IVR: | Interchange + Processor Fees + 20 basis points |
| • Text and Pay / Mobile: | Interchange + Processor Fees + 20 basis points |
| • Agent-assisted: | Interchange + Processor Fees + 20 basis points |
| • In-Office: | Interchange + Processor Fees + 20 basis points |
| • E-check | \$0.75 per transaction up to \$25,000 |

Other Fees

- \$4.95 per chargeback
- \$1.00 per returned check
- \$19.95 per month maintenance fee

In-office Terminals

- 4 Free EMV Pin pad terminals
- Additional EMV Pin pad terminals - \$550.00 per terminal
- Kiosks: iPad Kiosks (Accepts Credit/Debit/e-Check) \$1,995 per Kiosk
- Cash Kiosk (Accepts Credit/Debit/e-Check/Cash) – Price quoted based upon configuration

Other Services Provided

- | | |
|------------------------------------|----------------------|
| • Onboarding and Training | Included - No charge |
| • Monthly hosting: | Included - No charge |
| • Integration with Fusion | Included - No charge |
| • All Portals and payment channels | Included – No charge |

Software Services Included

- FirstAgent™, FirstChoice™, FirstIVR™, FirstMobile™, FirstSecure™, Text and Pay

Professional Services (optional) After Go live date

- \$155.00 per hour for software development, \$175.00 per hour for project management
- FBS will provide the standard integration and installation services for any future CIS implementations during initial term of this agreement at no charge.

Orig. 28

ORDINANCE NO. 2020- 33

CITY OF POMPANO BEACH
Broward County, Florida

**AN ORDINANCE OF THE CITY COMMISSION OF THE
CITY OF POMPANO BEACH, FLORIDA, APPROVING
AND AUTHORIZING THE PROPER CITY OFFICIALS TO
EXECUTE A MASTER SERVICES AGREEMENT
BETWEEN THE CITY OF POMPANO BEACH AND FIRST
MOBILE TRUST, LLC; PROVIDING FOR SEVERABILITY;
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, pursuant to law, ten (10) days' notice has been given by publication in a paper of general circulation in the City, notifying the public of this proposed ordinance and of a public hearing in the City Commission Chambers of the City of Pompano Beach; and

WHEREAS, a public hearing before the City Commission was held pursuant to the published notice described above, at which hearing the parties in interest and all other citizens so desiring had an opportunity to be and were, in fact, heard; now, therefore,

BE IT ENACTED BY THE CITY OF POMPANO BEACH, FLORIDA:

SECTION 1. That a Master Services Agreement between the City of Pompano Beach and First Mobile Trust, LLC, a copy of which Agreement is attached hereto and incorporated herein by reference as if set forth in full, is hereby approved.

SECTION 2. That the proper City officials are hereby authorized to execute said Agreement between the City of Pompano Beach and First Mobile Trust, LLC.

SECTION 3. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 4. This Ordinance shall become effective upon passage.

PASSED FIRST READING this 14th day of January, 2020.

PASSED SECOND READING this 28th day of January, 2020.



REX HARDIN, MAYOR

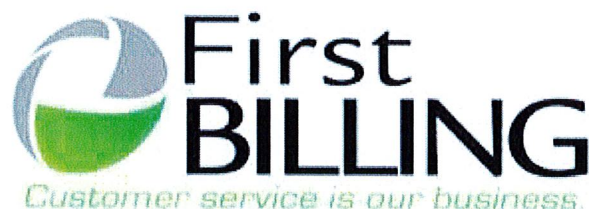
ATTEST:



ASCELETA HAMMOND, CITY CLERK

/jrm
12/18/19
L:ord/2020-92

July 28



MASTER SERVICES AGREEMENT

This Master Services Agreement ("Master Agreement" is entered into as of the Effective Date below, between City of Pompano Beach ("Client") located at 100 West Atlantic Boulevard, Pompano Beach, FL 33060, and **First Mobile Trust, LLC** an Ohio Limited Liability Company and subsidiary of Paya, Inc. ("First Billing").

WHEREAS First Billing provides electronic bill payment services to utilities, municipalities, insurance and other businesses and First Billing desires to provide and the Client desires to receive certain related services under the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby covenant and agree as follows.

GENERAL TERMS AND CONDITIONS

1 Definitions

For the purposes of this Agreement, the following terms and words shall have the meaning ascribed to them herein unless the context clearly indicates otherwise.

