

## Legislation Details (With Text)

**File #:** 17-73      **Version:** 1      **Name:**

**Type:** Informational Report      **Status:** Passed

**File created:** 11/9/2016      **In control:** City Commission

**On agenda:** 1/10/2017      **Final action:**

**Title:** Summary Activity Report of Internal Audit projects for 13 month period from October 2015 through November 2016.  
(Fiscal Impact: N/A)

**Sponsors:**

**Indexes:** 2.5.1. Perform Standard Operating Procedures audit by auditing one major division of the selected department annually, 3.1.4 Perform bi-annual internal audit of debt service payments, 3.1.6. Perform annual audit of a selected federal or state grant, 3.3.6. Perform an audit every two (2) years on revenues valued at +\$.5M to ensure appropriate remittance to the City, 3.6.1. Perform requested audits within desired due date, 6.2.3. Perform IT control and security audit for selected computerized system(s) or areas by auditing an IT security component annually

**Code sections:**

**Attachments:** 1. Memorandum 17-02 Internal Audit Activity Report Agenda Memo Cover Single Page Period Oct 2015 through Nov 2016.pdf, 2. Memorandum 17-02 Internal Audit Activity Report Oct 2015 through Nov 2016 - FINAL 11-8-16.pdf

Date	Ver.	Action By	Action	Result
1/10/2017	1	City Commission	ACCEPTED	Pass

Summary Activity Report of Internal Audit projects for 13 month period from October 2015 through November 2016.

(Fiscal Impact: N/A)

(Staff Contact: Barbara DeLeon)

**Summary Explanation/Background:**



Present summarized highlights of completed and on-going audit projects performed by Internal Audit Department for a 13 month period from October 2015 through November 2016 to City Commission. The Summary Activity Report provides a dashboard with risks, ratings and status update of audit projects. Also, as notated on dashboard, the audits performed included the City's Strategic Plan Objectives for FY15 and FY16 as well as follow up for FY14 audits including:

1. Objective 2.5.1 - audit standard operating procedures of one major division of a department
2. Objective 3.1.4 - audit debt service payments for general or enterprise obligations
3. Objective 3.1.6 - audit state and federal grants
4. Objective 3.3.6 - bi-annual audit of selected annual revenue over \$500,000
5. Objective 3.6.1 - perform management request audits within desired due date
6. Objective 6.2.3 - annual audit of Information Technology controls and security

**Origin of request for this action:** Barbara DeLeon, Internal Auditor

**Fiscal impact and source of funding:** N/A