

BID/QUOTE AWARD RECOMMENDATION FORM

From: Purchasing Division _____ Jill Klaskin Press _____ Date _____ September 9, 2020 _____

Department: _____ Public Works _____ Attn.: _____ Phil Hyer / Chris Schlageter _____

Subject: Bid /Quote No. _____ P-19-20 _____ Item/service: Interior Renovations/ADA Upgrades at Water Treatment Plant (WTP)

Attached is the Bid/Quote Tabulation for subject item/service requisitioned by your department. Please complete this form in order Purchasing may complete the bid award. Your response should be typed. Please return this form to the Purchasing Division within three weeks of receipt. If rejecting a low bidder you must explain your reason below, or in an attached memorandum.

1. SOURCE OF FUNDS:

Budgeted Code: 420-7264-533.65-12 _____ Requisition #: _____

Title: Interior Renovations/ADA Upgrades at Water Treatment Plant WTP) _____

2. RECOMMENDATION:

(a) Which bidder do you recommend?

Regional Construction Services _____

(b) Is the recommended bid the lowest bid received?

Yes _____ No X _____

Note: If you recommend award to other than the low bidder detailed justification must be furnished for rejection of all lower bids, in an accompanying memorandum.

Reason:

Recommend 2nd place bidder due to low bidder disqualified as none responsive for not providing information required in the solicitation.

(c) If references were required, were they checked?

Yes X _____ No _____ Not applicable for this bid _____

Signature: Christopher R. Schlageter, CGC Project Manager _____ Date: 9-9-20 _____

Title: _____
(Department Head or Authorized Representative)