- 1.1 **"Agreement"** or **"Contract"** shall refer to this Agreement, as amended from time to time, which shall constitute an authorization for the term of this contract for First Billing to be the provider of services, stated herein, to the Client.
- 1.2 **"Average Bill Amount"** shall mean the total Payment Amounts collected through the First Billing system in a given month divided by the number of the Payments for the same month. "
- 1.3 **"Card"** shall mean a credit card or debit card.
- 1.4 **"Effective Date"** shall be the last date upon which all parties have signed this Agreement.
- 1.5 **"First Billing Authorized Processor"** shall mean a First Billing authorized merchant account provider and payment processing gateway.
- 1.6 **"IVR"** means interactive voice response

- 1.7 "Launch Date"** shall be the date on which Client launches this service to the Users, which shall occur within 60 days of the date of Merchant Account Set-up as provided in Section 4.3 hereof.
- 1.8 "Payment"** shall mean a payment by a User for Client services or Client bills.
- 1.9 "Payment Amount"** shall mean the amount of any Payment.
- 1.10 "Reversed or Charged-back Transactions"** shall mean cancelled transactions due to User error, or a User's challenge to First Billing authenticity.
- 1.11 "Services"** shall consist of the Services detailed in Section 2.1 of this Agreement.
- 1.12 "User"** shall mean the users of the Client's services.
- 1.13 "Cloud Computing"** shall mean a model for enabling ubiquitous, convenient, on-demand network access to a shared pool of configurable *computing* resources (e.g., networks, servers, storage, applications and provided by **cloud services**) that can be rapidly provisioned and released with minimal management effort.
- 1.14 "Cloud Services (FirstCloud®)"** shall mean **services** made available to users on demand via the Internet from a **cloud computing** provider's server as opposed to being provided by a company's on-premises server.

2 Description of Services to be performed

2.1 Scope of Service

First Billing shall provide to Client the services detailed in Schedule A of this Agreement. First Billing shall provide Users the opportunity to make Payments by Visa, MasterCard, Discover, American Express, E-Check and other payment methods as deemed appropriate by First Billing, including IVR interface, Text and Pay and mobile, (the "Services"). Payments may be made by secure Internet interface provided at the First Billing website or other websites ("Websites") as part of First Billing's First Cloud™ payment services, (such payment methods collectively referred to as the "System").

2.2 Professionalism

First Billing shall perform in a professional manner all Services required to be performed under this Agreement.

3 Compensation

3.1 No Cost Installation

First Billing will charge no fees related to the initial setup and personalization of its standard service for Web, Mobile, and IVR interfaces. If the Client desires work beyond the initial set-up and personalization of Web, mobile, and IVR interfaces, the Client and First Billing will agree to additional scope of work document with estimated costs provided to the Client for approval. The rates charged for this work are included in Schedule A.

3.2 First Billing Service Fee

First Billing will charge monthly fees and transactional fees as set forth in Schedule A (hereinafter called "First Billing Service Fee").

For each Payment, the First Billing Service Fee collected will be used in part to pay the corresponding Credit Card transaction fees or transaction fees associated with Debit Cards or E-Checks (hereinafter called "Transaction Fees") except for the return items (E-Check returns or Credit/Debit Card chargebacks).

A First Billing Fee Schedule is attached hereto as Schedule A. The First Billing Service Fee is based on the Average Bill Amount (as set forth on Schedule A), which Average Bill Amount is calculated on assumptions of the total number of payments, the total Payment Amount collected, and a mix of 60 % debit card and 40% credit cards on all cards used by user to pay their invoice each month. This Schedule may adjust by mutual agreement of the parties due to changes in the Visa, MasterCard, Discover or other Card regulations, or changes in card fees that result in actual higher costs to First Billing. An amendment to this agreement will be executed to reflect any changes in fees.

All Client's payments shall comply with Florida Statutes Chapter 218 Part VII Local Government Prompt Payment Act as currently amended.

4 Payment Processing

4.1 Integration with Client's Billing System

At no cost to Client, First Billing's FirstIntegration™ product team will develop one (1) file format interface with Client's billing system using Client's existing text file format currently used to post payments to Client's billing system to include water bills, business tax receipts, and building permits. Client will be responsible to provide First Billing with the one file format specification and will fully cooperate with First Billing during the development of the said interface. If Client chooses to create an automated file integration process to download the posting file, due to First Billing security requirements Client will use First Billing's specified integration process. First Billing will work with Client's CentralSquare Naviline system to post payments through Fusion. If the Client desires work beyond the scope of 1 file format interface, the Client and First Billing will agree to additional scope of work document with estimated costs provided to the Client for approval. The rates charged for this work are included in Schedule A.

