



Legislation Text

File #: 19-433, **Version:** 1

A RESOLUTION OF THE POMPAÑO BEACH COMMUNITY REDEVELOPMENT AGENCY APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE POMPAÑO BEACH COMMUNITY REDEVELOPMENT AGENCY AND DIGITAL GRASS, LLC FOR MANAGEMENT AND OPERATION OF A MEMBERSHIP BASED CO-WORKING FACILITY; PROVIDING AN EFFECTIVE DATE.

(Fiscal Impact: \$50,000)

(Staff Contact: Kimberly Vazquez)

Summary Explanation/Background:

The CRA issued a Request For Proposal (RFP) for a Manager/Operator to assist in establishing, operating and managing the innovative co-working space on October 5, 2018. One response was received by the closing date of November 14, 2018, from Digital Grass Innovation & Technology Group. The CRA Board accepted the submittal on January 15, 2019 and authorized staff to negotiate a contract of services to be brought back to the CRA Board at a future date. Attached to the Resolution is the agreement between the CRA and Digital Grass, LLC to provide those services as outlined in the RFP Scope of Services and Task/Deliverables. The initial term of the contract is for one (1) year with option to renew for two (2) additional one (1) year terms.

The CRA allocated \$50,000 in the FY2019 NW CRA budget for capital improvements which will be utilized for installation of internet services, card access or key pad entry system, cameras, and furniture to assist with startup cost associated with the co-working space. The CRA will continue to pay the rent, utilities and janitorial services and Digital Grass will be responsible for cost associated with operations and services for the co-working space. It is also the intent for CRA staff to locate and share the space which will not impede on the operations of the co-working area.

Origin of request for this action: Staff

Fiscal impact and source of funding: 150-1910-539.84-65 - Innovation District Co-working/Maker Incubator

