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## Memorandum

**DATE:** January 19, 2021  
**TO:** CRA Board of Commissioners  
**FROM:** Kimberly Vazquez, Project Manager  
**THROUGH:** Gregory P. Harrison, Executive Director  
Nguyen Tran, Director  
**RE:** Northwest CRA Advisory Committee Appointment – One Engineer or Related Industry Professional

### Background

Jay Ghanem, member of Northwest CRA (NWCRA) Advisory Committee term has expired. The expiration of the term creates a vacancy in the "One Engineer or Related Industry Professional" membership category.

### Recommendation

For the Board to consider the application submitted to fill the vacancy in the "One Engineer or Related Industry Professional" membership category and by vote appoint one candidate for this category to the NWCRA District Advisory Committee for a two-year term.

The NWCRA Advisory Committee applications are attached hereto as Exhibit "A" of the agenda item. The applicant listed below fulfills the membership category of "One Engineer or Related Industry Professional."

Applicants:  
Jay Ghanem – District 4