At any point during the term of this Agreement, if Client changes their billing system, First Billing's FirstIntegration product team will develop a new interface with the Client's new billing system. First Billing will take reasonable action to develop the 1 file format interface with the new system with the cooperation of the new billing system vendor.

4.2 Explicit User Confirmation

First Billing shall confirm the dollar amount of all Payments and electronically obtain User approval of such charges prior to initiating Card or other authorizing transactions. First Billing will provide User with electronic confirmation of all transactions.

4.3 Merchant Account

First Billing will arrange for the Client to have a merchant account with the First Billing Authorized Processor for processing and settlement of Card transactions (a "Merchant Account Set- up").

4.4 Card Authorization

For authorization purposes, First Billing will electronically transmit all Card transactions to the appropriate Card-processing center, in real time as the transactions occur.

4.5 Settlement

First Billing, together with its authorized Card processor, shall forward the Payment Amounts to the appropriate Card organizations for settlement directly to the Client's depository bank account(s) previously designated by the Client (hereinafter the "Client Bank Account").

First Billing, together with First Billing Authorized Processor, will continuously review its settlement and direct debit processes for its simplicity and efficiencies. Client and First Billing agree to fully cooperate with each other if First Billing were to change its settlement and invoicing processes.

4.6 Reversed or Chargeback Transactions

With respect to all Reversed or Chargeback Transactions, the Client agrees to refund First Billing and First Billing Authorized Processor (and/or the respective card organization) for the Payment Amount and the Chargeback/reversal fee. First Billing shall credit back to the User the corresponding Payment Amount. The fees are outlined in Schedule A.

Client and First Billing agree to reasonably cooperate with each other if First Billing desires to change its settlement and invoicing processes for such transactions.

5 General Conditions of Services

5.1 Service Reports

First Billing shall provide Client with reports summarizing use of the Services by Users for each monthly reporting period.

5.2 User Adoption Communication by Client

Client will make First Billing's Services available to its Users by multiple means of Client communication including: a) through bills, invoices and other notices; b) by providing details on the Client's website on a mutually agreed upon prominent place on the website; or c) other channels required by First Billing and reasonably acceptable to the Client.

First Billing shall provide Client with logos, graphics and other marketing materials for Client's use in its communications with its Users regarding the Services and/or First Billing.

Both parties agree that First Billing will be presented as a credit/debit card and eCheck payment method option for the Client. Client will communicate the First Billing payment option to its Users wherever Client usually communicates its other payment methods.

Both parties agree that First Billing will be featured as a provider of credit/debit card and e-Check payment services and listed (where applicable) on the Client website, IVR, and communications for the Client.

5.3 Independent Contractor

Client and First Billing agree and understand that the relationship between both parties is that of an independent contractor. In the performance of the services hereunder, First Billing, its employees, agents, and representatives, shall not be entitled to any benefits made available to employees of the City, including but not limited to participation in Ohio Public Employees Retirement Systems.

5.4 Client's Responsibilities

In order for First Billing to provide Services outlined in this Agreement, in addition to the steps described in Section 5.2 hereof the Client shall reasonably cooperate with First Billing, including by:

- (i) Entering into all applicable customary, reasonable and necessary Card or cash management agreements, that are required for use of the service if applicable.
- (ii) Adding the phone number for the IVR payment method to its Website, (at the applicable time)
- (iii) Adding the IVR payment and agent assisted payment options as part of the Client's general phone system (at the applicable time).
- (iv) For the purpose of providing a posting file for posting to Client's billing system, Client will provide to First Billing the file format specification currently used to post its payments to the billing system. Client will fully cooperate with First Billing and provide the information required to integrate with Client's billing system.

6 Governing Laws

This Agreement shall be governed by the laws of the state of Florida. Any action at law, or in equity, shall be instituted and maintained only in courts of competent jurisdiction in Broward County, Florida.

7 Communications

7.1 Authorized Representative

Each party shall designate an individual to act as a representative for the respective party, with the authority to transmit instructions and receive information. The parties may from time to time designate other individuals or change the individuals.

