

**MINUTES
SELECTION / EVALUATION COMMITTEE**

**RFP #E-24-21
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION SERVICES**

**CITY COMMISSION CHAMBERS
2:02 p.m. 9/30/21**

The Evaluation Committee (Committee) consisted of the following voting members:

George Buenaventura, Building Maintenance Services Director

Brian Donovan, Assistant City Manager

Russell Ketchum, Solid Waste Services Director

Robert McCaughan, Public Works Director

Non-voting members:

Carla Byrd, General Services Director and Jeff English, Purchasing Agent

The meeting was held for additional clarification on the options and scoring requested by the Committee at the public meeting held on September 7, 2021. This meeting was posted as a “Public Meeting” both at City Hall and at the Purchasing Division of the General Services Department (Purchasing) and on the City’s website.

Prior to this September 30, 2021 meeting, a mathematical error was discovered. In an effort to be open and transparent, this meeting was held in which the Solid Waste Services Director provided clarity to address the mathematical error and allow the Committee members an opportunity to review and re-score their respective points allocated for Service Option A, Service Option B, and Service Option C of the Financial Proposal criteria, which resulted in the following:

		<u>Option A</u>	<u>Option B</u>	<u>Option C</u>
1)	Coastal Waste & Recycling, Inc	366.6	366.6	366.6
2)	Waste Management Inc	356.4	348.4	348.4
3)	FCC Environmental Services, LLC	352.2	340.2	339.4
4)	Republic Services of Florida	305.8	301.0	300.2
5)	Waste Pro of Florida, Inc.	293.6	288.4	287.6
6)	Eastern Waste Systems, Inc.	139.0	319.0	139.0

Copies of the voting matrix and scoring sheets are attached to these minutes.

An agenda item will be prepared with the recommendation from the Selection/Evaluation Committee to the City Commission to approve the ranking order, approve the Residential Collection Service Option B, and authorize City staff to negotiate a contract with the highest ranked company, Coastal Waste and Recycling, Inc., with additional authorization to negotiate with succeeding ranked companies/firms should an impasse occur in the negotiations with the recommended company/firm.

The meeting adjourned at approximately 2:59 p.m.