

# MEMORANDUM

Purchasing Memo #20-025  
September 9, 2020

To: Gregory P. Harrison, City Manager  
Through: Steve Stewart, General Services Director  
From: Jill Klaskin Press, Purchasing Supervisor  
Subject: Approval to Award P-19-20, Interior Renovations/ADA Upgrades at Water Treatment Plant (WTP)

## Contract Need/Background

Bid P-19-20 was issued to obtain bids to establish a contract for the Interior Renovations/ADA Upgrades at Water Treatment Plant (WTP) located at 301 NE 12 Street, Pompano Beach, 33060. This project consists of renovating the existing breakroom, located within the water treatment plant for city personnel use. Bid award is recommended to the lowest responsive and responsible bidder.

Attached you will find copies of a memorandum and the bid award recommendation form submitted by the Utilities Department, and copies of the bid tabulation, and bid solicitation document.

## Bidders List

The Bidders List was created by using companies suggested by the requesting department, companies that have responded to prior bids and companies that have registered as bidders.

Number of firms submitting bids .....10

## Advertising

The Bid was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The bid package was also posted on the City's eBid System for download by interested firms and sent to all registered bidders by email.

## Funding

The project will be funded from budgeted funds in account 420-7264-533.65-12.

## Market Research

The General Services Department performed outreach to twenty-two (22) local Pompano Beach construction companies to inform them of the solicitation.

## Award Recommendation

After reviewing the responses to this bid with the Utilities Department it is recommended the award for P-19-20 be made to the lowest responsible bidder Regional Construction Service, LLC in the amount of \$215,819.15.

Enclosures  
cc: file