7.2 Notices

All notices of any type hereunder shall be in writing and shall be given by (i) Certified or Registered Mail, return receipt, (ii) a national overnight carrier, or (iii) hand delivery to an individual authorized to receive mail for the below listed individuals, all to the following individuals at the following locations:

To Client:

Treasury Department
100 West Atlantic Boulevard
Pompano Beach, Fl. 33060
(954) 786-4503

Erica.Simmons@copbfl.com

To First Billing:

Mike Carrera
2835 Miami Village
Miamisburg, OH 45342
mcarrera@firstbilling.com
(937) 768-9911

Notices shall be declared to have been given or received on the date delivered. Any party hereto, by giving notice in the manner set forth herein, may unilaterally change the name of the person to whom notice is to be given or the address at which the notice is to be received.

7.3 Amendment of Agreement

Modifications or changes in this Agreement must be in writing and executed by the parties bound to this Agreement.

7.4 Severability

If a word, sentence or paragraph herein shall be declared illegal, unenforceable, or unconstitutional, the said word, sentence or paragraph shall be severed from this Agreement and this Agreement shall be read as if said word, sentence or paragraph did not exist.

7.5 Intellectual Property

In order that the Client may promote the Services and First Billing's role in providing the Services, First Billing grants to Client a revocable, non-exclusive, royalty-free, license to use First Billing's logo and other service marks (the "First Billing Marks") for such purpose only. Client does not have any right, title, license or interest, express or implied in and to any object code, software, hardware, trademarks, service mark, trade name, formula, system, know-how, telephone number, telephone line, domain name, URL, copyright image, text, script (including, without limitation, any script used by First Billing on the IVR or the Website) or other intellectual property right of First Billing ("First Billing Intellectual Property"). All First Billing Marks, First Billing Intellectual Property, and the System and all rights therein (other than rights expressly granted herein) and goodwill pertain thereto belong exclusively to First Billing.

7.6 Time of the Essence

First Billing and Client acknowledge and agree that time is of the essence for the completion of the Services to be performed and each party's respective obligations under this Agreement.

7.11 Counterparts

This Agreement may be executed in one or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

The delivery of a signed copy of this contract by Facsimile Transmission (fax) or by e-mail transmission in Portable Digital Format (pdf) shall constitute effective execution and delivery of this contract as to the parties; and will create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such fax or pdf signature page were an original agreement. Signatures of the parties to this contract transmitted by facsimile or

PDF will be deemed to be their original signatures for all purposes.

7.12 Entire Agreement

This Agreement represents the entire understanding between the parties hereto with respect to its subject matter and supersedes all other written or oral agreements heretofore made by or on behalf of First Billing or Client with respect to the subject matter hereof and may be changed only by agreements in writing signed by the authorized representatives or parties. Client agrees to extend the pricing, terms, optional services and conditions of this contract to other governmental entities at the discretion of First Billing.

8 Indemnification

8.1 First Billing Indemnification and Hold Harmless

a. For other and additional good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, First Billing shall indemnify, hold harmless and defend Client, its officers, agents, officials, representatives, employees and attorneys against any and all liability, loss, cost, damages, expenses, claim or actions, of whatever type, including but not limited to attorney's fees and suit costs, for trial and appeal, which Client may hereafter sustain, incur or be required to pay, arising out of, wholly or in part, or due to any act or omission of First Billing, its agent(s), vendors, contractors, subcontractor(s), representatives, servants or employees in the execution, performance or non-performance or failure to adequately perform First Billing's obligations pursuant to this Agreement.

b. For other and additional good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, First Billing shall indemnify, hold harmless and defend Client, its officers, agents, officials, representatives, employees and attorneys against any and all liability, loss, cost, damages, expenses, claim or actions, of whatever type, including but not limited to attorney's fees and suit costs, for trial and appeal, which Client may hereafter sustain, incur or be required to pay, arising out of, wholly or in part, or due to any act or omission of First Billing, its agent(s), vendors, contractors, subcontractor(s), representatives, servants or employees with respect to patent or copyright infringements.

8.3 Warranty Disclaimer

EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, FIRST BILLING DISCLAIMS ALL OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, MADE TO THE CLIENT OR ANY OTHER PERSON, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES REGARDING QUALITY, SUITABILITY, MERCHANTABILITY, FITNESS, FOR A PARTICULAR PURPOSE OR OTHERWISE OF ANY SERVICES OR ANY GOODS PROVIDED INCIDENTAL TO THE SERVICES PROVIDED UNDER THIS AGREEMENT.

