

MEMORANDUM

Purchasing #20-024
August 13, 2020

To: Gregory P. Harrison, City Manager

Through: Steve Stewart, General Services Director

From: Jill Klaskin Press, Purchasing Supervisor

Subject: Approval to award RFP P-18-20, Fixed Base Operation (FBO)
At Pompano Airpark

Contract Need/Background

Bid P-18-20 was issued to establish a qualified Fixed Base Operator (FBO) and/or a Specialized Aviation Services Operator (SASO) who shares the City's long-term strategic vision for the airpark and can deliver exceptional services to the general aviation community, and has the financial capability to make proposed investments in the airpark.

Although many FBO organizations and FBO operators were solicited, the City received only one (1) response. Due to the fact that this is a highly specialized field, the Evaluation Committee has voted to recommend award to Pompano Aviation, LLC. Attached you will find copies of the minutes, voting matrix and solicitation document.

Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids, companies that have requested their names be placed on the Bid List, and companies from appropriate listings in other source books.

Number of firms responding with complete bids..... 1

Advertising

The Bid package was also posted on the City's web page and in industry publications for download by interested firms.

Funding

This is a thirty (30) year revenue generating contract.

Market Research

The General Services Department conducted outreach to two (2) local Pompano Beach firms to inform them of the solicitation.

Award Recommendation

It is recommended that a contract for award be negotiated with Pompano Aviation, LLC, subject to the terms and conditions contained in the bid specifications and the lease agreement, which will be for thirty (30) years.

Note: While no goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements. The recommended bidder Pompano Aviation, LLC, is a Local Pompano Beach Business.

attachments

cc: file