8.4 Limitation of Liability

Notwithstanding the foregoing, the parties agree that neither party shall be liable to the other for any lost profits, lost savings or other special, indirect or consequential damages, even if the party has been advised of or could have foreseen the possibility of such damages. Provided, however, Client shall not be bound by this limitation of liability and shall be able to pursue damages against First Billing if Client or its customers are damaged as the result of First Billings wrongdoing, including, but not limited to, theft or fraud.

9 Term and Termination

9.1 Term, Renewal, Termination

The initial term of this Agreement shall be a period of sixty (60) months commencing on the Launch Date, the parties can agree to renew the Agreement for additional twelve (12) month terms or any other term that is mutually agreed upon through an amendment as per 7.3 Amendment of Agreement. Should the Client or First Billing wish to not have the agreement renewed after expiration of any then-current term, either party will give the other at least ninety (90) day notice prior to the end of such term. This Agreement may be terminated without cause by either party upon thirty (30) days written notice to the other party. If there is any material breach or default by either party's performance of any covenant or obligation hereunder which has not been remedied within ten (10) business days after a party's written Notice of Termination, either party, may terminate this Agreement immediately. First Billing shall not be entitled to receive further payment for services rendered from the effective date of the Notice of Termination.

9.2 Material Breach

A material breach of this Agreement shall be cured within thirty (30) days ("Cure Period") after a party notifies the other of such breach. In the event such material breach has not been cured within the Cure Period, either party can terminate this Agreement by providing notice to the other party. For purposes of this agreement, material breach would define as:

- First Billing does not provide payment processing services for a period of (2) two business days as defined in sections 3.2 and 4.1.
- First Billing does not provide its optional services, as outlined on Schedule A, for a period of (3) three business days.
- Client does not meet its obligation as defined in section 5.4

In the event First Billing does not meet its obligations, First Billing will cooperate with Client to migrate its services to client chosen vendor as defined in section 9.3.

9.3 Upon Termination

Specifically, in addition to and in lieu of any requirements or limitations contained elsewhere in this Agreement, upon termination of this Agreement, the parties agree to cooperate with one another to ensure that all Payments are accounted for and all refundable transactions have been completed. Upon termination, First Billing shall cease all Services being provided hereunder unless otherwise directed by the Client in writing. Notwithstanding the foregoing and subject to the terms of any confidentiality limitations imposed by this Agreement or any other Confidentiality Agreement between the Parties, First Billing agrees to cooperate with Client to migrate any necessary Client information from First Billing to any subsequent third-party that Client may request.

10 Miscellaneous

10.1 Security

FIRST BILLING will maintain appropriate administrative, physical and technical safeguards that adhere to security standards that a reasonably prudent service provider in the same industry would provide under like circumstances to store and process Client Data. Methods employed are tested by FIRST BILLING's authorized external, independent auditors on an annual basis and the final audit report may be shared with Client upon request. FIRST BILLING agrees that, in the event of unlawful access to Client Data containing personal information of Client's customers resulting in loss, disclosure or alteration of such Client Data ("Client Data Breach"), FIRST BILLING shall upon discovery, promptly notify Client of the Client Data Breach and assist Client with the notification action required under applicable law; provided, that, to the extent the Client Data Breach was caused by FIRST BILLING, FIRST BILLING shall pay for the costs of notifying the affected individuals pursuant to applicable law.

10.2 Insurance

First Billing shall comply with all applicable laws relating to workers' compensation coverage. In addition, First Billing agrees to maintain sufficient insurance coverage to enable it to meet its obligations created by this Agreement and by law. Without limiting the foregoing, to the extent this Agreement creates exposure generally covered by the following insurance policies, First Billing will maintain at its sole cost and expense at least the following insurance covering its obligations under this Agreement: (a) Commercial General Liability including (i) bodily injury, (ii) property damage, (iii) contractual liability coverage, and (iv) personal injury, in an amount not less than One Million Dollars (\$1,000,000) per occurrence; (b) Business Automobile Liability for owned, hired and non-owned vehicles in an amount of not less than One Million Dollars (\$1,000,000) for each accident; and (c) Data Breach Insurance coverage not less than One Hundred Thousand \$100,000.

10.3 PCI DSS Compliance and SOC Reporting

10.31 PCI DSS Compliance. First Billing shall comply with the terms and conditions of the PCI DSS Compliance & Cardholder Data Risk Mitigation, Exhibit 1, hereby referenced and made a part of this Agreement.

10.32 Service Organization Controls Audit Report. Upon request by Client, First Billing agrees to provide Client with a copy of any available SOC-1/SOC-2 reports on the data center(s) hosting the Licensed Products. Upon request by Client, First Billing also agrees to provide Client with a copy of any available SOC-1/SOC-2 reports on the Licensed Products themselves. Client agrees to treat any SOC-1 or SOC-2 reports are provided as the confidential trade secrets of First Billing in accordance with this Agreement.

10.4 Public Records

First Billing shall comply with all provisions of Florida Statutes Chapter 119. Specifically First Billing shall: 1. Keep and maintain public records required by the Client in order to perform the service; 2. Upon request from the Client's custodian of public records, provide the Client with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the First Billing does not transfer the records to the Client; and 4. Upon completion of

the contract, transfer, at no cost to the Client, all public records in possession of the First Billing, or keep and maintain public records required by the Client to perform the service. If the First Billing transfers all public records to the Client upon completion of the contract, the First Billing shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the First Billing keeps and maintains public records upon completion of the contract, the First Billing shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Client, upon request from the Client's custodian of public records in a format that is compatible with the information technology systems of the Client.

Failure to comply with said statutory requirements may subject First Billing to penalties under 119.10, Florida Statutes, as amended.

PUBLIC RECORDS CUSTODIAN

IF THE FIRST BILLING HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO FIRST BILLING'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK

100 W. Atlantic Blvd., Suite 253

Pompano Beach, Florida 33060

(954) 786-4611

RecordsCustodian@copbfl.com

- 10.5 Sovereign Immunity.** Nothing in this Agreement shall constitute a waiver by the City of its sovereign immunity limits as set forth in section 768.28, Florida Statutes. Nothing herein shall be construed as consent from either party to be sued by third parties.
- 10.6 Absence of Conflicts of Interest.** Both parties represent they presently have no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with their performance under this Agreement and that no person having any conflicting interest shall be employed or engaged by either party in their performance hereunder.
- 10.7 Binding Effect.** The benefits and obligations imposed pursuant to this Agreement shall be binding and enforceable by and against the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year hereinabove written.

Witnesses:

CITY OF POMPANO BEACH (CLIENT)

Carida Int

By:

REX HARDIN, MAYOR

Shelly R. Bartholomew

By:

GREGORY P. HARRISON, CITY MANAGER

Attest:

ASCELETA HAMMOND, CITY CLERK

(SEAL)

APPROVED AS TO FORM:

MARK E. BERMAN, CITY ATTORNEY

STATE OF FLORIDA
COUNTY OF BROWARD

by means of physical presence

The foregoing instrument was acknowledged before me ^v this 3 day of February, 2020 by **REX HARDIN** as Mayor, **GREGORY P. HARRISON** as City Manager, and **ASCELETA HAMMOND** as City Clerk of the City of Pompano Beach, Florida, a municipal corporation, on behalf of the municipal corporation, who is personally known to me.

NOTARY'S SEAL:

Jennette Forrester Williams
NOTARY PUBLIC, STATE OF FLORIDA

Jennette Forrester Williams
(Name of Acknowledger Typed, Printed or Stamped)



Commission Number

"FIRST BILLING"

Witnesses:

Shelby Tenney
Shelby Tenney
(Print or Type Name)

Michael Carrera
(Print or Type Name)

First Mobile Trust, LLC

By: 

Patrick Dorsey, CEO

STATE OF OHIO

COUNTY OF Montgomery

The foregoing instrument was acknowledged before me this 10th day of January, 2020 by Patrick Dorsey as CEO of First Mobile Trust, LLC, an Ohio limited liability company on behalf of the company. He is personally known to me or who has produced Personally known (type of identification) as identification.

NOTARY'S SEAL:



HEATHER CISCO
Notary Public, State of Ohio
My Commission Expires
~~October 7, 2019~~ X
December 7, 2024

Heather Cisco OHIO
NOTARY PUBLIC, STATE OF

Heather Cisco
(Name of Acknowledger Typed, Printed or Stamped)

Commission Number

Schedule A – First Billing Service Fee Schedule

First Billing Service Fees charged to the Client and its Users will be based on the program below:

Client: City of Pompano Beach, Florida

Average Utility Bill Amount: \$235.00

Number of Billable Client Accounts: 20,000

Average Building Permits Bill Amount: \$468.00

Number of Monthly Payments: 1,200

Average Business Tax Bill Amount: \$248.00

Number of Monthly Payments: 30

Payment Types

Visa, MasterCard, American Express, Discover, and E-Checks

Absorbed Fee Program

Payments Channels – Credit/Debit Payments fee per Transaction for Visa, MasterCard, Discover:

- | | |
|--------------------------|---|
| • Web Portal: | Interchange + Processor Fees + 20 basis points – Paid by City |
| • IVR: | Interchange + Processor Fees + 20 basis points – Paid by City |
| • Text and Pay / Mobile: | Interchange + Processor Fees + 20 basis points – Paid by City |
| • Agent-assisted: | Interchange + Processor Fees + 20 basis points – Paid by City |
| • In-Office: | Interchange + Processor Fees + 20 basis points – Paid by City |
| • E-check | \$0.75 per transaction up to \$25,000 – Paid by City |

Other Fees

- \$7.00 per chargeback
- \$7.00 per returned check
- \$19.95 per month maintenance fee

In-office Terminals

- 4 Free EMV Pin pad terminals
- Additional EMV Pin pad terminals - \$550.00 per terminal

Other Services Provided

- | | |
|------------------------------------|----------------------|
| • Onboarding and Training | Included - No charge |
| • Monthly hosting: | Included - No charge |
| • Integration with Fusion | Included - No charge |
| • All Portals and payment channels | Included – No charge |

Software Services Included

- FirstAgent™, FirstChoice™, FirstIVR™, FirstMobile™, FirstSecure™, Text and Pay

Professional Services (optional) After Go live date

- \$155.00 per hour for software development, \$175.00 per hour for project management
- FBS will provide the standard integration and installation services for any future CIS implementations during initial term of this agreement at no charge.

PCI DSS COMPLIANCE & CARDHOLDER DATA RISK MITIGATION EXHIBIT 1

It is hereby agreed that:

- 1) Vendor agrees that it and/or its subcontractors, as applicable, are responsible for the security of cardholder data that it/they possess, including the functions relating to storing, processing, and transmitting of the cardholder data.
- 2) Vendor affirms that, as of the effective date of this addendum, it and/or its subcontractors, as applicable, have complied with all applicable requirements to be considered PCI DSS compliant, and has/have performed the necessary steps to validate its/their compliance with the PCI DSS.
- 3) Vendor agrees to supply the current status of Vendor's PCI DSS compliance status and/or that of its subcontractors, as applicable, and evidence of its/their most recent validation of compliance upon execution of this addendum to the City. Vendor must supply to the City a new status report and evidence of compliance for Vendor and/or its subcontractors, as applicable, at least annually.
- 4) Vendor will immediately notify the City if it learns that it and/or any of its subcontractors, as applicable, is/are no longer PCI DSS compliant and will immediately provide the City with steps being taken to remediate the non-compliance status.
- 5) Vendor will give immediate notice to the City of any actual or suspected unauthorized disclosure of, access to, or other breach of cardholder data of the City's customers. Vendor and/or its subcontractors, as applicable, will cooperate with representatives or agents of the City and/or payment card industry in conducting a thorough security review of the operations, systems, records, procedures, rules, and practices of the Vendor and/or its subcontractors, as applicable.
- 6) To complement PCI DSS compliance activities, Vendor and/or its subcontractors, as applicable, will undergo an annual System and Organizational Control SOC-1/SOC-2 audit to assess the entity's controls over the security, availability, confidentiality, processing integrity, and privacy of users' data, and provide a copy/copies of the audit report(s) to the City upon request.
- 7) Vendor acknowledges that it will indemnify, defend, save and hold harmless the City, its officials, employees and authorized agents for any failure of the Vendor and/or its subcontractors, as applicable, to be and remain PCI DSS compliant and maintain the security of cardholder data that it/they possess.
- 8) Vendor agrees to provide current appropriate cybersecurity insurance coverage with the City as the named certificate holder for the duration of the agreement.

Note: This exhibit for use with applicable new agreements.